

United Nations Development Programme
Country: Somalia
Annual Work Plan

Project Title: Support to building inclusive institutions of Parliament and engagement in constitutional review and inclusive political process in Somalia

PSG Outcome(s): *PSG 1: Inclusive politics: Achieve a stable and peaceful Somalia through inclusive political processes*

Expected CP Outcome(s): *Outcome 1: NFP and Somalia Parliaments capacitated to operate as inclusive, transparent and effective law-making, oversight and representative bodies contributing to national peacebuilding and nation-building goals*
Outcome 2: NFP capacitated to contribute to the overall national constitutional review process in support of peace-building and nation-building in Somalia

(Those linked to the project and extracted from the CP)

Expected Output(s) *1) NFP, Somaliland and Puntland Parliaments supported to enact quality legislation and to maintain effective oversight of Executive; 2) NFP, Somaliland and Puntland Parliaments supported to be administratively effective; 3) Federal, Somaliland and Puntland MPs are increasingly representative and accountable to population throughout the country; 4) NFP capacities supported to ensure timely implementation and review of the Provisional Constitution.*
(Those that will result from the project)

Executing Entity: UNDP
Implementing Agencies: UNDP

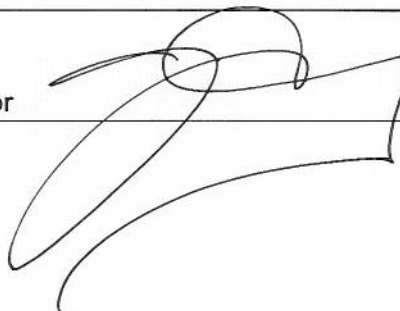
Brief Description

The Project supports Somalia Federal, Somaliland and Puntland parliaments to function as inclusive, transparent and effective law-making bodies which engage in national dialogue on policy priorities, peace-building across a divided political spectrum and state-building as efforts are made to implement the Provisional Constitution. The Project is closely aligned to the **Strategic Plans**, and designed to provide support for their implementation.

Programme Period:	<u>Jan 2014-Dec 2014</u>
Key Result Area (Strategic Plan)	<u>Outcome 2</u>
Atlas Award ID:	<u>00063985</u>
PAC Meeting Date	<u>1st April 2014</u>
Management Arrangements	Direct Implementation

Total resources required 2014	<u>\$6,344,494</u>
Total allocated resources:	<u>\$6,475,000</u>
• Regular	<u>\$150,000</u>
• Other:	
o EU (hard pledge)	<u>\$1,400,000</u>
o UK	<u>\$3,000,000</u>
o Norway	<u>\$1,810,000</u>
o BCPR	<u>\$115,000</u>
Unfunded budget:	NA
In-kind Contributions	N/A

