

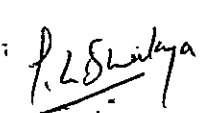
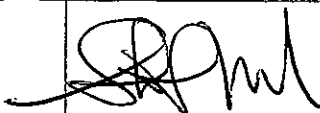
United Nations Development Programme

Country: NEPAL

Project Document

Project Title:	Strengthening National Planning and Monitoring Capacity	
UNDAF/ CP Outcome 2:	Vulnerable groups have improved access to economic opportunities and adequate social protection	
UNDAF output 2.1:	GoN and relevant stakeholders have increased capacity to develop, review and implement inclusive labor and economic policies and legislations that bolster productive employment and income opportunities	
Expected Output(s): (of this program)	Output 1: NPC and CBS have improved capacity for gender and social inclusion responsive data collection and M&E system that support evidence based policy making, planning and programming Output 2: GoN has increased capacity to develop inclusive growth policies, national plans, and budgets.	
Implementing Partner:	National Planning Commission	
Responsible Parties:	Central Bureau of Statistics	
Brief Description:		
This Program supports the National Planning Commission and Central Bureau of Statistics to strengthen their capacity to promote cross ministerial planning and coordination based on a) improved generation of data and b) analysis of evidence of development issues and trends in Nepal and to advocate for evidence based planning and policy making		
Program Period: 2013-2017 Key Results Area (UNDP strategic plan) – Poverty Reduction Atlas Award ID : 00074154 Project Duration: July 2013- June 2017 (4 years) Management arrangements: National Implementation (NIM) PAC Meeting Date: 22/05/2013	Total budget: US \$ 9,070,000 Total Allocated resources: <ul style="list-style-type: none"> • Regular : US \$2,000,000 • Other: US \$ 400,000 (PEI/UNDP) • Donor: • Unfunded budget: 6,670,000 	

Agreed by:

On behalf of	Signature	Date	Name/Title
Government of Nepal (Implementing partner)		26 June 2013	Pushpa Lal Shrestha Joint Secretary National Planning Commission
United Nations Development Programme		26 June 2013	Shobha Nepal Country Director



Joint Secretariat

1. Situation Analysis

Nepal's progress with modernization, liberalization and reforms received a temporary setback due to the political transition. While the transition is yet to be over, there are positive signs that human development will be back as the policymakers' primary agenda. Despite continuing political stalemate, Nepal has some exemplary achievements to its credit, reflected in some of the internationally recognized development targets including the MDGs. The poverty head-count and the multi-dimensional poverty rate are both falling. Remittances have been a major driver of poverty reduction, at a time of political transition. During this time there were notable achievements in the advancement of human development indicators, especially in health and education, and the development of one of the most comprehensive systems of social protection in the region. There is also evidence of enduring regional and social disparities in development, and fundamentally some critical constraints that undermine the progress of national economic growth and also put a challenge to sustain the achievements, including dependence on a fragile natural resource base exacerbated by climate change. Government's development programs and planning have the potential to build a cohesive community and an environment conducive for peace. Development programming and planning should be made peace sensitive. Unlocking the potential of Nepal's development needs to originate from detailed contextual understanding, based on high quality evidence. Equally important is the need for strong policy leadership and coordination of relevant line ministries and other actors, including donors and the private sector. UNDP has a long history of partnership with the National Planning Commission in the areas of human development, millennium development goals and poverty monitoring. As of now, five national human development reports, three MDG progress reports and two MDG needs assessment reports have been published. UNDP also assisted the Government of Nepal to internalize MDGs into national and local level planning and policy making processes. This program builds on this history of productive association at a time when the nation seems to have achieved a number of milestones of progress – including the reinstatement of democracy and the conclusion of the peace process –

bringing it to the point where it can start taking bigger steps towards graduating from its current low income and low human development status. The emergence of the South as the engine of global growth and Nepal's strategic location vis-a-vis China and India provide two important external conditions which are also very conducive to rapid progress.

One of the messages that emerge from the rise of the South – particularly India and China – is the strong role played by the private sectors in virtually every sector. Some initiatives have been fully private, while others have worked under the public-private partnership modality. There is a growing feeling amongst various stakeholders in Nepal that the private sector in the country can start assuming greater responsibility in advancing the GoN's vision of inclusive development, particularly employment. Private sector can play a crucial role in mobilizing resources in hydroelectricity generation, transport and other infrastructure, which currently stand in the way of faster growth. But the potential role of the private sector is not limited to achieving higher growth. As an integral part of a society which aspires to develop holistically, the private sector can also assume the responsibility of imparting the desired quality to higher growth. Two such qualities are going to be indispensable: inclusiveness and green growth. The Government of Nepal needs to create enabling policy environment for the private sector to achieve these objectives. The rationale of this program is to put in place long term, demand driven support to the government of Nepal and strengthen its role in promoting evidence based policy making. In doing so, this will be building on an existing base of national statistics and policy analysis that is being supported by various development partners. While the main counterpart will be NPC, the focus is even broader; aiming to bring together a wide range of partners who are all critical to developing and implementing evidence based inclusive development policy.

2. Objectives

2.1 Objective - The main objective of the program is to promote a more effective, responsive and coordinated approach to inclusive development through **evidence based planning and policy formulation**. The specific objectives of this program are as follows:

- a) Institutionalizing monitoring and evaluation system, generating high quality data on development issues and trends that links survey data to M & E, and feedback on issues of development effectiveness
- b) Supporting high quality analysis of evidence and existing policies to inform policy making and planning and inter-agency coordination for inclusive and peace sensitive development.

2.2 Linkages to national goals, CPAP and UNDAF - The program is aligned with GoN goals and objectives as reflected in medium term periodic plan. This is also in line with UNDP's strategic objectives. This program contributes to the UNDAF outcome 2: "Vulnerable groups have improved access to economic opportunities and adequate social protection.

3. Outputs and Indicative Activities

Output 1 - NPC and CBS have improved capacity for gender and social inclusion responsive data collection and M&E system that support evidence based policy making, planning and programming

This output will be achieved through the support of the roll out and implementation of the new M & E guidelines and strengthening of national statistical strategy and capacity, and the support for value added activities on development effectiveness. The following indicative activities will be implemented to achieve this output.

1.1 Development of Statistical Capacity:

- ✓ **1.1.1 Formulation of National Strategy for Development of Statistics (NSDS)** - An NSDS is expected to provide a country with a strategy for developing statistical capacity across the entire national statistical system (NSS). The NSDS will provide a vision for five to ten years and will set milestones for getting there. It will present a comprehensive and unified framework for continual assessment of evolving user needs and priorities for statistics and for building the capacity needed to meet these needs in a more coordinated, synergistic and efficient manner. It will also provide a

framework for mobilising, harnessing, and leveraging resources (both national and international) and a basis for effective and results-oriented strategic management of the NSS.

1.1.2 Develop a master sampling framework - The use of a common master sampling frame of area units for the first stage of sampling will improve the cost-efficiency of the surveys in a household survey programme. The cost of developing a good sampling frame is usually high; the establishment of a continuous survey programme makes it possible for CBS to spread the costs of construction of a sampling frame over several surveys. This program will support CBS to develop a master sampling framework.

1.1.3 Annual household survey (AHS): This program will support to conduct annual household survey with the aim to collect data on key indicators related to consumption and labor. This activity would assist CBS in incorporating survey results into the System of National Accounts (SNA) framework.

1.1.4 Strengthen national and sub-national units of CBS – Support will be provide to CBS to strengthen the regional units of CBS both in terms of skills development as well as provision of adequate IT infrastructure in order to enable them as suppliers of primary data.

1.2 Strengthening national M&E capacity — *later*

1.2.1 Disseminate National M&E Guidelines - NPC is in the process of finalizing National M&E guidelines. This program will support to disseminate the guidelines at national and sub-national level.

1.2.2 Align Sectoral/Ministries M&E framework with new National M&E guideline – This program will support to review/refine and develop ministries M&E guideline in line with the national M&E guidelines. Necessary trainings and workshops will be carried

out during this process. Support will also be provided for refining MIS system of the ministries.

1.2.3 Strengthen M&E unit/sections of ministries – Role of M&E unit/sections of the ministries is critical to ensure the effective implementation of national M&E guidelines. This program will provide necessary capacity building support of the ministries including preparation of the M&E plan. Peace sensitive orientations and planning training will be provided to all relevant government institutions.

1.2.4 Institutionalize Project Performance Information System (PPIS) – Support will be provided to disseminate PPIS to the ministries and departments. Necessary trainings and other support will also be provided for the implementation of PPIS.

1.2.5 Conduct participatory monitoring and third party monitoring – Participatory and Third party monitoring have become increasingly important M&E tools to improve the program implementation as well as to ensure accountability. Government of Nepal has recently initiated these tools. This program will provide support to conduct participatory and third party monitoring in a systematic way. Support will also be provided for the dissemination and advocacy of the findings.

1.2.6 Support tracking expenditure and access to, use of and satisfaction with service delivery such as Public Expenditure Tracking Survey (PETS) - Building on the past experience, this program will support to conduct two PETS per year. Efforts will be made to ensure the implementation of recommendations from the PETS.

1.2.7 Conduct evaluation of policy, programs and projects – Support will be provided to conduct evaluation of national policies, programs and projects. Roughly two evaluations will be carried out on annual basis. This program will also provide support for the dissemination and advocacy of the findings of the evaluations

Output 2: GoN has increased capacity to develop inclusive growth policies, national plans, and budgets

Under this output, support will be provided to carry out policy relevant analysis, drawing substantially on data collected under output one, and will provide scope to bring in additional technical resources to support policy. This output will support development of the government led research agenda, specific policy and sector analysis, and improved dissemination and coordination among government and non-government stakeholders; with the objective of enhancing the responsiveness of policy to evidence on inclusive and sustainable development. This output will be operationalized through three main activities.

2.1 Knowledge products on Inclusive and Sustainable Development:

2.1.1 Preparation of the National Human Development Reports – During the project period, two national Human development reports will be produced to inform policy debates on inclusive human development in Nepal. Support will be provided to disseminate the reports at national and local level.

