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Contracting Authority: United Nations Development Programme (UNDP)

**Call for Proposals for “Responsible Business, Resilient Civil Society”
Application Guidelines**

Deadline for submission of applications:
14.08.2026



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Notice

“This Call for Proposals will be implemented within the scope of the “Responsible Business, Resilient Civil Society” project funded by the European Union.

UNDP is the responsible institution for the implementation of the Call and the wider project and acts as a Contracting Authority for “the Call for Proposals”.

This application guidelines contain the rules and conditions (application process, eligibility criteria, evaluation and basic principles and information for application etc.) for the project proposals within the scope of this Call for Proposals.



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Abbreviations

BHR: Business and Human Rights

CSO: Civil Society Organization

CSDDD: Corporate Sustainability Due Diligence Directive

CSRD: Corporate Sustainability Reporting Directive

EC: European Commission

EU: European Union

HRC: United Nations Human Rights Council

HRBA: Human rights-based approach

HRD: Human Rights Defender

HRDD: Human Rights Due Diligence

HREDD: Human Rights and Environmental Due Diligence

IPA: Instrument for Pre-Accession Assistance

NAP: National Action Plan on Business and Human Rights

NHRI: National Human Rights Institutions

RBC: Responsible Business Conduct

SME: Small and Medium-sized Enterprise

UDHR: Universal Declaration of Human Rights

UNDP: United Nations Development Programme

UNGP: United Nations Guiding Principles on Business and Human Rights



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1- INTRODUCTION

1.1 Background

Business and Human Rights (BHR) is a thematic nexus that looks into corporate responsibility to respect human rights and state duty to protect human rights from corporate harm. The impact of business on human rights has gradually become a significant concern globally and in Europe in the past 20 years.

Endorsed by the Human Rights Council in 2011, the United Nations Guiding Principles on BHR (UNGPs)¹ constitute a normative framework outlining roles of governments, businesses and other stakeholders in protecting human rights.

The UNGPs serve as a global framework to address issues in this context. Civil Society Organizations (CSOs) are key partners in implementing the UNGP and have following roles:

- State Duty to Protect: CSOs engage in policy advocacy, contribute expertise to law-making processes and monitor enforcement of human rights standards. Their input ensures that policies reflect the needs of vulnerable groups and local communities.
- Corporate Responsibility to Respect: CSOs provide guidance to enterprises, disseminate good practices and push for accountability, especially for small and medium-sized enterprises (SMEs) lacking internal capacity.
- Access to Remedy: CSOs facilitate access to justice by assisting right holders, strengthening grievance mechanisms and ensuring that remedies are accessible, transparent and effective.

Over the past two decades, the impact of business operations on human rights has become a pressing concern worldwide, including in Europe. The European Union (EU) has positioned itself as a global leader in advancing the BHR agenda as visible in the EU Action Plan on Human Rights and Democracy (2020–2024), encouraging Member States and partner countries to adopt action plans at national level and due diligence standards. A landmark development in this regard is the EU Corporate Sustainability Due Diligence Directive. The Directive establishes a binding corporate duty of due diligence, requiring companies to identify, prevent and address adverse human rights and environmental impacts across their

¹<https://www.undp.org/turkiye/publications/united-nations-guiding-principles-business-and-human-rights-and-corporate-responsibility-respect-human-rights-interpretive-guide>



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operations, subsidiaries, and global value chains. In this context, civil society organizations play a critical role in supporting the practical implementation of due diligence requirements, particularly by monitoring human rights impacts, supporting affected rights-holders and facilitating dialogue among businesses, public institutions and other stakeholders.

The relevance of BHR is particularly pronounced in the context of Türkiye's trade relations with its partners, the EU taking the lead. This high-level value-chain interdependence underscores the importance of aligning trade with responsible business conduct. As trade flows expand, ensuring that enterprises uphold human rights standards becomes essential not only for the employees, customers, communities but also for sustaining trust and resilience in the economic partnership. However, awareness and capacity of the enterprises to comply with these standards remain limited across sectors.

However, BHR is still a nascent field in Türkiye. Although Türkiye is committed to international standards, challenges remain in ensuring business' respect for human rights, be it their impact on local communities, employees, consumers or environment. Türkiye has not yet adopted a National Action Plan (NAP) on BHR in line with the UNGPs and there is no legislation explicitly requiring human rights and environmental due diligence conduct.

