

UNDP Albania

Project

“Support to employment and social services for vulnerable youth and women in Northern Albania”

Collaboration with NGOs in strengthening the role of young women and men in development processes in the municipality of Shkodra, Kukes and Diber

I. Background

Low educational attainment and lack of employment opportunities are persistent issues in northern regions of Albania, where too often the only solution for young people is to leave their country. The project *“Support to employment and social services for vulnerable youth and women in Northern Albania”* focuses on selected municipalities of Shkoder, Diber and Kukes. With the support of the British Embassy in Albania and the experience of UNDP in the field of youth employment, vocational education, training and social inclusion, this short-term intervention aims at helping and supporting the young people of Albania, by not only offering opportunities for self-employment and start-ups, but also enhancing capacities to deal with vulnerable young people. The project intends to address these specific challenges:

1. High youth unemployment (22.6% in Albania, nearly double than the national average of 12.4%)¹ and migratory trends in the target areas;
2. Low employability of vulnerable young women and men;
3. Lack of integrated youth support and inadequate capacities dedicated to vulnerable youth and women.

The socio-economic assessments conducted by UNDP in November 2018, revealed that young women and men who live in the municipality of Shkoder, Kukes and Diber, face various difficulties in entering the labour market. Skills provided by the vocational training centers and schools and universities are not in line with the ones needed in the labour market. Young women and men face long-term unemployment, which is a risk to depletion of their skills in the future. On the other hand, the private sector companies report to have difficulties in finding the appropriate candidates for the vacancies and the workforce employed does not have the needed soft skills in conducting their work.

Thus, UNDP is seeking partner non-government organization to strengthen the role of young women and men in the municipalities of Shkodra, Kukes and Diber. The activities should be implemented in close collaboration with youth groups. NGOs that bring innovation solutions to the problem will have a distinct advantage.

¹Source : INSTAT, LFS, 2018, second quarter

II. Purpose of the grant and duration

The purpose of this grant scheme is to support interested CSOs to provide different type innovative solutions on improving and strengthening the role of young women and men in the municipalities of Shkoder, Kukes and Diber.

Interested organizations are therefore requested to submit a proposal as a potential grant implementer.

The project will be implemented for a period of 4 months: March – June 2019.

III. Main objectives of the call for grants

The interested CSOs shall submit proposals providing innovative ideas to the challenge of strengthening the role of young women and men in the target municipality, in the area of:

1. Strengthening youth engagement and participation in municipality decision making;
2. Provision of professional or soft skills development opportunities which lead to sustainable employment;
3. Supporting community-based recreational activities;
4. Supporting community-based self-help initiatives;
5. Supporting NGOs and community-based organisations involved with nature-based solutions, climate change action and gender equality.

IV. Eligibility and Qualification Criteria

Interested CSOs must meet the following criteria to be eligible for selection:

1. Be legally registered as a CSO in accordance with the Albanian legislation;
2. Be fully operational in the target municipality (Shkodra, Kukes and/or Dibra);
3. Mandate and founding document should be in line with the activities for which the fund is being sought;
4. Have an established office and experience in similar/related activities.
5. Have previous experience in working with youth group.
6. CSOs previously funded by international organisations will have a distinct advantage.

V. Proposal

a. Proposed Methodology, Approach, Quality Assurance Plan and Implementation Plan

The proposal should demonstrate the CSO's response to the Request for Proposal by identifying the specific components proposed and how the outputs/ results shall be addressed. The proposal also needs to identify the work/portion of the work that may be subcontracted.

This methodology must be laid out in an implementation timetable and a quality assurance framework including baselines and quantitative and qualitative indicators.

b. Management Structure and Resources (Key Personnel)

Another component of the proposal should be a comprehensive description of the management structure and information regarding required resources including curriculum vitae (CVs) of key personnel that will be assigned to support the implementation of the project, clearly defining the roles and responsibilities vis-à-vis the proposed methodology.

c. Budget size and duration

- Proposal amounts should not exceed \$20,000. *At least one grant will be awarded in each municipality.*
- The amount requested in the proposal should be commensurate with the organization's administrative and financial management capabilities.
- Duration of the project shall be 4 months: March – June 2019

A detailed proposal template is annexed to this Request for Proposals as attachment I.

VI. Submission Process

Applications (grant proposals) in the form of the template attached (Attachment I) must be submitted by CSOs to the UNDP Office in Tirana (registry@undp.org) no later than 3rd of March 2019 in English.

PROJECT PROPOSAL TEMPLATE

PROJECT TITLE:

PROJECT LOCATION:

TOTAL UNDP CONTRIBUTION

PROJECT PERIOD

NGO NAME:

YEAR AND NUMBER OF COURT REGISTRATION:

NGO CONTACT INFORMATION:

CONTACT PERSON:

- I.** Summary of the project (1/2-1 page)
(Describe project's objectives, main activities, stakeholders and expected results)
- II.** Situation Analysis (1-2 pages)
(Describe main problem(s) related to the lack of legal aid services for marginalized communities that this project aims at addressing. Explain why these issues are important to the target groups and the Albanian society in general.)
- III.** Strategy (1-2 pages)
(Describe the strategy to be used for achieving the intended results of the project and existing opportunities)
- IV.** Results and Partnerships (3-4 pages)
 - *Expected results per Output*
 - *Measurable indicators*
 - *Activities*
 - *Resources Required Achieving the Expected Results*
 - *Partnerships*
 - *Risks and Assumptions*
 - *Stakeholder engagement*
 - *Sustainability and scaling up*
- V.** Project management (1 page)

(Briefly describe the management structure and curriculum vitae (CVs) of key staff that will be assigned to support the implementation of the project, clearly defining the roles and responsibilities vis-à-vis the proposed methodology)

VI. Results and Resources Framework

1 RESULTS AND RESOURCES FRAMEWORK

INTENDED OUTPUTS	INDICATIVE ACTIVITIES	RESPONSIBLE PARTIES	1.1 INPUTS
<p><i>Specify each output that is planned to help achieve the outcome. For each output, include a baseline with associated indicators and targets to facilitate monitoring of change over time..</i></p> <p>Output 1 Baseline: Indicators:</p>	<p><i>List activity results and associated actions needed to produce each output or annual output targets.</i></p> <p>1 Activity Result</p> <ul style="list-style-type: none"> ▪ Action ▪ Action <p>2 Activity Result</p> <ul style="list-style-type: none"> ▪ Action ▪ Action 	<p><i>Specify parties that will be engaged by the executing entity to carry out these activities</i></p>	<p><i>Specify the nature and total costs of the inputs needed to produce each output.</i></p>
<p>Output 2 Baseline: Indicators:</p>	<p>1 Activity Result</p> <ul style="list-style-type: none"> ▪ Action ▪ Action <p>2 Activity Result</p> <ul style="list-style-type: none"> ▪ Action ▪ Action 		

VII. Events Calendar Plan

Activity	I quarter			II quarter			Responsible Person	Monitoring	
	M1	M2	M3	M1	M2	M3			

VIII. Budget format

General Category of Expenditures	Unit	Quantity	Rate/Unit	Total Cost in ALL	UNDP contribution	Other donors and Organizers contribution
<i>Activities Costs</i>						
<i>Operational Costs</i>						
Total	-	-	-	-		-