2.1.2 Preparation and dissemination of MDG reports – this project will support to produce two MDG reports. The first report will be produced by mid-2013 with the objective to update the progress and also to inform UN high level event in September 2013. The second report will be produced in 2016 to assess the overall achievements on MDGs.

2.2 Policy Analysis, Formulation and Implementation

2.2.1 Analysis and studies of key sectors – Through this program, support will be provided to examine existing systems of promoting, and measuring inclusive development through undertaking a thorough assessment of key sectoral policies and evaluate their impact. Background studies on various themes such as financial sector, informal economy, social protection and migration will be carried out to identify the potential of these sectors in promoting inclusive development.

2.2.2 Preparation of Inclusive and Sustainable Development Framework– To streamline development policies and to ensure policy coherence for inclusive development,

support will be provided to prepare “Inclusive and Sustainable Development Framework”.

2.2.3 Support to integrate green economy approach into planning and policy making -

Necessary support will be provided to promote green economy into development planning process.

2.2.4 Support to Create enabling environment for Private Sector Development for inclusive development -

The program will support to review and refine policies to create an enabling environment to encourage private sector to contribute to inclusive development especially through creating productive employment opportunities.

2.2.5 Support to implement Istanbul Program of Action (IPoA) and contribute to post

2015 development agenda– Under this activity, support will be provided to prepare county paper to be used for the negotiation at the international forums to influence post 2015 development agenda. Additionally, this program will also support to integrate post 2015 global development framework into national plans and policies. Support will also be provided to formulate plan to implement the IPOA and also prepare LDC graduation strategy.

2.3 Capacity building and coordination for evidence based policy making and budgeting

2.3.1 Capacity building of relevant government institutions -

Under this activity, support will be provided to enhance the capacity of relevant government institutions to integrate evidence and knowledge generated through this program into their policies and programs. Gender mainstreaming and social inclusion will be given high priority in all capacity building measures.

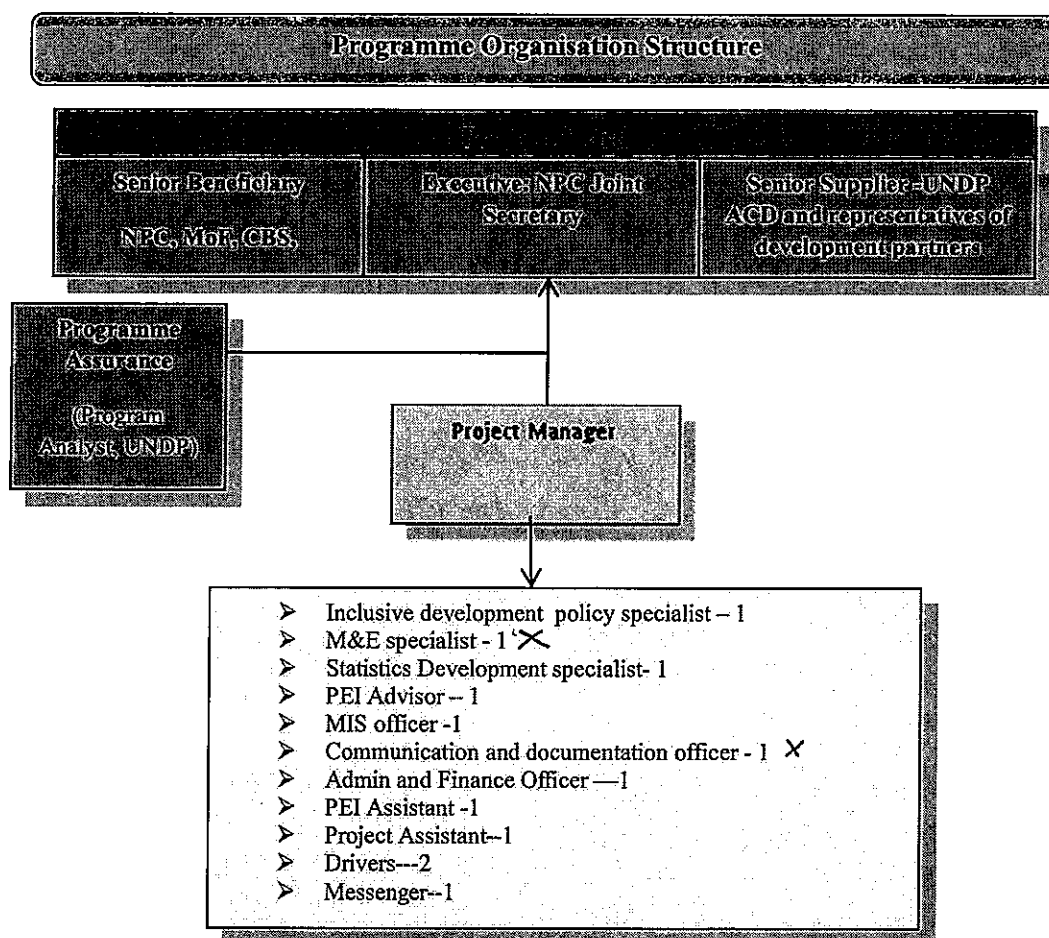
2.3.2 Policy dialogue on inclusive and sustainable development –

Support will be provided to generate policy debates on inclusive development through national, regional and international events.

4. Management Arrangement

4.1 This program will work with key government agencies such as the National Planning Commission, Ministry of Finance, and the Central Bureau of Statistics. This program will be implemented by the National Planning Commission under the National Implementation (NIM) modality following the guidelines mutually agreed between UNDP and MOF for program implementation. explore partnership with Department for International Development (DFID). It will collaborate with Danida's Growth and Employment Program in Nepal particularly in the development of inclusive growth strategy and conducting policy analyses. Similarly, collaboration will be sought with other development partners. Partnership with the Poverty Environment Initiative (PEI) will be established for strengthening poverty and environment linkages in policy making, planning, budgeting and monitoring.

4.2 Management Structure, roles and responsibilities



Project Board (PB): The Project Board is the body responsible for making consensus-based management decisions related to the project activities, including recommendations to implementing partner and Project Management unit. The Project Board will approve annual and quarterly work plans and budget, review progress reports, provide strategic guidance, and steer the project as per its goals and objectives to ensure that the stated results will be achieved. The proceedings of the meeting and all management decisions will be recorded in the minutes and signed by all the participants. The composition of the PB will remain flexible, to accommodate the inclusion of government and donor counterparts. The Project Board has the following three roles:

- **Project Executive Role** - will be played by Joint Secretary as a representative of implementing partner, i.e. NPC. S/he will chair PEB.
- **Senior Suppliers** - to provide guidance regarding the technical feasibility of the programme, this role will be played by UNDP Assistant Country Director (ACD) and representatives of donor supporting the project.
- **Senior Beneficiary role** - will be played by the representatives from NPC, MoF and CBS.

The Project Manager acts as the Project Board Secretary. The proceedings of the meeting and all management decisions will be recorded in the minutes and signed by the member of Project Board. The UNDP Programme Officer (as an assurance role) will be an observer of the Project Board meetings and may provide further clarification and information on any issue being discussed in the meeting.

In order to provide strategic and technical guidance, **project board may form sub-committees** for each output with the involvement of relevant stakeholders from government, development partners and academic institutions.

Program Management Unit: The Project activities will be implemented by the Project Management Unit. The unit will be led by a project manager and responsible for the day to day management, coordination and implementation of the activities as approved in the work plan. PMU will be responsible for developing the work plans, implementing the activities approved by PEB, and prepare financial and progress report.

The responsibility to implement the approved work plan will be delegated to a Project Manager who will report to the National Project Director/Executive of the project and work closely in consultation with the Program Officer of UNDP who will embody the Project Assurance role of this program. The Project Manager will be supported by a team of professional and support staff.

Project Assurance: The Project Board will delegate the assurance function to UNDP programme officer which includes the (i) liaising between the members of the Project Board, (ii) ensuring that project activities and budgets are in compliance with approved work plans and budgets, (iii) support to control risks, (iv) maintaining visibility of the project, (v) establishing workable internal and external communications, (vi) ensuring compliance with applicable UNDP rules and regulations, (vii) adhering to Results Monitoring Guidelines for monitoring and reporting requirements and standards, (viii) following the quality management procedures, (ix) ensuring that Project Board's decisions are implemented, x) managing project revisions according to the required procedures, and xi) providing technical support to the project team.

National Project Manager (NPM): The NPM is a full-time project-funded staff member who will be recruited as per NIM Guidelines, and will report to the NPD and receive guidance from the NPD and PEB. The NPM is responsible for the day-to-day management, administration, coordination, and supervision of project activities. S/he will monitor work progress and ensure timely delivery of outputs in a cost effective manner as per the Annual Work Plans and the Project Results Framework. The NPM will ensure a high quality of project planning, management, implementation, technical and financial compliance, progress reporting and monitoring. Additional required staff (see TORs in Annex IV) will be hired to support the NPM as follows.

Project Management and Support Staff: The Project Management Unit will be housed within NPC, and headed by the National Project Manager. The project team, headed by the NPM, will be composed of a full-time specialists, expert, advisors and support staff. Project board will hire additional project staff for medium and short term as and when required. The Project staff will be hired by the project as per the NIM Guidelines for the entire duration of the project to ensure delivery of results as specified in the Project Results Framework. The professional and support staff team will work under the guidance of NPD and NPM.

Resources and Fund Flow: UNDP will transfer the fund (cash) allocated for this project in the project account managed by NPC on quarterly basis. First request will be based on the approved Annual Work Plan (AWP), and first quarter work plan and subsequent installments are transferred upon minimum of 80% expenditure from previous advances and 100% from all earlier advances. UNDP will transfer the budget required for the first installment in the beginning of the implementation. The subsequent transfers are made upon receipt of signed completion of each quarterly plan including financial report as well as next quarterly work plan.

There will be direct payment through UNDP for the payment where UNDP assigned as responsible party to complete the activities outlined in AWP/QWP. UNDP adopts the harmonized approach cost transfer (HACT) and the payment modality will be based on the HACT approach (i.e., based on the micro assessment report of Implementation Partner).

The project will be audited as per UNDP audit requirements.