Agreed by (UNDP): George Conway, Country Director



ANNUAL WORK PLAN

Year: 2014

EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding Source	Amount (USD)	
FEDERAL LEVEL									
Output 1 NFP supported to enact quality legislation and to maintain effective oversight of Executive. <u>Baselines</u> <ul style="list-style-type: none"> - Little capacity amongst MPs to effectively engage in parliamentary business - No legal research unit exists - No legislative priorities developed - No committee workplans in place <u>Indicators</u> <ul style="list-style-type: none"> - Committees functioning in Parliament - Legal research unit established with UNDP support - No of committees with workplan and reports produced - Parliament effectively engaged in budget cycle, incl. undertaking oversight of key ministries expenditures <u>Targets</u> <ul style="list-style-type: none"> - Minimum 5 NFP committees supported to undertake public hearings - 3 priority legislation process supported - Legal coordination Unit established 	1. Organize training for HR and Women Committee on draft HRC Act and provide follow up technical support	Y				UNDP, Federal Parliament, UNSOM HRG	EU, UK, Norway, BCPR	Venue likely to be MIA. Cost for potential experts, training materials, facilitation and some potential travel.	20,000
	2. Organize training for Justice Committee on draft JSC Act and provide any additional support to finalise Act	Y				UNDP, Federal Parliament, UNSOM ROLSIG	EU, UK, Norway, BCPR	Venue likely to be MIA. Cost for potential experts, training materials, facilitation and some potential travel.	20,000
	3. Organize training for relevant parliamentary committees on draft EMB legislation and provide follow up technical support	Y	Y			UNDP, Federal Parliament, UNSOM PAMG	EU, UK, Norway, BCPR	Venue likely to be MIA. Cost for potential experts, training materials, facilitation and some potential travel.	20,000
	4. Support to hold 1-2 policy dialogues / consultations with civil society on draft EMB legislation	Y	Y			UNDP, Federal Parliament, UNSOM-PIO	EU, UK, Norway, BCPR	Cost of travel, catering, facilitation	30,000
	5. Provide technical advice and training to Parliamentary Budgetary and Finance Committee during the Budget Cycle for 2015	Y	Y	Y	Y	UNDP, Federal Parliament, MOF, World Bank	EU, UK, Norway, BCPR	Costs related to consultants, training materials, facilitation and some potential travel as required. (e.g. seminars on (1) budget cycle, and (2) New Deal MPTF; (3) audit and oversight	40,000

	<p>6. Organize training for relevant parliamentary committees on draft PFM and revenue generation legislation and provide follow up technical support</p> <p>7. Support to hold 1-2 policy dialogues / consultations with civil society on draft PFM and revenue generation legislation</p> <p>8. Provide technical assistance to support Committee staff on budget analysis and research for MPs</p> <p>9. Organize training for Interior and Federalism Committee on state formation process</p> <p>10. Provide training for House Affairs Committee on working with executive</p> <p>11. Provide training for House Affairs Committee and 15 Committee Chairs, Deputy Chairs and SGs on leadership</p> <p>12. Recruit national legal expert to build capacities of new Legal Unit in Parliament</p> <p>13. Training staff through South-South exchange on good practice, legal drafting and procedural processes/ scrutinizing legislation</p>		Y	Y	UNDP, Federal Parliament, UNSOM, World Bank, MOF	EU, UK, Norway, BCPR	<p>Venue likely to be MIA. Cost for potential experts, training materials, facilitation and some potential travel.</p> <p>Cost of travel, catering, facilitation</p> <p>Costs related to workshop at MIA, consultants, training materials, facilitation and some potential travel as required.</p> <p>Venue likely to be MIA. Cost for potential experts, training materials, facilitation and some potential travel</p> <p>Venue likely to be MIA. This may include consultants, training materials, facilitation and some potential travel as required.</p> <p>Venue likely to be MIA. This may include consultants, training materials, facilitation and some potential travel as required</p> <p>Costs relate to the recruitment of a national legal expert and required equipment (not incl. in LOA).</p> <p>This is a 3 weeks training in Mogadishu by an external institute. Budget includes renting venues, training materials, facilitation and travel.</p>	<p>20,000</p> <p>30,000</p> <p>20,000</p> <p>20,000</p> <p>15,000</p> <p>15,000</p> <p>30,000</p> <p>60,000</p>
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	14. Fund 3 committees to attend training session on promoting oversight and accountability through parliamentary process -- in Kampala through twinning programme			Y	UNDP, Federal Parliament, Uganda Parliament	EU, UK, Norway, BCPR	Planned through twinning agreement, such as with Parliament of Uganda - for exchange of experts, and matching positions for mentoring and transfer of skills.	50,000
	15. Support to key committees to consult with executive on priority legislation and working relations		Y	Y	UNDP, Federal UNSOM	EU, UK, Norway, BCPR	Venue likely to be MIA. This may include funds for catering, etc.	5,000
	16. Provide technical assistance for agreed priority legislation development through thematic policy expertise, legal analysis and drafting expertise		Y	Y	UNDP, Federal Parliament,	EU, UK, Norway, BCPR	Through recruitment of institutional expert partner from the region – to provide legal experts on thematic issues and legal support. Budget includes holding workshops with experts (in MIA and abroad)	75,000
OUTPUT 1 SUB-TOTAL								
Output 2 NFP supported to be administratively effective. <u>Baselines</u> - New NFP Parliamentary Leadership need capacity support for office and advice for conducting business - Weak parliamentary administration - Very limited equipment for Office of the Speaker <u>Indicators</u> - Parliamentary leadership confident to manage the business of the Chamber - Staff capacity increased to provide support services to Office of the Speaker - NFP Strategic Plan inclusively developed and implementation progressed <u>Targets</u> - Strategic Plan reviewed, refined - Parliamentary financial management systems in place and working effectively - Training provided to - Media and communication guide developed	17. Support twinning arrangement with SG from region to provide South-South exchange on good practice House management, parliamentary agenda and order of business		Y	Y	UNDP, Federal Parliament, Uganda Parliament	EU, UK, Norway, BCPR	This is a planned support to supporting agreements such as with the Parliament of Uganda - for exchange of experts, and matching positions for mentoring and transfer of skills.	30,000
	18. Provide basic equipment to committee offices and offices of the Parliamentary Leadership		Y	Y	UNDP, Federal Parliament	EU, UK, Norway, BCPR	This will include computers and IT equipment as required, in line with the ICT assessment.	190,000
	19. Provide remuneration for 45 graduates to support the work of parliamentary administration and committees		Y	Y	UNDP, Federal Parliament	EU, UK, Norway, BCPR	Remuneration for young graduates (\$282,000 for salaries and remainder for basic training support)	300,000
	20. Provide technical assistance to the administrations of 15 Committees of the NFP		Y	Y	UNDP, Federal Parliament	EU, UK, Norway, BCPR	Support committee secretariats - provided for in the LoA (meeting costs - \$15,000 per Committee per year)	225,000

