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UNITED NATIONS DEVELOPMENT PROGRAMME TERMS OF REFERENCE

I. Position Information

Title: Develop and Disseminate 20 episodes of radio programme on core functions of parliaments

Department/Unit: Parliament Support Project

Reports to: National Project Manager

Duty Station: Kathmandu and field as needed

Expected Places of Travel (if applicable): 7 provinces

Duration of Assignment: 01st May to 15th December, 2019

The Radio network will be engaged in developing programme, and upon completion of dissemination, collecting public feedback and preparing the report of the same.

II. Background Information

One of the rationales of democracy is that in it everybody gets a chance to be heard. All citizens have the right to express their opinions freely and thereby contribute to the taking of right decisions and passing of good laws that govern the country. In order to actively and meaningfully participate in the democratic functioning of our civic and political institutions, citizens are required to have certain competencies. The more citizens are engaged in self-governance, the more they gain in self-respect, autonomy and empathy for others. As they work together, they learn the art of give and take and become more willing to accept decisions that advance the common good even when their individual good may be disserved. It can serve as an antidote to apathy and a tonic for empathy. In this sense, participatory democracy calls for the right to political participation as a fundamental human right.

International Covenant on Civil and Political Rights (ICCPR), concerning the freedom of expression right and the political right, consist of at least two elements: a general right to take part in the conduct of public affairs and a more specific right to vote and/or to be elected. Furthermore, the ICCPR guarantees not only the 'right' but also the 'opportunity' to take part in the conduct of public affairs. Jurisprudence has been established by many human rights courts that the ICCPR as imposing an obligation on states to take positive steps to ensure that their citizens have an opportunity to exercise their right to political participation. Likewise, the African Charter on Human and Peoples' Rights and UN instruments states on freedom to participate in government of country either directly or through freely chosen representatives, and on the obligation of the state to promote and ensure, through teaching, education and publication, respect of the rights and freedoms.

All these tenets have spelled out the obligation of state parties to ensure that people are well informed of their political rights to participate in governance. But in order to enable the public to raise their voices as inputs in the law

or decision making, they need to understand the system, proposed laws and the implications thereof. The media can help address this need of communication between decision makers (legislators) and the public. The proposed assignment is aimed at empowering public with information so that they can input in the proposed bills, policies, and other oversight related issues including development goals.

III. Objectives of Assignment

The objectives of Radio Programme on Parliamentary Business, Law making and oversight issues will be as follows:

- To make public understand the main provisions of the proposed Bills in course of lawmaking
- To motivate public to give their feedback on the Bills so that their interests are addressed and rights better protected.
- To develop in public a sense of ownership over the proposed law so that implementation of the same could be effective in future.
- To disseminate parliamentary information to greater public and bring their voices to the parliament
- To strengthen parliamentary outreach by ensuring provincial/constituency level dialogue and dissemination of the same to promote the parliamentary accountability.

IV. Scope of work Expected Results/Deliverables/Final Products Expected

1. Duties and Responsibilities:

- To develop a brief project proposal with clear mentioning of implementation of the radio programme including approaches, resource mobilisation, quality assurance/governance measures, and reporting/documentation, a plan of action with activities, budgetary indications, and outputs of the assignment among others
- To develop 20 robust magazine format programme of about 25-30 minutes with slots such as a field-based live discussion, report on thematic issue, expert's take, Committee/MP's say, public say etc.
- To select, in close consultation with PSP team, well-received experts on the thematic issues to analyse the proposed bills.
- To collect at least 15 (per programme) representative feedback, personal stories of motivation, questions on any thematic areas from people in each radio-based district and document them for submission to and answers from MPs/Parliament Committees and Secretariat.
- To document all these feedbacks and their response in form of an 'Open Mike' or similar publication.
- Of all 20 programmes, conduct at least 7 Field-based oversight programmes with Parliamentarian(s) from the concerned province/district/constituency and ensure its dissemination live (unless any indecent things come up).
- To disseminate jingles about forthcoming programmes and broadcast the programmes through 77 FMs on a prime time
- To ensure diverse participation including women and marginalized communities and youths to add the value in the product.
- Coordinate with project team and other relevant stakeholders on a regular basis.

2. Methodology: The radio team(consultant) will develop and disseminate 20 episodes of radio programmes on various issues in relation to parliament business and its roles including on the proposed Bills and submit report on the same with public feedback well-documented. For the preparation and selection of the thematic issues of the programme, topics will be decided quite in advance by forming a Content Advisory Team. Within the period of broadcast, people from different stakeholder communities and geography will have their voices/say recorded and that will be forwarded to the concerned MPs, parliament committees or the other relevant authorities for their response. At least 7 field-based programmes will be developed ensuring in-person participation of the Provincial Assemblies or MPs from the concerned constituencies and it will be part of a parliamentary oversight in form of public hearing and outreach. These seven programmes may be designed either to make a public hearing on any development or accountability issues or to review the Bills with expert facilitation and broadcast them live. These

field based programmes will allow public have direct communication with their elected representatives and the vice versa. The two-way communication will be made inclusive in terms of gender, region, and ethnicities. It will be opportunity for the parliamentarians to listen to those whom they could not reach physically and for those who would otherwise not be able to submit their inputs despite their interest. The documentation will be ensured and it will be a tool to measure output as monitoring of the impacts will be featured in this documentation.

3. Expected Results/Final Products/Deliverables: 20 episodes broadcasted, at least 7 field-based programmes. Over 100 submissions in form of questions, suggestions, inputs on the bills or any other issue of governance, SDGs and parliamentary accountability, and the responses on them from the relevant authorities. A good documentation of these submissions and its sharing with parliamentarians and/or with secretariat. The Audio files will be submitted during final submission.

4. Payment modality: as per agreement

V. Requirements

Describe the required degree of expertise and qualifications, including specialized knowledge, language needs, experience, selection criteria, qualifications and performance or other standards the Contractor must fulfil.

VI. Recruitment Qualifications

Education: Postgraduate studies	The resource person will have a university degree in Journalism, political science, law and/or any other relevant stream.
Experience: (Indicate the extent (in years), type and level of experience)	Minimum of 5 years' experience on radio programme production and broadcasting. Proven track record of similar successful projects undertaken (evidenced by documentation). The team should have a good experience of having launched similar programmes. Consultant should have a very good network of local popular FM radios and monitoring system in place. Previous experience on programmes with MPs or on parliament issues will be an added advantage.
Language Requirements:	Proficient in English and Nepali language, both spoken and written.
VII. Documents Required	Registration certificate PAN/VAT certificate Profile of the organizations CV of the resource persons Technical Proposal Financial Proposal

VII. OTHER SELECTION CRITERIA

Experience of having worked on civic participation, law making, and constitutional issues.

Not for profit organisations and/or cost-sharing models will be highly valued.

Any creative ideas to optimise the impact of the programme will be added value.