UNDP Support Services: UNDP support will be required for project implementation in areas such as: a) recruitment of project staff; b) procurement of goods, equipment and services; c) recruitment of national and international consultants; d) sub-contracting for planning and implementation of training and workshops, information system etc ; e) mid-term and final evaluation of the project, etc. The procurement of goods and services and the recruitment of project and programme personnel by the UNDP country office shall be in accordance with the UNDP regulations, rules, policies and procedures.

Review and Revision of the Project Component, Outputs and Fund Allocation: With a view to optimizing the benefits of the project, UNDP and Donors jointly will review and revise any project components, outputs/ activities along with the allocated fund. This includes the review and revision of project components, outputs and fund allocation. This exercise will be done in consultation with implementing partner (NPC).

5. Monitoring and Evaluation

In accordance with UNDP's Programme, Operations, Policies and Procedures (POPP), the project will follow standard UNDP procedures for review, reporting, monitoring and evaluation. The outcomes expected from the programme will be monitored against an M&E Framework which builds on the CPAP M&E Framework. The indicative M&E framework is provided in Annex. This framework will be refined further by the Project Team in consultation with key implementing partners. To the extent possible, the progress against every UNDAF related outcome indicator will be updated and reported annually.

The success of this project rests on improving policy environment, tools and processes and organizational culture for evidence based policymaking, planning and budgeting using the various knowledge products and capacity development measures. These are relatively difficult to measure through quantitative indicators. Therefore, the project will apply qualitative techniques to capture the impact of the project.

Within the annual cycle:

- On a quarterly basis, a **quality assessment** shall record progress towards the completion of key results, based on quality criteria and methods captured in the Project M & E Framework annexed hereto.

- An **Issue Log** shall be activated in Atlas and updated by the Project Manager to facilitate tracking and resolution of potential problems or requests for change.
- Based on the initial risk analysis submitted (see annex 3), a **Risk log** shall be activated in Atlas and regularly updated by reviewing the external environment that may affect the project implementation.
- Based on the above information recorded in Atlas, **Quarterly Progress Reports (QPR)** shall be submitted by the Project Manager to the Project Board through Project Assurance, using the standard UNDP report format.
- A **Monitoring Schedule Plan** shall be activated in Atlas and updated to track key management actions/events.

Annually:

Annual Progress Report: An Annual Progress Report shall be prepared by the Project Manager and shared with the Project Board. As a minimum requirement, the Annual Progress Report shall consist of progress made covering the whole year against the pre-defined annual targets set and reflected on the Annual Work Plan. The M & E Framework will be updated and annexed to the Annual Progress Report.

Annual Project Review: Based on the above report, an annual project review shall be conducted during the fourth quarter of the year to assess the performance of the project and prepare the Annual Work Plan (AWP) for the following year.

6. Legal context

This document together with the CPAP signed by the Government and UNDP which is incorporated by reference constitute together a Project Document as referred to in the Standard Basic Assistance Agreement (SBAA) and all CPAP provisions apply to this document.

This project document shall be the instrument referred to as such in Article 1 of the SBAA between the GON and UNDP, signed on signed on 23 February 1984.

Consistent with the Article III of the SBAA, the responsibility for the safety and security of the implementing partner and its personnel and property, and of UNDP's property in the implementing partner's custody, rests with the implementing partner.

The implementing partner shall:

- a) Put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
- b) Assume all risks and liabilities related to the implementing partner's security, and the full implementation of the security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of this agreement.

The implementing partner agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via <http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm>. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document.

Annexes

ANNEX 1: RESULTS AND RESOURCES FRAMEWORK

<p>United Nations Development Assistance Framework/CPD Outcome: <i>Vulnerable groups have improved access to economic opportunities and adequate social protection</i></p> <p>Outcome Indicators as stated in UNDAF and Country Program Document: % of population below national poverty line</p>
<p>United Nations Development Assistance Framework/CPD Output: <i>GoN and relevant stakeholders have increased capacity to develop, review and implement inclusive labour and economic policies and legislations that bolster productive employment and income opportunities</i></p>
<p>Output Indicators as stated in the UNDAF/CPD:</p> <ul style="list-style-type: none"> - <i>National inclusive development strategy developed</i> - <i>Planning tools and budget allocations adjusted to address regional, gender, ethnic, and socio-economic disparities in line with inclusive growth strategy</i>

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Intended Outputs	Output Targets for (years)	Indicative Activities	Responsible Parties	Inputs (US\$)
<p>Output 1: <i>NPC and CBS have improved capacity for gender and social inclusion responsive data</i></p>		<p>1.1 Development of Statistical Capacity</p> <p>1.1.1 Formulation of National Strategy for Development of Statistics</p> <p>1.1.1.1 Review of the needs and existing situation</p>	<p>CBS/NPC</p>	<p>\$ 1,800,000</p>

<p>collection and M&E system that support evidence based policy making, planning and programming</p>			
<p>1.1.1.2 Preparation and dissemination and implementation of the strategy</p> <p>1.1.2 Designing of Master Sampling Framework</p> <p>1.1.2.1 Review sampling framework of existing surveys</p> <p>1.1.2.2 Develop Master sampling framework</p> <p>Publish and dissemination of the framework</p> <p>1.1.3 Annual Household Surveys (AHSs)</p> <p>1.1.3.1 Conduct survey field-work</p> <p>1.1.3.2 Analyze the data and prepare Reports</p> <p>1.1.3.3 Dissemination and advocacy of the AHS findings to key stakeholders at national and sub-national levels</p> <p>1.1.4 Strengthen National and Sub-national units of CBS</p> <p>1.1.4.1 Trainings/workshops for the CBS staff at districts level</p> <p>1.1.4.2 Provide logistic supports to CBS branch offices</p>			
	<p>1.2 Strengthen National M&E capacity</p> <p>1.2.1 Disseminate national M&E guidelines</p> <p>1.2.1.1 Workshops and consultations at national, regional and district levels</p>	<p>NPC</p>	<p>\$ 2,600,000</p>

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		<p>1.2.2 Align Sectoral/Ministries M&E framework with national M&E guidelines 1.2.2.1 Review, refine and develop sectoral M&E framework 1.2.2.2 Conduct trainings/workshops</p> <p>1.2.3 Strengthen M&E unit/sections of ministries 1.2.3.1 Trainings/workshops to the staff 1.2.3.2 other technical/logistic support</p> <p>1.2.4 Institutionalize Project Performance Information System (PPIS)–</p> <p>1.2.5 Conduct Participatory monitoring and Third Party Monitoring 1.2.5.1 Conduct at least two participatory monitoring and two third party monitoring every year 1.2.5.2 Disseminate findings and carry out advocacy</p> <p>1.2.6 Conduct Public Expenditure Tracking Surveys 1.2.6.1 At least two PETs per year 1.2.6.2 Dissemination and advocacy of the findings and recommendations</p> <p>1.2.7 Carry out evaluation of policy, programs and projects. 1.2.7.1 Conduct at least two evaluation per year</p>
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	<p>Output 2: GoN has increased capacity to develop inclusive growth policies, national plans, and budgets</p>		
<p>2.1 Knowledge products on Inclusive and Sustainable Development</p> <p>2.1.1 Preparation and dissemination of national human development reports</p> <p>2.1.1.1 Preparation and disseminating of NHDR 2013</p> <p>2.1.1.2 Preparation and dissemination of NHDR 2016</p> <p>2.1.2 Preparation and dissemination of MDG progress reports</p> <p>2.1.2.1 Preparation and disseminating of MDG report 2013 to update the progress</p> <p>2.1.2.2 Preparation and dissemination of final MDG report 2016</p>	<p>NPC</p>	<p>\$ 600,000</p>	
	<p>2.2 Policy Analysis, Formulation and Implementation</p> <p>2.2.1 Analysis and studies of key sectors (financial sector, informal economy , social protection and migration)</p> <p>2.2.2 Preparation of Inclusive and sustainable Development Framework</p> <p>2.2.2.1 Preparation of strategy and indicator framework</p>	<p>NPC</p>	<p>\$ 2,720,000</p>

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		<p>2.2.2.2 Dissemination and implementation of strategy</p> <p>2.2.3 Integrate Green Economy approach into plans and policy making</p> <p>2.2.3.1 Support for the preparation of necessary tools and framework</p> <p>2.2.3.2 Support establishing the links between green and inclusive development</p> <p>2.2.3.3 Dissemination and integration of tools into policy making and budgeting</p> <p>2.2.3.4 Support climate budget code</p> <p>2.2.4 Create enabling policy environment for Private Sector Development for inclusive development</p> <p>2.2.5 Support to implement Istanbul Program of Action (IPoA) and to contribute to post 2015 development agenda</p> <p>2.2.5.1 Review the implementation of IPoA</p> <p>2.2.5.2 Support NPC for the preparation of county paper on post 2015 and SDGs</p> <p>2.2.5.3 Support government to attend global forums to influence post 2015 development agenda</p> <p>2.2.5.4 Support to integrate post 2015 development agenda into national planning and policies</p>		
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	<p>2.3 Capacity building and coordination for evidence based policy making and budgeting</p> <p>2.3.1 Capacity building of relevant government institutions to analyze and integrate evidence and knowledge generated through this program</p> <p>2.3.2 Policy dialogue on inclusive and sustainable development</p> <p>2.3.2.1 National, regional and international seminars on inclusive development</p>	NPC	450,000
Program Support Cost			\$ 900,000
Grand Total (4 years)			\$ 9,070,000

PLS

Annex 2: Monitoring and Evaluation Framework (Upstream program)

Outcomes, Outputs and Activity Results	Indicator(s)/ Quality Criteria	Baseline	Target	Source(s)/ Means of Verification	Timing
UNDAF/CPD Outcome : Vulnerable groups have improved access to economic opportunities and adequate social protection	% of people living below the national poverty line	25.2	17	NLSS	
Output 1: NPC and CBS have improved capacity for gender and social inclusion responsive data collection and M&E system that support evidence based policy making, planning and programming	National Strategy for development of Statistics	0	National Strategy is in place	NP/CBS publication	2014
	Annual Household Surveys	0	– 3 AHS reports	CBS publications	Annually – 2013, 2014, 2015
	Periodic plan annual progress report	0	4	NPC publications	Annually – 2014, 2015, 2016, 2017
	# of participatory/third party monitoring		2 participatory monitoring, 2 third party monitoring per year	NPC Publication	Annually – 2014, 2015, 2016, 2017
	# of assessments/evaluations/PETS of national programs		At least 2 per year	NPC records	Annually – 2014, 2015, 2016,