<ul style="list-style-type: none"> - Annual perceptions survey produced <u>Targets</u> - Functioning website developed - Parliament communication and outreach strategies developed - MP's conduct outreach during 2 recess breaks - Civic education programme implemented - 3-5 Constituency offices established 	<p>29. Support 15 Committees of the NFP to undertake public hearings</p> <p>30. Provide technical and financial support for 3 "pilot" regional offices for the Parliament</p> <p>31. Undertake 2 trainings for Women's caucus on gender equality / VAW / analysis of legislation and provide follow up technical support</p> <p>32. Undertake 2 trainings for Youth Caucus on substantive youth issues and provide follow up technical support</p> <p>33. Provide technical, logistical and financial support towards organizing 2014 National Youth Conference</p> <p>34. Prepare design for 2015 Youth Parliament (based on Youth Conference Outcomes)</p>	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>	<p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p> <p>Y</p>	<p>UNDP, Federal Parliament</p> <p>UNDP, Federal Parliament</p> <p>UNDP, Federal Parliament, UNSOM Gender Advisor, UNWomen</p> <p>UNDP, Federal Parliament, Min. Youth, NGOs, ILO, UNICEF, UNFPA,</p> <p>UNDP, Federal Parliament, Ministry of Youth, youth NGOs, UN Youth Working Group</p> <p>UNDP, Federal Parliament (Youth MPs), NGOs, UNSOM-PIO</p>	<p>EU, UK, Norway, BCPR</p> <p>EU, UK, Norway, BCPR</p> <p>EU, UK, Norway, BCPR</p> <p>EU, UK, Norway, BCPR</p> <p>EU, UK, Norway, BCPR</p> <p>EU, UK, Norway, BCPR</p>	<p>Support travels and producing reports for 15 Committees' trips – included in the existing LOA</p> <p>Planning + ToR's + establishment as well as equipment and staffing for 3 offices \$36,000 per office)</p> <p>Costs of materials, refreshments, travel, facilitation</p> <p>Costs of materials, refreshments, travel, facilitation</p> <p>One UN support to be delivered in support of conference (design, funding, delivery)</p> <p>Planning + ToR's + advice to partners</p>	<p>210,000</p> <p>110,000</p> <p>40,000</p> <p>60,000</p> <p>80,000</p> <p>20,000</p>
<p>Output 4 NFP capacities supported to ensure timely implementation and review of the Provisional Constitution. <i>Baseline</i> <ul style="list-style-type: none"> - Provisional Constitution (PC) passed and requires significant additional legislation to implement </p>	<p>35. Provide support for the MOJC Public Awareness and Civic Education Unit (as counterparts to Parliament)</p>	<p>Y</p> <p>Y</p> <p>Y</p>	<p>Y</p> <p>Y</p> <p>Y</p>	<p>Y</p> <p>Y</p> <p>Y</p>	<p>UNDP, Federal Parliament, UNSOM and other partners</p>	<p>EU, UK, Norway, BCPR</p>	<p>- Recruitment of 4 experts + basic equipment - Constitutional Unit Advisor - Legal officer - Civic education - Comms/Media/public outreach</p>	<p>OUTPUT 3 SUB-TOTAL</p> <p>815,000</p> <p>70,000</p>

