

SD4: COBRA ASSESSMENT FIELD TEAM TRAINING INDICATIVE SCHEDULE



DAY	Duration	Classroom (C) /Field (F) Session No. and Title	Objectives
Day 1	30 min	C1. Introduction and welcome	CoBRA Assessment (Co-)Lead Agency and/or host government in the target area to welcome the field team and all the participants to introduce each other.
	15 min	C2. Overview of field team training	Participants to understand the scope, modality and schedule of the training.
	30-45 min	C3. Objectives and purposes of CoBRA/ Introduction to CoBRA Conceptual Framework	Participants to be introduced to the CoBRA conceptual framework and understand general objectives of CoBRA as well as specific purpose of the CoBRA assessment in the target area.
	15-30 min	C4. Questions and discussion	Participants to deepen understanding and exchange ideas.
	15-30 min	Health break	
	30 min	C5. Mapping shocks and stresses in target area	Participants to jointly identify main shocks and stresses affecting the different parts (e.g. administrative divisions) of the target area, and jointly divide these parts into livelihood zones, if applicable.
	30-45 min	C6. Mapping interventions and change in target location	Participants to map the past/ongoing services and interventions in the different parts of the target area, using their local knowledge.
	30-45 min	C7. Translating resilience into plain locally understandable terms	Participants to gain a common and shared understanding of “resilience” and jointly come up with the simple and practical description of the term in local language which are understandable to target area populations.
	60 min	Lunch	
	30 min	C8. Community representation	Participants to gain a common and shared understanding of “community” and agree on whom facilitator groups should talk with to understand resilience; what the composition of FGDs should be like and how the participants will be selected to ensure that the views and perspectives of local populations in target area are well represented.
	30 min	C9. Agreeing on FGD/KII locations	Based on the outputs from C5-8, participants to agree on the number and the locations of the FGDs and KIIs during trial (Day 3 of the training) and full data collection periods.
60-90 min	C10. Listening, hearing and recording	Participants to improve key skills for FGDs and KIIs - effective facilitation, listening, communication, etc. With several simulation exercises, participants address various questions: Do we really hear what people say? How to record communities’ comments without bias or interpretation, identifying consensus, reconcile differing views, exploring the real issues?	
-	C11. Wrap up/Community sensitization & mobilization	Respective field team members to liaise with the selected communities agreed under C10, using their networks, to prepare for trial and full FGDs.	



DAY	Duration	Classroom (C) /Field (F) Session No. and Title	Objectives
Day 2	30 min	C12. Recap of Day 1 and update on community mobilization	Participants to address any queries concerning the sessions in Day 1 and inform each other on the progress in community sensitization mobilization.
	15 min	C13. Introduction to CoBRA assessment tools	Participants to understand the full set of the CoBRA assessment tools for FGDs and KIIs.
	30 min	C14a. FGD: Introducing CoBRA to communities	Participants to familiarize themselves with the introductory sections of FGDs procedures (SD9 Section 0-2)
	30 min	C14b. FGD: Resilience statements	Participants to familiarize themselves with the introductory sections of FGDs procedures (SD9 Section 3)
	15-30 min	Health break	
	60 - 90 min	C14b. FGD: Resilience statements (contd.)	Participants to familiarize themselves with the introductory sections of FGDs procedures (SD9 Section 3)
	60 min	Lunch	
	60 min	C14c. FGD: Resilient households & resilience building interventions	Participants to familiarize themselves with the introductory sections of FGDs procedures (SD9 Section 4-6)
	60 min	C15. KII with resilient households	Participants to familiarize themselves with of KII procedures (SD12)
	15-30 min	Health break	
60 min	C16. Planning for field trial data collection	Field team agree on respective roles and responsibilities for field trial data collection	
-	C 17. Wrap up/ Community sensitization & mobilization	Respective field team members to continually liaise with the selected communities agreed under C10, using their networks, to prepare for trial and full FGDs.	
DAY	Duration	Classroom (C) /Field (F) Session No. and Title	Objectives
Day 3	All day	F1. Trial FGDs	Participants to split into facilitation groups and undertake FGDs in trial locations
		F2. Trial KIIs	Participants to split into facilitation groups and undertake KIIs in trial locations
DAY	Duration	Classroom (C) /Field (F) Session No. and Title	Objectives
Day 4	Morning	C18. Reviewing and debrief of fieldwork	Participants to share experiences and lessons learnt from trial FGDs and KIIs (what went well/what didn't work, how facilitation groups addressed and resolved challenges, etc.)
	Afternoon	C19. Planning for full field data collection	Participants to finalize the CoBRA logistics plan for the full field data collection and conduct necessary preparations including sensitization/mobilization in respective FGD locations.