					2017
Output 2: GoN has increased capacity to develop inclusive growth policies, national plans, and budgets	National Inclusive Development Strategy and indicator framework	No	Strategy	NPC record	2014
	# of thematic analysis reports	0	5	NPC record	2014
	Green economy approach internalize framework and tools to operationalize the framework	Not exist	Framework exist	NPC record	2014
	# of knowledge products (NHDR, MDG progress reports)		2 NHDR and 2 MDG progress reports		2016

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Annex 3: Risk Log

#	Description	Category	Impact & Probability	Countermeasures / Management response
	Enter a brief description of the risk	<ul style="list-style-type: none"> • Environmental • Financial • Operational • Organizational • Political • Regulatory • Security • Strategic • Other 	<p>Describe the potential effect on the project if this risk were to occur</p> <p>Enter probability on a scale from 1 to 5</p>	What actions have been taken/will be taken to counter this risk
1.	Absence of parliament, and delays in constitution drafting.	Political	<p>There is a risk that peace and political stability efforts would exhaust and occupy the current development agenda as well as resources.</p> <p><u>Rating:</u></p> <p>Impact – 1 Probability - 3</p>	This program is designed to ensure that development agenda receives sufficient attention. Through the analysis and preparation of various policy papers and reports, the program will continue to advocate for better planning and programming.
2.	Frequent change in NPC's leadership and personnel	Organizational	<p>Frequent change in NPC's leadership and personnel could delay project implementation.</p> <p><u>Rating:</u></p> <p>Impact – 3 Probability - 3</p>	This program will continue to engage with NPC personnel by providing technical people from the beginning to strengthen NPC's institutional ownership and leadership.
3.	Timing of the implementation of federal structure	Political	<p>If the federal structure is decided and Nepal moves quickly in materializing it during project period, this might change the function and mandate of NPC.</p>	Implementation of federal structure is expected to take some time. During that time the project team will redesign the program to respond to the needs and demands as per the new mandates of NPC and other institutions.

#	Description	Category	Impact & Probability	Countermeasures / Management response
			<u>Rating:</u> Impact – 3 Probability - 2	
5	Resource gap to accomplish all program activities	Financial	If program fails to mobilize sufficient resource to meet the current resource gap, many activities will not be implemented. <u>Rating:</u> Impact – 4 Probability - 2	NPC and UNDP will explore the partnership with potential development partners to mobilize resources.

P.L.S.

**Strengthening National Planning and Monitoring Capacity
Annual Work Plan (AWP) 2013**

Award ID: 00074154

Award Title: Strengthening National Planning and M&E Capacity
July -December 2013

Duration: July -December 2013

CPAP output:	NPC and CBS have improved capacity for gender and social inclusion responsive data collection and M&E system that support evidence based policy making, planning and programming											
	Annual Target		Responsible Party		Donor		Budget		Budget Description		Total Cost	
Annual Target/Activity/Result and Relevant Actions	Q3	Q4	Party	Sources of Fund	Head	Head	Head	Head	Head	Head	Head	Head
Annual Target: ATLAS PROJECT ID : 00086687												
Action 1.1 : Formulation of National Strategy for the Development of Statistics		X	NPC	TRAC	UNDP	71300	Consultant				20,000	20,000
	Recruitment of consultants to carry out preparatory work and draft NSDS		X	NPC	TRAC	UNDP	75700	Workshop			14,500	14,500
	workshops/interactions/consultations with relevant stakeholders		X	NPC	TRAC	UNDP	74200	Printing			4,250	4,250
			X	NPC	TRAC	UNDP	74500	Miscellaneous			1,250	1,250
	Sub total											40,000.00
Action 1.2 - Provide support for Annual Household Survey		X	NPC	TRAC	UNDP	71200	Int' Consultant				20,000	20,000
	technical support for data analysis and report production		X	NPC	TRAC	UNDP	71300	Natl' Consultant			10,000	10,000
	Report production and dissemination		X	NPC	TRAC	UNDP	72400	Communication & Audio Visual Equipment			200	200
			X	NPC	TRAC	UNDP	72500	Printing			4,000	4,000
			X	NPC	TRAC	UNDP	72500	Stationary			900	900
			X	NPC	TRAC	UNDP	73100	Hall rent			2,500	2,500
			X	NPC	TRAC	UNDP	74500	Miscellaneous			2,500	2,500
			X	NPC	TRAC	UNDP	75700	Media - Stakeholders Meeting			9,900	9,900
	supervisions of the field work		X	NPC	TRAC	UNDP	71600	Travel			20,000	20,000
	Sub total											70,000.00
Subtotal for Activity/Results:												
Action 2.1 - Disseminate national M&E guideline		X	NPC	TRAC	UNDP	71600	Travel				5000	5,000
	Workshops/interactions at national, regional and local level		X	NPC	TRAC	UNDP	72400	Communication & Audio Visual Equipment			150	150
			X	NPC	TRAC	UNDP	72500	Stationary			100	100
			X	NPC	TRAC	UNDP	73100	Hall rent			900	900
			X	NPC	TRAC	UNDP	75700	Meeting/Workshop			23850	23,850
Sub total											30,000.00	
Action 2.2 - Align Sectoral/Ministerial M&E with national M&E		X	NPC	TRAC	UNDP	75700	Meeting/Workshop				3,600.00	3,600
	Trainings/workshops/orientations		X	NPC	TRAC	UNDP	72500	Stationary			200.00	200
			X	NPC	TRAC	UNDP	73100	Hall rent			1,000.00	1,000
			X	NPC	TRAC	UNDP	74500	Miscellaneous			200.00	200
	Sub-total											5,000.00

P.S.

Annual Target, Activity/Result and Relevant Actions	Annual Target	Planned Activities		Responsible Party	Sources of Fund	Donor	Budget Head	Budget Description	Unit	Unit Cost	Total Cost
		Q3	Q4								
Action 2.3 - Institutionalize PPIS			Training/workshops/orientations	X	TRAC	UNDP	75700	Meeting/Workshop		3,600.00	3,600
				X	TRAC	UNDP	72500	Stationary		200.00	200
				X	TRAC	UNDP	73100	Hall rent		1,000.00	1,000
				X	TRAC	UNDP	74500	Miscellaneous		200.00	200
Sub-total											5,000.00
Sub-total for Activity 2											
ATLAS PROJECT ID: 00086688											
Action 1.1- MDG progress report launching and dissemination			technical support/consultants consultations/workshops	X	TRAC	UNDP	71300	Nat'l Consultant		10,000.00	10,000
			Printing/launching/dissemination	X	TRAC	UNDP	75700	Meeting/Workshop		2,300.00	2,300
				X	TRAC	UNDP	74200	Printing		3,500.00	3,500
				X	TRAC	UNDP	75700	Meeting/Workshop		5,700.00	5,700
				X	TRAC	UNDP	72500	Stationary		200.00	200
				X	TRAC	UNDP	73100	Hall rent		2,500.00	2,500
				X	TRAC	UNDP	74500	Miscellaneous		800.00	800
sub-total											25,000.00
Action 1.2- Nepal Human Development Report 2013 preparation			technical support/consultants consultations/workshops	X	TRAC	UNDP	71300	Nat'l Consultant		40,000.00	40,000
				X	TRAC	UNDP	75700	Meeting/Workshop		4,850.00	4,850
				X	TRAC	UNDP	74500	Miscellaneous		150.00	150
sub-total											45,000.00
Sub-total for Activity/Result 1											
Action 2.1 - studies/analysis of key sector			Technical support/consultants	X	TRAC	UNDP	71300	Nat'l Consultant		30,000.00	30,000
											30,000.00
Action 2.2 - Integrate green economy approach into planning and policy making (PEI)											-
Action 2.3 - Support to implement Istanbul Program of Action (IPoA) and to contribute			Technical support consultations/workshops	X	TRAC	UNDP	71300	Nat'l Consultant		20,000.00	20,000
				X	TRAC	UNDP	75700	Meeting/Workshop		9,700.00	9,700
				X	TRAC	UNDP	74500	Miscellaneous		300.00	300
											30,000.00
Sub-total for Activity/Result 2											
Action 3.1 - capacity building support to NPC and other relevant institutions				X	TRAC	UNDP	71600	event/meetings		10,000.00	10,000
											10,000.00
Sub total											10,000.00

P.L.S

Annual Target/Activity/Result and Relevant Actions	Annual Target	Planned Activities	Responsible Party		Sources of Fund	Donor	Budget Head	Budget Description	Unit	Unit Cost	Total Cost
			Q3	Q4							
		Sub-total for Activity/Result 3									10,000.00
4.1 PEI mainstreaming		Contractual service individual (PEI Advisor & Programme Associate)		UNDP	TRAC	UNDP	71400	Contractual Services-Individuals			23,000.00
		Miscellaneous expenses		NPC	TRAC	UNDP	74500	Miscellaneous			2,000.00
		Sub-total for Activity/Result 4									25,000.00
Program Support Cost		Staff cost	X	NPC	TRAC	UNDP	71400	Contractual Services-Individuals		60,000.00	60,000
		Printers	X	NPC	TRAC	UNDP	72800	IT Equipment	2	1,000	2,000
		Multi Functional Machines (Printer/Scanner/Copier)	X	NPC	TRAC	UNDP	72800	IT Equipment	1	5,000	5,000
		Laptops With Office Software (Dockable and non-dockable)	X	NPC	TRAC	UNDP	72800	IT Equipment	10	2,460	24,600
		Mobile Phones	X	NPC	TRAC	UNDP	72400	Communication & Audio equip	16	200	3,200
		UPS	X	NPC	TRAC	UNDP	72800	IT Equipment	12	1,000	12,000
		Furniture (Depending upon qty)	X	NPC	TRAC	UNDP	72200	Equipment & Furniture	2	7,000	14,000
		Vehicle	X	NPC	TRAC	UNDP	72200	Equipment & Furniture	2	40,000	80,000
		Fire Alarms & Extinguisher & PA SYSTEM	X	NPC	TRAC	UNDP	74500	Miscellaneous	3	2,000	6,000
		Digital Cameras	X	NPC	TRAC	UNDP	72400	Communication & Audio equip	4	300	1,200
		Flip cam	X	NPC	TRAC	UNDP	72400	Communication & Audio equip	2	70	140
		Projector	X	NPC	TRAC	UNDP	72400	Communication & Audio equip	1	1,000	1,000
		Air Conditioners	X	NPC	TRAC	UNDP	72200	Equipment & Furniture	3	1,000	3,000
		Telephone set	X	NPC	TRAC	UNDP	72400	Communication & Audio equip	16	40	640
		Travel	X	UNDP	TRAC	UNDP	71600	Travel			5,278
		Sub-total for Activity/Result 5									218,057.80
											238,778.00