<ul style="list-style-type: none"> - Provisions in PC envisage establishment of Provisional Constitution and Implementation Oversight (PCIO) Committee to spearhead amendments to the PC before finalization - PC requires new Independent Provisional Constitution Review & Implementation Commission to be set up by the PCIO Committee - No strategy for consultations - Limited number of initiatives started by Parliament – no plans or coordination <p>Indicators</p> <ul style="list-style-type: none"> - Key legislation required by the PC drafted, debated in Parliament and enacted - Number of public consultations undertaken in support of post-PC law-making process - Number of civic education initiatives implemented <p>Targets</p> <ul style="list-style-type: none"> - Training of MPs undertaken on key issues - Public awareness strategy developed - Legislation tabled & debated on key issues - Media continues to be engaged and capacity developed - Public awareness campaign undertaken broadly - 5 initiatives related to civic education implemented 								<p>UNDP, Federal Parliament, UNSOM and other partners</p>	EU, UK, Norway, BCPR	<ul style="list-style-type: none"> - Recruitment of 5 experts: - CRC advisor - CRC secretariat officer - Civic ed and information - Media relations - Logistics and operations. 	80,000
<p>36. Provide technical and administration expertise to support constitutional public awareness and civic education + review</p>	Y	Y	Y					UNDP, Federal Parliament, UNSOM and other partners	EU, UK, Norway, BCPR		
<p>37. Develop Joint Parliament-MOJCA Public Awareness and Civic Education Strategy in support of constitutional review process</p>	Y							UNDP, Federal Parliament, UNSOM-PIO, IST, MOJCA, MOI, MOIF, MOHRW	EU, UK, Norway, BCPR	Workshops with National Steering Committee on Public Outreach and Civic Education + authoring of outcomes document	20,000
<p>38. Support implementation of Joint Parliament-MOJCA Public Awareness and Civic Education Strategy (media buys, CSO outreach, etc)</p>		Y	Y					UNDP, Federal Parliament, MOJCA, UNSOM and other partners	EU, UK, Norway, BCPR	This includes printing of materials + production of media (radio, TV, posters, etc.) + consultations across the country (incl. with women, youth local leaders, CBOs)	100,000
<p>39. Provide support to Constitution Review Committee to support civic education plays</p>	Y	Y	Y					UNDP, Federal Parliament, UNSOM and other partners	EU, UK, Norway, BCPR	These are 7 plays - presentation at a \$10,000 each, including costs for poets, concerts, family clips, etc.	70,000
OUTPUT 4 SUB-TOTAL											340,000
											2,495,000
SOMALILAND											
<p>Output 1 Somaliland Parliament supported to enact quality legislation and to maintain effective oversight of Executive.</p> <p>Baselines</p> <ul style="list-style-type: none"> - Little capacity amongst MPs to effectively engage in parliamentary business - No legal research unit exists 								UNDP, Somaliland Parliament	EU, UK, Norway, BCPR	1 international expert (Sam Bulte) to finalise strategic plan and action plan, incl. consultative processes with partners, NGOs, political parties, universities	20,000
<p>2. Develop strategic plan for the Somaliland upper house (Gurti)</p>	Y	Y	Y					UNDP, Somaliland Parliament, IRI	EU, UK, Norway, BCPR	1 international expert (Sam Bulte) to conduct a 2 week consultation and workshop with upper house	30,000