Experience and observations show that in this environment, the following sectors and specific right holder groups are even more important in BHR context in Türkiye and need more attention in relevant actions:

- Businesses in Türkiye's export-oriented industries
- Businesses on waste trade
- Seasonal agricultural workers
- Employees in manufacturing sectors
- Women and persons with disabilities

Against this background, UNDP Türkiye launched this Call to contribute to alignment with the EU accession agenda and to contribute to sustainable trade relations, responsible corporate conduct and the protection of human rights across communities and value chains.



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1.2 Objectives of the Call for Proposals

The **overall objective** of this Call for Proposals is to strengthen the ability of CSOs to effectively apply international and EU BHR standards and approach in their programming, advocacy, monitoring and multi-stakeholder engagement, thereby contributing to stronger policies, improved corporate practices, enhanced access to remedy; while advancing women's rights and addressing differentiated impacts of business operations on women and human rights in Türkiye.

The **specific objectives** of this Call for Proposals are:

- 1- **Foster structured dialogue and cooperation** among businesses, employer and employee representatives and civil society actors to strengthen shared understanding, uptake and implementation of the international and EU BHR standards and approach,
- 2- **Improve capacities of CSOs in developing programs and activities in accordance with** international and EU BHR standards and approach through peer learning, advocacy, monitoring, reporting and accountability actions that influence business conduct and public policy,
- 3- **To advance women's rights and women empowerment** across workplaces, markets and business value chains, in line with evolving international and EU BHR standards and approach and corporate practices.

IMPORTANT NOTE – 1 OBJECTIVE SELECTION

Any activity, to be considered eligible in the context of this Call for Proposals, should align with these specific objectives. During online application, one of these specific objectives needs to be selected as the main specific objective (Please see Section 3.2 and 3.3 for online application details). This selection should be made based on the overall objective of the proposed action and majority of activities aligned with the objectives of the action. However, projects are allowed to address one or more specific objectives.

It is applicant's responsibility to show this alignment in the contextual framework, problem analysis, solution proposal and detailed activities of the Action.



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1.3 Financial Allocation Provided by the Call for Proposals

The total indicative amount available under this Call for Proposals is **USD 1,130,000²**. The Call for Proposals is divided into three lots in line with the specific objectives described in Section 1.2.

Lot 1 is allocated for projects which select Specific Objective 1 as the strategic focus. Partnership is mandatory for this lot. Please also see Section 2.1 “Important Note 4- Partnership Structure” and Important Note 5 “Limits on Applications, Grants and Partnerships” of this Guidelines,

Lot 2 is allocated for projects which select Specific Objective 2 as the strategic focus,

Lot 3 is allocated for projects which select Specific Objective 3 as the strategic focus.

Indicative allocation of funds by lot distribution and thresholds are as follows:

Table 1: Size of Grants

LOTs	Min Amount* (USD)	Max Amount* (USD)	Indicative total allocation (USD)
Lot 1: Projects which select Specific Objective 1 as the strategic focus	80,001	140,000	590,000
Lot 2: Projects which select Specific Objective 2 as the strategic focus	60,000	80,000	340,000
Lot 3: Projects which select Specific Objective 3 as the strategic focus	60,000	80,000	200,000

** Project budgets shall be prepared and submitted in USD. Payments to beneficiaries shall be made in local currency (TRY) and USD/TRY conversion rate shall be based on the ‘UN Operational Rate of Exchange’ at the time of payment. Please refer to <https://treasury.un.org/operationalrates/OperationalRates.php>*

² The USD amount indicated corresponds to the equivalent of 980.000 EUR, calculated based on the UN Operational Rate of Exchange (UNORE) on the receipt date of first instalment of the project fund. The final total amount in USD may change depending on the UNORE applicable for the total of the project fund.



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Any grant requested under this call for proposals must request **100%** of the total eligible costs of the action. Co-financing will not be requested.

IMPORTANT NOTE – 2
BUDGET AND THRESHOLD REQUIREMENTS

- 1- The allocation above is indicative. UNDP reserves the right not to award all available funds and/or to reallocate funds between Lots, should it consider that an insufficient number of high-quality applications have been received.
- 2- Applications that do not respect the thresholds indicated above shall be eliminated. The grant amount and total budget proposal presented in application form will be valid for administrative check.
- 3- Contracts to be awarded under this call for proposal are exempt from value added tax. Budget proposals should be prepared accordingly.