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Annual Work Plan

Nepal - Kathmandu

Project: 00074154

Project Title: Strengthening National Planning and M&E Capacity

Report Date: 6/4/2013

Year: 2013

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				
		Start	End		Fund	Donor	Budget Descr	Amount US\$	
00086686 NPC & CBS improved capacity	1. Develop Statistical capacity			NEP-National Planning Commissi	04000	UNDP	71200	International Consultants	20,000.00
				NEP-National Planning Commissi	04000	UNDP	74500	Miscellaneous Expenses	3,750.00
				NEP-National Planning Commissi	04000	UNDP	72500	Supplies	9,150.00
				NEP-National Planning Commissi	04000	UNDP	73100	Rental & Maintenance-Premises	2,500.00
				NEP-National Planning Commissi	04000	UNDP	71600	Travel	20,000.00
				NEP-National Planning Commissi	04000	UNDP	72400	Communic & Audio Visual Equip	200.00
				NEP-National Planning Commissi	04000	UNDP	75700	Training, Workshops and Confer	24,400.00
				NEP-National Planning Commissi	04000	UNDP	71300	Local Consultants	30,000.00
	2. Strengthen National M&E ca			NEP-National Planning Commissi	04000	UNDP	73100	Rental & Maintenance-Premises	2,900.00
				NEP-National Planning Commissi	04000	UNDP	72400	Communic & Audio Visual Equip	150.00
				NEP-National Planning Commissi	04000	UNDP	72500	Supplies	500.00
				NEP-National Planning Commissi	04000	UNDP	75700	Training, Workshops and Confer	31,050.00
				NEP-National Planning Commissi	04000	UNDP	71600	Travel	5,000.00
				NEP-National Planning Commissi	04000	UNDP	74500	Miscellaneous Expenses	400.00
TOTAL									
00086687	GoN Increased capacity to dev			NEP-National Planning Commissi	04000	UNDP	74500	Miscellaneous Expenses	150,000.00
				NEP-National Planning Commissi	04000	UNDP	74200	Audio Visual&Print Prod Costs	950.00
				NEP-National Planning Commissi	04000	UNDP	75700	Training, Workshops and Confer	3,500.00
				NEP-National Planning Commissi	04000	UNDP	71300	Local Consultants	12,850.00
				NEP-National Planning Commissi	04000	UNDP	72500	Supplies	50,000.00
				NEP-National Planning Commissi	04000	UNDP	73100	Rental & Maintenance-Premises	200.00
	2 Policy Analysis, Formulatio			NEP-National Planning Commissi	04000	UNDP	71300	Local Consultants	2,500.00
				NEP-National Planning Commissi	04000	UNDP	74500	Miscellaneous Expenses	50,000.00
	3 Capacity building&Coordinat			NEP-National Planning Comm ssi	04000	UNDP	75700	Training, Workshops and Confer	300.00
	4. PEI Mainstreaming			NEP-National Planning Comm ssi	04000	UNDP	71600	Travel	9,700.00
				NEP-National Planning Comm ssi	04000	UNDP	74500	Miscellaneous Expenses	10,000.00
				UNDP	04000	UNDP	71400	Contractual Services - Individ	2,000.00
	5 Programme Support cost			NEP-National Planning Comm ssi	04000	UNDP	72800	Information Technology Equipm	23,000.00
				NEP-National Planning Comm ssi	04000	UNDP	71400	Contractual Services - Individ	43,600.00
									60,000.00

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Annual Work Plan

Nepal - Kathmandu

Project: 00074154

Project Title: Strengthening National Planning and M&E Capacity

Report Date: 6/4/2013

Year: 2013

Output	Key Activities	Timeframe		Responsible Party	Planned Budget				Amount US\$
		Start	End		Fund	Donor	Budget Descr		
	5 Programme Support cost			UNDP	04000	UNDP	71600	Travel	5,278.00
				NEP-National Planning Comm ssi	04000	UNDP	74500	Miscellaneous Expenses	6,000.00
				NEP-National Planning Comm ssi	04000	UNDP	72200	Equipment and Furniture	97,000.00
				NEP-National Planning Comm ssi	04000	UNDP	72400	Communic & Audio Visual Equip	6,180.00
TOTAL									383,058.00
GRAND TOTAL									533,058.00

P.L.S.

Poverty Environment Initiative (PEI) - Annual Work Plan (July -December 2013)

Annual Target, Activity Result and Relevant Actions	Planned Activities	Time		Responsible Party	Funding source	Budget head	Budget description	Approved Budget	Remarks
		Q3	Q4						
Annual Target: Develop PE indicators. Develop PEI focused strategic guideline. Develop framework to streamline green economy activities. Address environmental causes of displacement and migration identified and integrated into the Republic plan and program growth strategy.									
Action 1- Follow up study on the environmental causes of displacement and migration	Conduct follow up studies to verify the environmental causes of displacement and migration	X	X	NPC	UNDP- UNEP PEI	71300	National consultant	2,000.00	
Action 2- Develop poverty, environment and climate change modules within the Nepal Administrative staff college	Develop poverty, environment and climate change modules within the Nepal Administrative staff college	X	X	NPC	UNDP- UNEP PEI	71300	National consultant	3,000.00	
Action 3 - Follow up to the strategic review of three central projects of NPC from PEI perspectives.	Conduct follow up study to three central projects in line with findings of environmental causes of migration	X	X	NPC	UNDP- UNEP PEI	71300	National consultant	3,000.00	
		X	X	NPC	UNDP- UNEP PEI	75700	workshop	1,500.00	
		X	X	NPC	UNDP- UNEP PEI	74200	printing	1,000.00	
Sub total for Activity Result 1								10,500.00	
Activity Result 2: National development budgetary process and public financial management strengthened to manage natural resources to enhance climate resilience									
Action 2 - Develop a system to increase the quality and quantity of international climate finance	Develop a climate aid tracking system to increase the quality and quantity of international climate finance	X	X	NPC	UNDP- UNEP PEI	71300	National consultant	2,000.00	
Action 3 - Follow up study to climate budget code review	Conduct follow up study to climate budget code review to explore ways to tracking loc at level climate financing	X	X	NPC	UNDP- UNEP PEI	71300	National consultant	2,000.00	
Sub total for Activity Result 2								4,000.00	
Activity Result 3: National poverty monitoring system									
Action 1 - Actively participate in partners' meeting related to P-E based planning for cross learning among the partners at all levels	Support cross learning activities	X	X	NPC	UNDP- UNEP PEI	71600	Travel	3,000.00	
Action 2 - Training for NPC poverty monitoring unit for data collection and analysis on poverty-environment linkages and sustainable natural resource management	Conduct training for poverty monitoring unit for data collection and analysis on poverty-environment linkages and sustainable natural resource management	X	X	NPC	UNDP- UNEP PEI	71300	Staff College	2,000.00	

P.S.

Annual Target, Activity Result and Relevant Actions	Planned Activities	Time		Responsible Party	Funding source	Budget head	Budget description	Approved Budget	Remarks
		Q3	Q4						
Action 3 - Cost benefit analysis of the climate adaptation activities and informing the policymakers on the trends	Facilitate cost benefit analysis of the climate adaptation cost in agriculture and irrigation sector	X	X	NPC	UNDP- UNEP PEI	71300	National Consultant	3,600.00	
Action 4 - Green economy framework finalized and operationalized.	Finalize green economy framework	X	X	NPC	UNDP- UNEP PEI	71300	National Consultant	2,000.00	
Action 5 - Finalize the guidance paper for PE mainstreaming.	Guidance paper to mainstream PE finalized.	X	X	NPC	UNDP- UNEP PEI	71300	National Consultant	2,000.00	
Sub total for Activity Result 3									
Sub total for Activity Result 3: 12,600.00									
Activity Result 4: Affirmative action programmes on public works building on natural resource base (green social protection) identified and implemented in rural areas									
Action 1 - Facilitate south exchanges to learn lessons from other Affirmative action programmes	Facilitate south exchanges to learn lessons from other Affirmative action programmes such as India's Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA) and Philippines National Greening Programme	X	X	NPC	UNDP- UNEP PEI		Travel	8,000.00	
Action 2 - Scale up green affirmative social protection and public works programmes and linkages to support such schemes (e.g. potential REDD+ conditional cash transfers in community forestry) in Nepal	Identify ways to pilot and scale up green affirmative social protection and public works programmes and linkages to support such schemes (e.g. potential REDD+ conditional cash transfers in community forestry) in Nepal	X	X	NPC	UNDP- UNEP PEI	71300	National Consultant	2,000.00	
Sub total for Activity Result 4									
Sub total for Activity Result 4: 10,000.00									
Activity Result 5: Operating Cost									
	Short-term consultant to support planned activities	X	X	NPC	UNDP- UNEP PEI	71305	National Consultants	1,800.00	
	Office Supplies	X	X	NPC	UNDP- UNEP PEI	72500	Office Supplies	500.00	
	Communication	X	X	NPC	UNDP- UNEP PEI	72400	Communication	100.00	
	Miscellaneous	X	X	NPC	UNDP- UNEP PEI	74525	Sundry	500.00	
Sub total for Activity Result 5								2,900.00	
TOTAL								40,000.00	

A.G.S.