<ul style="list-style-type: none"> - No legislative priorities developed - No committee workplans in place <p><u>Indicators</u></p> <ul style="list-style-type: none"> - Committees functioning in Parliament - Legal research unit established with UNDP support - No of committees with workplan and reports produced - Parliament effectively engaged in budget cycle, incl. undertaking oversight of key ministries expenditures <p><u>Targets</u></p> <ul style="list-style-type: none"> - Minimum 5 NFP committees supported to undertake public hearings - 3 priority legislation process supported - Minimum 5 committees supported to undertake public hearings - SL committees supported to hold public hearings 	<p>3. Support the SL Parliament to identify 2014 legislative agenda, applying a crisis sensitive approach</p>	Y		UNDP, Somaliland Parliament, AWEPA	EU, UK, Norway, BCPR	1 international expert (George Crawford) to work with SL Parl to identify 3 priority laws for intensive support in 2014	5,000
<p>4. Workshop for key Committees on techniques for oversight and public hearings</p>	Y		UNDP, Somaliland Parliament, IRI	EU, UK, Norway, BCPR	1 international expert (George Crawford) + venue, catering, etc. – 2 day workshop	5,000	
<p>5. Develop Guide on Committee Oversight & Hearings, validate and launch</p>	Y		UNDP, Somaliland Parliament, IRI	EU, UK, Norway, BCPR	1 international expert (George Crawford) and a workshop to validate the guide	15 000	
<p>6. Workshop on Prisons Act – normative standards, human rights and good practice</p>	Y	Y	UNDP, Somaliland Parliament, UNDP-ATJ	EU, UK, Norway, BCPR	Travel, venue, catering, etc. – 2 day workshop	10,000	
<p>7. Support Justice Committee to undertake oversight missions to prisons & public hearings on Prison Act</p>	Y	Y	UNDP, Somaliland Parliament, UNDP-ATJ	EU, UK, Norway, BCPR	Public hearings (incl. in regions - about 3-5 days each) and oversight by relevant committee	15,000	
<p>8. Workshop on legislative review / Law Reform Commission Act</p>	Y	Y	UNDP, Somaliland Parliament, UNDP-ATJ	EU, UK, Norway, BCPR	Travel, venue, catering, etc. – 2 day workshop	10,000	
<p>9. Workshop on Government Act – good practice, comparative experience, etc</p>	Y	Y	UNDP, Somaliland Parliament, UNDP-SIDP	EU, UK, Norway, BCPR	Travel, venue, catering, etc. – 2 day workshop	10,000	
<p>10. Support Environment Committee to undertake hearings on waste management & NRM</p>	Y	Y	UNDP, Somaliland Parliament, UNDP Environ.	EU, UK, Norway, BCPR	Public hearings (incl. in regions - about 3-5 days each) and oversight by relevant committee	5,000	
<p>11. Revise Rules of Procedure of the Parliament</p>	Y	Y	UNDP, Somaliland Parliament	EU, UK, Norway, BCPR	International consultant (George Crawford) and workshop	15,000	

