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## PROCUREMENT NOTICE

### INTERNATIONAL INDIVIDUAL CONSULTANT

Date: 20/03/2019

**Country:** Rwanda

**Description of the assignment: Recruitment of International Lead Individual Consultant as Climate Change Project Development Specialist to Prepare the Full Project Document for a GEF-7 Project ‘Ecosystems/Landscape Approach to Climate Proof the Rural Settlement Program of Rwanda’**

**Period of assignment:** 80 working days in 15 calendar months

UNDP Rwanda is looking to recruit a Lead International Individual Consultant Specialist for Climate Change Project Development. The Lead International Climate Change Project Development Specialist will be the GEF PPG Team Leader and will be responsible for the overall drafting of the Project Document (ProDoc), quality assurance and timely preparation of all studies, reports and documentation, including the finalized UNDP ProDoc and CEO Endorsement Request, with all mandatory and project specific Annexes and supporting documentation. S/he will be responsible for managing and coordinating all consultants on the GEF PPG Team.

All interested and qualified international individual consultants may download the Individual Consultant Notice, Terms of Reference, and P11, Confirmation Letter and General Terms and conditions documents from UNDP Rwanda website at:

<http://www.rw.undp.org/content/rwanda/en/home/operations/procurement/notices/>

Delivery address: UNDP Rwanda, P.O. Box 445, 12 Avenue de l'Armée, Kigali, Rwanda, and Attn: Head of Procurement Unit, Or by email address at [offers.rw@undp.org](mailto:offers.rw@undp.org) not later than **3 April 2019**, Time: 12h00 PM Kigali Rwanda local time.

**N.B: UNDP is committed to achieving workforce diversity in terms of gender, nationality and culture. Individuals from minority groups, indigenous groups and person with disabilities are equality encouraged to apply.**

Yours sincerely,

Roselyn Sinemani

UNDP Deputy Country Director-Operations