Poverty Environment Initiative (PEI) - Annual Work Plan (July -December 2013)

Annual Target, Activity Result and Relevant Actions	Planned Activities	Time		Responsible Party	Funding source	Budget head	Budget description	Approved Budget	Remarks
		Q3	Q4						
Annual Target: Develop PE indicators. Develop PEI focused strategic guideline. Develop framework to streamline green economy activities and environmental uses of displacement and migration. Formulate and integrate environmental indicators into the national poverty monitoring system.									
Action 1 - Follow up study on the environmental causes of displacement and migration	Conduct follow up studies to verify the environmental causes of displacement and migration	X	X	NPC	UNDP- UNEP PEI	71300	National consultant	2,000.00	
Action 2- Develop poverty, environment and climate change modules within the Nepal Administrative staff college	Develop poverty, environment and climate change modules within the Nepal Administrative staff college	X	X	NPC	UNDP- UNEP PEI	71300	National consultant	3,000.00	
Action 3 - Follow up to the strategic review of three central projects of NPC from PEI perspectives.	Conduct follow up study to three central projects in line with findings of environmental causes of migration	X	X	NPC	UNDP- UNEP PEI	71300	National consultant	3,000.00	
		X	X	NPC	UNDP- UNEP PEI	75700	workshop	1,500.00	
		X	X	NPC	UNDP- UNEP PEI	74200	printing	1,000.00	
Sub total for Activity Result 1								10,500.00	
Annual Target 2: National development budgetary process and public financial management strengthened to manage natural resource revenue and climate finance.									
Action 2 - Develop a system to increase the quality and quantity of international climate finance	Develop a climate aid tracking system to increase the quality and quantity of international climate finance	X	X	NPC	UNDP- UNEP PEI	71300	National consultant	2,000.00	
Action 3 - Follow up study to climate budget code review	Conduct follow up study to climate budget code review to explore ways to tracking local level climate financing	X	X	NPC	UNDP- UNEP PEI	71300	National consultant	2,000.00	
Sub total for Activity Result 2								4,000.00	
Annual Target 3: Poverty Environment indicators incorporated in the national poverty monitoring system.									
Action 1 - Actively participate in partners' meeting related to P-E based planning for cross learning among the partners at all levels	Support cross learning activities	X	X	NPC	UNDP- UNEP PEI	71600	Travel	3,000.00	
Action 2 - Training for NPC poverty monitoring unit for data collection and analysis on poverty-environment linkages and sustainable natural resource management	Conduct training for poverty monitoring unit for data collection and analysis on poverty-environment linkages and sustainable natural resource management	X	X	NPC	UNDP- UNEP PEI	71300	Staff College	2,000.00	

P.L.S.

Annual Target, Activity Result and Relevant Actions	Planned Activities	Time		Responsible Party	Funding source	Budget head	Budget description	Approved Budget	Remarks
		Q3	Q4						
Action 3 - Cost benefit analysis of the climate adaptation activities and informing the policymakers on the trends	Facilitate cost benefit analysis of the climate adaptation cost in agriculture and irrigation sector	X	X	NPC	UNDP- UNEP PEI	71300	National Consultant	3,600.00	
Action 4 - Green economy framework finalized and operationalized.	Finalize green economy framework	X	X	NPC	UNDP- UNEP PEI	71300	National Consultant	2,000.00	
Action 5 - Finalize the guidance paper for PE mainstreaming.	Guidance paper to mainstream PE finalized.	X	X	NPC	UNDP- UNEP PEI	71300	National Consultant	2,000.00	
Sub total for Activity Result 3								12,600.00	
Activity Result 4: Affirmative action programmes on public works building on natural resource base (green social protection) identified and included in national plans and strategies.									
Action 1 - Facilitate south exchanges to learn lessons from other Affirmative action programmes	Facilitate south exchanges to learn lessons from other Affirmative action programmes such as India's Mahatma Gandhi National Rural Employment Guarantee Act (MGNREGA) and Philippines National Greening Programme	X	X	NPC	UNDP- UNEP PEI		Travel	8,000.00	
Action 2 - Scale up green affirmative social protection and public works programmes and linkages to support such schemes (e.g. potential REDD+ conditional cash transfers in community forestry) in Nepal	Identify ways to pilot and scale up green affirmative social protection and public works programmes and linkages to support such schemes (e.g. potential REDD+ conditional cash transfers in community forestry) in Nepal	X	X	NPC	UNDP- UNEP PEI	71300	National Consultant	2,000.00	
Sub total for Activity Result 4								10,000.00	
Activity Result 5: Support to community forestry									
Sub total for Activity Result 5								2,900.00	
TOTAL								40,000.00	

P. C. J.

Post Title: National Program Manager
Proposed Level: NPPP IV
Project: Strengthening National Planning and Monitoring Capacity
Duty Station: Kathmandu with travel to field
Duration: Service contract issued annually

Background

Strengthening National Planning and Monitoring Capacity program (SNPMC) is designed to promote a more effective, responsive and coordinated approach to inclusive development through evidence based planning and policy formulation. The SNPMC is a four year program starting from July 2013. The SNPMC will support to 1) strengthen institutional capacity to produce high quality data on development issues and trends focusing on poverty reduction and inclusive development, 2) institutionalize national monitoring and evaluation system, 3) Analysis of evidence and existing policies to inform policy making and planning for inclusive development. The National Planning Commission with the support from United Nation Development Program is leading the implementation in collaboration with the Ministry of Finance and the Central Bureau of Statistics.

Duties and Responsibilities

The National Program Manager (NPM) works under the direct supervision of the National Program Director of the Strengthening National Planning and Monitoring Capacity Program (SNPMC). The NPM will have the following responsibilities:

- Prepare detailed programme work-plan, schedule and budget, for approval by NPC and the UNDP/Nepal, and update it on a quarterly basis.
- prepare detailed plans for programme review and reporting
- Assist National Project Director in organising project board meetings as required. Prepare all necessary documents for the project board meetings. .
- Ensure the timely mobilization and utilization of programme personnel, subcontracts, and training and equipment inputs.
- Provide support to the NPC to strengthen it's institutional capacity for developing and implementing results oriented and gender and social inclusion issues in plan formulation and national M&E systems
- Coordinate with NPC, MOF, CBS, and other stakeholders for project implementation, reviews and planning.
- Prepare terms of reference, in consultation with the implementing agency (NPC) and UNDP, for subcontractors, advertise Requests for Proposal (RFP), appoint contract committee, selects contractor and award contract.
- Draw up specifications for the equipment required under the programme; purchase such equipment according to the National Implementation (NIM) Guidelines rules and procedures governing such procurement; maintain an inventory and ensure the proper operation, maintenance and appropriate distribution of such equipment.
- Support generation, and dissemination among national and international stakeholders, of high quality information about the Programme, approaches and results.

- Carry out any other duties assigned by the supervisor.

Qualifications and Experience

- PhD or Master's degree in social development or in other subject relevant to sustainable human development in Nepal.
- At least 5 years (if PhD) or 7 years (if Masters Degree) of experience in project design, implementation and monitoring.
- Good understanding of Human Development, dynamics of poverty and exclusion in Nepal.
- Good understanding of Nepal's national level planning and monitoring system.
- Excellent communications skills
- Experience with programme management and co-ordination and a proven ability to co-ordinate a complex matrix of development programme
- Working experience with UNDP and understanding of UNDP policy and procedures will be an advantage.
- Understanding and knowledge of basic computer applications such as MSWord, Excel and database management

Language: Fluency in both spoken and written Nepali and English languages is required

Post Title: Inclusive Development Policy Specialist
Proposed Level: NPPP III
Project: Strengthening National Planning and Monitoring Capacity
Duty Station: Kathmandu
Duration: Service contract issued annually

Background

Strengthening National Planning and Monitoring Capacity program (SNPMC) is designed to promote a more effective, responsive and coordinated approach to inclusive development through evidence based planning and policy formulation. The SNPMC is a four year program starting from July 2013. The SNPMC will support to 1) strengthen institutional capacity to produce high quality data on development issues and trends focusing on poverty reduction and inclusive development, 2) institutionalize national monitoring and evaluation system, 3) Analysis of evidence and existing policies to inform policy making and planning for inclusive development. The National Planning Commission with the support from United Nation Development Program is leading the implementation in collaboration with the Ministry of Finance and the Central Bureau of Statistics.

Duties and Responsibilities

Under the overall guidance of the National Program Director, Inclusive Development Policy Specialist (IDPS) works under the direct supervision of the National Program Manager of the Strengthening National Planning and Monitoring Capacity Program (SNPMC). The IDPS will have the following responsibilities:

- Assist NPM to prepare detailed programme work-plan, schedule and budget for the policy component of the project
- Prepare detailed work packages for each activity of the policy component
- Provide technical support to the head of economic management division/NPC in integrating findings and recommendations of the various reviews and policy papers into planning system and policy reform
- Provide technical support to NPC in promoting inclusive development in planning and policy making through partnership with private sector.
- Promote gender and social inclusion across all project activities.
- Provide technical support to NPC in the area of Istanbul Program of Action and LDC graduation strategy.
- Assist NPC and UNDP for the resource mobilization particularly for the policy component of the project
- Coordinate with the Ministry of Finance, Nepal Rastra Bank, CBS and other relevant stakeholders to plan and implement policy component of the program.
- Prepare concept notes and terms of references to implement project activities in consultation with the National Program Manager.
- Prepare technical papers with reference to inclusive development, green economy, private sector development

- Lead or be involved in various studies and assessments conducted by the program
 - Provide inputs to the reports prepared by the consultants and ensure the quality and timeliness of the reports
 - Carry out any other duties assigned by the supervisor.
- **Qualifications and Experience**
 - Master's degree in social science preferably in economics
 - At least 5 years (if PhD) or 7 years (if Masters Degree) of experience on the policy work in the area of inclusive development, poverty reduction, employment creation and economic growth
 - Good knowledge and understanding of Human Development, dynamics of poverty and exclusion in Nepal.
 - Good understanding of Nepal's national level planning and monitoring system.
 - Excellent writing and analytical skill in drafting concept notes, policy papers.
 - Experience with programme management and co-ordination and a proven ability to co-ordinate a complex matrix of development programme
 - Working experience with UNDP and understanding of UNDP policy and procedures will be an advantage.
 - Understanding and knowledge of basic computer applications such as MSWord, Excel and database management
 - **Language:** Fluency in both spoken and written Nepali and English languages is required

Post Title: M&E Specialist
Proposed Level: NPPP III
Project: Strengthening National Planning and Monitoring Capacity
Duty Station: Kathmandu with occasional visit to field
Duration: Service contract issued annually

Background

Strengthening National Planning and Monitoring Capacity program (SNPMC) is designed to promote a more effective, responsive and coordinated approach to inclusive development through evidence based planning and policy formulation. The SNPMC is a four year program starting from July 2013. The SNPMC will support to 1) strengthen institutional capacity to produce high quality data on development issues and trends focusing on poverty reduction and inclusive development, 2) institutionalize national monitoring and evaluation system, 3) Analysis of evidence and existing policies to inform policy making and planning for inclusive development. The National Planning Commission with the support from United Nation Development Program is leading the implementation in collaboration with the Ministry of Finance and the Central Bureau of Statistics.