									18. Provide a 3 day training for youth representatives on policy advocacy strategies and substantive youth issues						UNDP, Somaliland Parliament, NGOs, Dept. of Youth, UNICEF, ILO, UNFPA	EU, UK, Norway, BCPR	1 international expert to work with national project officer in organizing a summer activity with local university - 20 pax meeting for 3 days on youth issues + advocacy towards parliament to engage in policy dialogues on legislative priorities	30,000	
										OUTPUT 3 SUB-TOTAL						185,000			
										TOTAL (SL)						317,200			
PUNTLAND																			
Output 1																			
Puntland Parliament supported to enact quality legislation and to maintain effective oversight of Executive.																			
<i>Baselines</i>																			
<ul style="list-style-type: none"> - Little capacity with MPs to effectively engage in parliamentary business - No legislative priorities developed - No committee workplans in place - No strategic plan in PL 																			
<i>Indicators</i>																			
<ul style="list-style-type: none"> - Committee structure established in PL - Parliament produced - No of committees with workplan and reports - Parliament effectively engaged in budget cycle, incl. undertaking oversight of key ministries expenditures 																			
<i>Targets</i>																			
<ul style="list-style-type: none"> - Developed guidance for public consultations and public hearings - Minimum 3 committees supported to undertake public hearings - 3 priority legislation process supported - Minimum 5 committees supported to undertake public hearings 																			
<i>Targets</i>																			
<ul style="list-style-type: none"> - Priority legislative agenda set - Two priority legislation development 																			
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<p><i>supported</i></p> <ul style="list-style-type: none"> - Minimum 5 committees supported to undertake public hearings - PL committees supported to hold public hearings 	25. Workshop on human rights issues – e.g. gender equality, IDPs, child rights, ESCR		Y			UNDP, Puntland Parliament, UNSOM HRG	EU, UK, Norway, BCPR	Travel, venue, catering, etc. – 2 day workshop	15,000
	26. Workshop on democratisation and political development – re normative standards, comparative experience and good practice			Y		UNDP, Puntland Parliament, UNDP-ATJ	EU, UK, Norway, BCPR	Travel, venue, catering, etc. – 2 day workshop	15,000
	27. Workshop on good governance and institutional accountability				Y	UNDP, Puntland Parliament, UNODC	EU, UK, Norway, BCPR	Travel, venue, catering, etc. – 2 day workshop	15,000
	28. Support to Parliament to conduct oversight missions by 3 priority committees (HR committee + others)		Y	Y	Y	UNDP, Puntland Parliament, UNSOM HRG	EU, UK, Norway, BCPR	This includes 3 oversight missions (about 3-5 days each) followed by 3 consultative meetings with Exec, CSO and academia to discuss policy changes/revisions	35,000
	29. Support for outreach missions to constituencies		Y	Y	Y	UNDP, Puntland Parliament, UNSOM,	EU, UK, Norway, BCPR	This includes 5 missions/trips for consultations on population needs in the regions	20,000
OUTPUT 1 SUB-TOTAL									
257,000									
<p>Output 2</p> <p>Puntland Parliament supported to be administratively effective</p>	30. Refurbishment of office space in the Parliament and main parliament hall			Y	Y	UNDP, Puntland Parliament and other partners	EU, UK, Norway, BCPR	This includes the required equipment as well as financial support towards contractors	30,000
	31. Strengthen ICT infrastructure, including V-Sat and computers		Y	Y	Y	UNDP, Puntland Parliament	EU, UK, Norway, BCPR	This will include an assessment and provision of equipment	50,000
	OUTPUT 2 SUB-TOTAL								
80,000									
<p>Output 3</p> <p>MPs are increasingly representative and accountable to Somalis throughout the country.</p> <p><i>Baselines</i></p> <ul style="list-style-type: none"> - Limited understanding of role of Parliament in national democracy 	32. Support Parliament in organizing trips for different parliamentary groups to engage in resolution of local disputes			Y	Y	UNDP, Puntland Parliament, UNSOM, Interpeace	EU, UK, Norway, BCPR	Support by UNDP staff to organize 5 trips for ad hoc parliamentary groups in support of resolution of local disputes – based on UNDP guidelines on support criteria	25,000
	OUTPUT 3 SUB-TOTAL								

Communications ((Direct Cost + ISS + M&E) x 1%)	56,469.59
Security ((Direct cost + ISS + M&E + Communications) x 3%)	171,102.85
GMS ((Direct cost + ISS + M&E + Communications + security) x 8%)	469,962.50
TOTAL 2014 AWP SOMALIA	6,344,493.73