Duties and Responsibilities

Under the overall guidance of the Head of the M&E division of NPC, M&E Specialist works under the direct supervision of the National Program Manager of the Strengthening National Planning and Monitoring Capacity Program (SNPMC). The M&E Specialist will have the following responsibilities:

- Assist NPM to prepare detailed programme work-plan, schedule and budget for the M&E component of the project
- Prepare detailed work packages for each activity of the M&E component
- Prepare concept notes and terms of references to implement project activities in consultation with the National Program Manager
- Provide technical support to the head of M&E division to institutionalise M&E system in Nepal
- Assist NPC for the dissemination of the national M&E guidelines at the regional and district level
- Assist NPC to coordinate with the relevant stakeholders for the implementation of national M&E guidelines
- Provide technical support to ministries to align their M&E system with national M&E system.
- Support NPC to institutionalise Project Performance Information System (PPIS).
- Provide technical support to NPC in designing and conducting third party monitoring and public tracking expenditure survey.
- Provide inputs to the reports prepared by the consultants and ensure the quality and timeliness of the reports
- Promote gender and social inclusion across all M&E activities of the project.

- **Qualifications and Experience**

- Master's degree in social science preferably in development planning, economics or management.
 - Sound knowledge on Nepal's development planning process and development plans
 - Knowledge and experience in designing M&E system and designing and conducting evaluations,
 - At least five years of experience on monitoring and evaluation, preferably in the government institutions.
 - Excellent writing and analytical skill in drafting concept notes and reports
 - Understanding and knowledge of basic computer applications such as MSWord, Excel and database management
- Language: Fluency in both spoken and written Nepali and English languages is required

Post Title: Statistics development Specialist
Proposed Level: NPPP III
Project: Strengthening National Planning and Monitoring Capacity
Duty Station: Kathmandu
Duration: Service contract issued annually

Background

Strengthening National Planning and Monitoring Capacity program (SNPMC) is designed to promote a more effective, responsive and coordinated approach to inclusive development through evidence based planning and policy formulation. The SNPMC is a four year program starting from July 2013. The SNPMC will support to 1) strengthen institutional capacity to produce high quality data on development issues and trends focusing on poverty reduction and inclusive development, 2) institutionalize national monitoring and evaluation system, 3) Analysis of evidence and existing policies to inform policy making and planning for inclusive development. The National Planning Commission with the support from United Nation Development Program is leading the implementation in collaboration with the Ministry of Finance and the Central Bureau of Statistics.

Duties and Responsibilities

Under the overall guidance of the Director General of Central Bureau of Statistics (CBS), Statistics Development Specialist (SDS) works under the direct supervision of the National Program Manager of the Strengthening National Planning and Monitoring Capacity Program (SNPMC). The SDS will have the following responsibilities:

- Assist NPM to prepare detailed programme work-plan, schedule and budget for “statistical capacity” component of the project
- Prepare detailed work packages for each activity of the statistics component of the project
- Provide technical support to CBS in designing and review of the statistical activities of CBS in view of emerging data needs to inform national policy.
- Coordinate with relevant stakeholders (both data producers and users) to plan and implement statistical component of the program.
- Provide technical support to CBS in preparing National Strategy for the Development of Statistics (NSDS).
- Provide technical support to CBS in conducting Annual Household Survey – conducting field work, data processing, data analysis, report writing and dissemination and advocacy.
- Provide technical support to CBS in doing further analysis of surveys.
- Prepare concept notes and terms of references to implement project activities in consultation with the CBS and National Program Manager
- Promote gender and social inclusion across all statistical activities of project.
- Assist NPC and UNDP for the resource mobilization particularly for the statistical component of the project
- Provide inputs to the reports prepared by the consultants and ensure the quality and timeliness of the reports
- Carry out any other duties assigned by the supervisor.

P.L.S.

- Qualifications and Experience

- Master's degree in social science preferably in "statistics"
 - At least 7 years of experience on the statistical development, survey design, and capacity building of national statistical office
 - Good knowledge and understanding of survey design, execution, and report writing and dissemination
 - Good understanding of Human Development, dynamics of poverty and exclusion in Nepal.
 - Good understanding of Nepal's national level planning and monitoring system.
 - Excellent writing and analytical skill in drafting concept notes, policy papers.
 - Working experience with UNDP and understanding of UNDP policy and procedures will be an advantage.
 - Understanding and knowledge of basic computer applications such as MSWord, Excel and database management
-
- Language: Fluency in both spoken and written Nepali and English languages is required

Post Title: Administrative and Finance Officer
Proposed Level: NPPP II
Project: Strengthening National Planning and Monitoring Capacity
Duty Station: Kathmandu with travel to field
Duration: Service contract issued annually

Background

Strengthening National Planning and Monitoring Capacity program (SNPMC) is designed to promote a more effective, responsive and coordinated approach to inclusive development through evidence based planning and policy formulation. The SNPMC is a four year program starting from July 2013. The SNPMC will support to 1) strengthen institutional capacity to produce high quality data on development issues and trends focusing on poverty reduction and inclusive development, 2) institutionalize national monitoring and evaluation system, 3) Analysis of evidence and existing policies to inform policy making and planning for inclusive development. The National Planning Commission with the support from United Nation Development Program is leading the implementation in collaboration with the Ministry of Finance and the Central Bureau of Statistics.

Duties and Responsibilities

The Administrative and Finance Officer works under the direct supervision of the National Program Manager of the Strengthening National Planning and Monitoring Capacity Program (SNPMC). The AFO will have the following responsibilities:

- Oversee the overall financial and administrative management of the project
- Maintain complete set of books of account according to the principle of accounting and update it on daily basis. Also keep record of the disbursement made from UNDP on behalf of the project. Ensure accuracy of supporting documents.
- Follow up on the activities and monitor advance balances of resource disbursed, verify availability of funds for project activities and recommend for changes in budget line if needed. Draft budget for budget revision.
- Prepare vouchers and process payments for all the financial transaction and also process payment request to UNDP country office.
- Prepare and submit periodic financial reports to NPC and UNDP
- Provide support to prepare annual and quarterly work plans and budgets in consultation with the NPM and other project team members
- Verify Combine Delivery Report (CDR) for Certification.
- Manage annual audit exercise, prepare audit follow-up action plans, and ensure that the action plan is implemented.
- Prepare monthly shadow budget for tracking the delivery of the programme.
- Ensure the compliance of all the provisions of guidelines regarding personnel management, procurement, sub contract and financial management
- Prepare annual human resources and procurement plans and implementing them.

- Draw up specifications for the equipment required for procurement as per guidelines; maintain and update an inventory and ensure proper operation, maintenance and appropriate distribution of such equipment
- Keep records on non-expendable equipments (NEE), conduct physical verification at least once a year and prepare annual physical verification report of NEE to be submitted to UNDP CO.
- Manage all correspondence related to administration and finance
- Oversee the usage and maintenance of all equipments including vehicles.
- Carry out any other responsibility assigned by the NPM and support other activities as required by the project management.

Qualifications and Experience

- Bachelor degree in business administration, finance, accounting with 5 years of relevant experience.
- Hands-on experience with UN or similar development programme or reputed private organization.
- Should possess an excellent financial accounting including auditing and reporting as well as exposure in administration of project.
- Must have excellent skills in computers (Windows, Word, Excel, Power Point); should be able to operate financial packages independently.
- Must have independent auditing skills.
- Must have excellent written and spoken command of English and Nepali.
- Knowledge of UNDP's rules and regulations related to administration and finance as well as other business processes would be an advantage.

Post Title: Project Assistant
Proposed Level: SU IV
Project: Strengthening National Planning and Monitoring Capacity
Duty Station: Kathmandu
Duration: Service contract issued annually

Background

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Duties and Responsibilities

Under the overall guidance of the National Program Manager, the Project Assistant works under the direct supervision of the Administrative and Finance Officer. The Project Assistant will have the following responsibilities:

- Arrange appointments for NPM and professional staff
- Manage and receive telephone calls
- Maintain records for the despatch and registration of letters and documents
- Assist AFO in all correspondence related to administration, finance and programme activities.
- Maintain office filing system.
- Operate and maintain photocopy, fax, multi-media equipment, computers and all office equipment
- Ensure contracts, vehicle, insurance and other office documents are timely renewed
- Ensure inventories of expendable and non-expendable office equipment
- Manage logistic arrangements during the workshop, training and meetings
- Maintain all personnel information including staff movement plans, leave records, quarterly travel plans, quarterly leave plans of staff, and compile Quarterly Travel Plans, Leave Plans, monthly leave records of the staff .

- Assist AFO to handle petty cash and liquidate it in regular intervals.
- Assist AFO on annual audit of the project, follow up on audit recommendations and implementation of the audit action plan
- Check timely the Log Books of all vehicles maintained by the drivers and prepares reports of fuel consumption and mileage coverage and report to AFO.
- Perform any other duty assigned by programme management

Qualifications and experience

- Intermediate or 10+2 or equivalent from a recognised institution
- At least 3 years' experience on administrative work in development organisations
- Experience of secretarial services
- Have knowledge of basic computer operation with good command of typing in both English and Nepali languages
- Experience in similar capacity at UNDP or INGOs will be an advantage
- Fluency in spoken and written Nepalese language and good knowledge of English.

Post Title: Driver
Proposed Level: SU II
Project: Strengthening National Planning and Monitoring Capacity
Duty Station: Kathmandu with travel to field
Duration: Service contract issued annually

Background

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Duties and Responsibilities

Under the overall guidance of the National Program Manager, the driver works under the direct supervision of the Administrative and Finance Officer. The driver will have the following responsibilities:

- Operate and maintain assigned vehicles, report all maintenance requirements to concerned staff, and maintain a daily trip log book
- Assure regular and timely check up and smooth operation of assigned vehicle(s)
- Able to perform extra time duty as per the requirement of the office
- Assist in renewal of registration and other aspects of official requirements for vehicles
- Abide by the guidelines on vehicle use and operation and its security.
- Carry out other tasks as directed by AFO and NPM

Qualification and Experience

- A Secondary level education

- At least three years of driving experience in remote hill and rugged roads of Nepal
- Familiarity with basic knowledge of vehicle maintenance is required
- Good knowledge of all rules and regulations related to driving and vehicle registration

Post Title: Messenger
Proposed Level: SU I
Project: Strengthening National Planning and Monitoring Capacity
Duty Station: Kathmandu
Duration: Service contract issued annually

Background

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Duties and Responsibilities

Under the overall guidance of the National Program Manager, the Messenger works under the direct supervision of the Administrative and Finance Officer. The Messenger will have the following responsibilities:

- Deliver office documents to other organizations and offices
- Assist project assistant in secretarial support
- Clean office rooms and maintain sanitation in the office and office premises
- Operate machines such as fax, telephone, photocopier, etc.
- Handle front desk office.
- Provide supporting hand during meetings and workshops.
- Perform any other duty assigned by programme management.

Qualifications and Experience

- Secondary level or equivalent education from a recognised institution
- At least 3 years' experience in the relevant fields.
- Must be able to operate office equipment such as fax machines, phones, photo copy machines
- Fluency in spoken and written Nepalese language and good knowledge of English.

P.L.S.

Minutes
Local Project Appraisal Committee (LPAC)

Strengthening National Planning and Monitoring Capacity

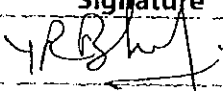
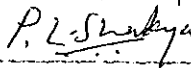
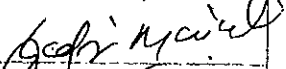

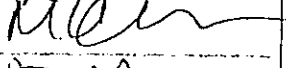
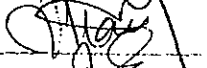
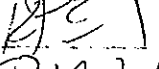
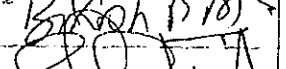
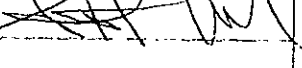
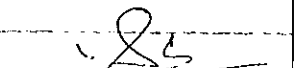

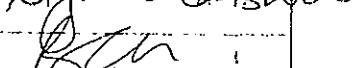
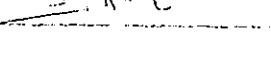

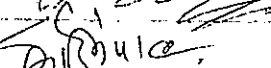
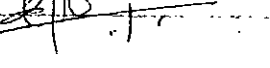
(SNPMC)

Date: 22 May 2013

Time: 1Pm

Venue: VC's meeting room, National Planning Commission, Singha Darbar

Chairperson: Mr. Yubaraj Bhusal, Member-Secretary, National Planning Commission

Name	Designation	Organization	Signature
Mr. Yuba Raj Bhusal	Secretary	National Planning Commission Secretariat	
Mr. Pushpa Lal Shakya	Joint Secretary	National Planning Commission Secretariat	
Mr. Gopi Nath Mainali	Joint Secretary	National Planning Commission Secretariat	
Mr. Rabi Shankar Sainju	Programme Director	National Planning Commission Secretariat	
Mr. Madhu Kumar Marasini	Joint Secretary	Ministry of Finance	
Mr. Uttam Narayan Malla	Director General	Central Bureau of Statistics	
Mr. Kailash Pokharel	Under Secretary	Ministry of Finance	
Mr. Bikas Bista	Deputy Director General	Central Bureau of Statistics	
Ms. Shoko Noda	Country Director	UNDP Nepal	
Mr. Jorn Sorensen	Deputy Country Director	UNDP Nepal	
Mr. Vijaya Singh	Assistant Country Director	UNDP Nepal	
Ms. Lazima Onta-Bhatta	Assistant Country Director	UNDP Nepal	
Mr. Basubeb Guha-Khasnobis	Economic Adviser	UNDP Nepal	
Mr. Dharma Swarnakar	Programme Analyst	UNDP Nepal	
Mr. Mighel Laric	Economic Adviser	DFID	
Mr. Andy Murray	Statistics Advisor and Results Lead	DFID	
Mr. Saroj Nepal	Sr. Programme Officer	Embassy of Denmark	

Introduction: Due to the emergency meeting of the Member Secretary of the NPC, Pushpa Lal Shakya, Joint Secretary of NPC opened the meeting by welcoming all participants. He briefly referred to UNDP's ongoing support to strengthen planning and monitoring capacity of NPC. He highlighted that this program builds on the existing ongoing partnership to consolidate the achievements as well as to address the emerging challenges such as inclusion, inequality and climate change.

Shoko Noda, UNDP Country Director appreciated NPC's leadership throughout program formulation process. In particular, she acknowledged inputs and guidance from three Joint Secretaries of NPC - Pushpa Shakya, Gopi Nath Mainali and Teertha Dhakal and also from Mr. Uttam Narayan Malla Director General of Central Bureau of Statistics in shaping and finalizing this document. She also appreciated inputs and feedback from DFID and DANIDA. She emphasized that this new program is designed to support Nepal's aspirations of creating an inclusive society of productive citizens as well as to support Nepal's decision to graduate from LDC by 2022. She also mentioned that unlike project approach in the past UNDP moved towards program approach covering MDGs, NHDR, policy work in the area of inclusive development as well as capacity building for national planning and monitoring system. She also thanked all the participants for their participation in today's LPAC meeting.

Presentation: Mr. Pushpa Lal Shakya, Joint Secretary of NPC made a detailed presentation on the program (see attached presentation). In his presentation, he covered the background of the program, program strategies, outputs and key activities of the program. He emphasized that through this program government will support to create enabling environment for private sector development, in addition to statistical development, and strengthening Planning and M&E system. He also presented the management structure of the program and the resource scenario. He also appreciated UNDP for supporting NPC in designing this comprehensive program. He stated that this program approach would on the one hand reduce transaction cost and also enhance the impacts of the program. Given that this program has \$6.67m funding gap, he urged development partners to join this program and contribute to address the funding gap. He also appreciated DFID and DANIDA for their feedback during the formulation and also requested them to join this program as soon as possible so that the program can be implemented in full swing from the beginning.

Discussion:

Mr. Madhu Marasini, head of International Economic Cooperation and Coordination Division, Ministry of Finance stated that strengthening planning and monitoring capacity and improving data are indeed national priority and very crucial for policy making and improving the program implementation. He also appreciated NPC and UNDP for moving towards program approach, covering different components of planning, monitoring and statistics development. He also emphasized that knowledge transfer and capacity building should be the priority of the program so that NPC can take up and continue the activities after the program period.

Mr. Uttam Narayan Malla, Director General of the Central Bureau of Statistics suggested NPC and UNDP to include green accounting in the program if this program wants to promote green economy concept. Data on environment needs to be strengthened to inform policies for green economy. He also informed that CBS is initiating the preparation of the National Strategy for the Development of Statistics (NSDS) and was happy to see NSDS included in this program. On the management structure, he suggested to have a separate dedicated "Statistical" position in the program to support the implementation of the statistical component.

P.L.S.

Mr. Kailash Pokharel, Under Secretary of Ministry of Finance also highlighted that strengthening planning, M&E and also statistical development are important and priority area of the government. He also informed that Ministry of Finance principally agreed about this program and has sent a written letter to NPC with positive note. He however, emphasized that M&E and data has to be linked with the day to day management of the work of government officials involved in planning, policy making and budgeting.

Mr. Andy Murray, Statistics Advisor and Results Lead of DFID extended his appreciation to NPC for inviting DFID to this meeting. He stated that this program is highly relevant and is in line with DFID's current thinking. He stated that there is a high need for improved data system and M&E capacity. He also emphasized the need for enhanced analysis of data and its use to inform policy and planning. He mentioned that while DFID is not in a position now to make any commitment, DFID is currently designing a business case in this area that will consider how it can support strengthened statistics and M&E capacity. The outcome of this business case will be communicated in due course.

Mr. Saroj Nepal, Senior Program Officer from Danish Embassy appreciated NPC for considering DANIDA as one of the potential partners for this program. Commenting on the program he suggested NPC to introduce performance based planning and resource allocation for the ministries by linking M&E results and information. He stated that linking M&E with resource allocation is the effective way to enhance the M&E. He also cited the example of MCPM tool being applied by MLD for the grant allocation for local bodies. He also appreciated to have third party monitoring included in this program.

Mr. Rabi Shanker Sainju, Program Director of NPC explained about the private sector engagement in planning and policy making. He mentioned that NPC used to organize "business consultative meeting" with private sector during the 10th plan period. In a response to a query on how to engage private sector more effectively for planning and policy making, he opined to reactive the "business consultative meeting".

Mr. Yubaraj Bhusal, Member-Secretary, National Planning Commission noted the importance of private sector for Nepal's development and prosperity. He highlighted that government of Nepal follows three pillars for socio-economic development – government/public sector, private sector and cooperatives. He stated that all three pillars need to work hand in hand for the development of Nepal. He concluded the meeting by approving this program and thanked all who supported in the formulation of this program and gave his best wishes for the full success of the program. He also suggested concerned NPC colleagues to initiate the implementation of the program as quickly as possible.

P.S.