2. ELIGIBILITY CRITERIA FOR THE CALL FOR PROPOSALS

There are three sets of eligibility criteria, related to:

- Eligibility of the **applicant** and **partner(s)**
- Eligibility of the **actions** for which a grant may be awarded
- Eligibility of **costs** that may be taken into account in setting the amount of the grant

2.1 Eligibility of the Applicant and Partners

Applicant is the entity that submits the application form within the scope of this Call and is directly responsible for the preparation, implementation and management of the project, not acting as intermediary and assuming all legal and financial liability vis-a-vis the UNDP for the project implementation. It will be referred to as Coordinator in case of award, acting as the main interlocutor of the grant contract and the sole responsible for all financial transactions.

In order to be eligible, the applicant should:

- have legal entity and,
- have not-for-profit nature and,³

³ A not-for-profit organisation is the one which is not operating for the profit or gain of its individual members, whether these gains would have been direct or indirect. A not-for-profit organisation can still make a profit, but this profit must be used to carry out its purposes and must not be distributed to the owners, members or others.



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- be legally established in Türkiye and have its legal personality registered in Türkiye and have its headquarters in Türkiye⁴ and,
- Having legally established before 31.12.2024 and proving this with official documents,
- be legally established within the realm of civil society legislation and be Civil Society Organization working in relevant fields such as⁵,
 - o Rights-based CSOs: Associations, foundations operating in the human rights including civil and political rights, economic, social and cultural rights including employee rights, right to a clean and healthy environment (such as women's rights, labour rights, child rights, environmental rights, access-to-justice-focused, disability rights etc.), or in development and humanitarian sectors with application of human rights-based approach (HRBA) in their operations with verifiable experience,
 - o Not-for-profit cooperatives,⁶
 - o Business CSOs (CSOs aiming to strengthen business environment, supporting enterprises, entrepreneurs etc.) such as:
 - Employee and employer Unions⁷, associations, foundations, their federations, confederations,
 - Industrialist associations,
 - Associations foundations, federations and confederations whose members are enterprises.

IMPORTANT NOTE – 3

INELIGIBLE APPLICANTS

International organizations (including branch offices), real persons, private enterprises, for-profit organizations, schools, universities, bars, social solidarity foundations, exporter unions, public professional organizations such as chambers, chambers of commerce / chambers of industry / chambers

⁴ Within the scope of this grant programme, branches/offices of international organizations and/or associations and/or foundations and other international not-profit organizations registered to operate in Türkiye are not eligible applicants.

⁵ Only foundations established as per Turkish Civil Law numbered 4721 (and its prior laws) and associations, federations/confederations of associations established by the Association Law No:5253 in Türkiye are considered eligible as applicant or partner (Prior law(s) of the current Laws (No: 7271 and 5253, respectively) for the establishment of these entities will also be accepted).

If the applicant is an association, it must have held its first general assembly meeting and has formed its organs. Relevant documents proving this should be submitted with the application.

⁶ Not-for-profit cooperatives should demonstrate that their operations are strictly not-profit making. They must provide supporting documents proving their statute demonstrating provisions prohibiting profit distribution to the shareholders during the verification of eligibility check stage. As an alternative, the cooperatives should demonstrate, through an audit report covering the last three years that its profit has not been distributed to the shareholders during the last three years. In addition, the Board of Directors should declare that profit will not be distributed to the shareholders in coming 5 years.

⁷ Union in this context refers to worker and employer representative institutions defined in Law on 6356 Unions and Collective Bargaining



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of commerce and industry, commodity exchanges, research institutes, development agencies, municipality, city councils, *mukhtars*, municipalities, special provincial administrations, local administrative unions, public institutions and organizations and provincial organizations of them (ministries and regional/provincial directorate of ministries), associations and foundations established to support public services or civil servants that can be considered as acting within the scope of Law No. 5072 based on their regulations, mission documents are not eligible “applicants” for this call for proposals.

Please also see rules on eligibility of partners as described below.

Partner(s) is the entity that participates in the design, implementation and management of the project together with the applicant, which does not have financial responsibility and is expected not to incur costs on their behalf.

Partner(s) is expected to contribute to the project technically. It is obligatory to sign a partnership agreement related to the management of the project between the applicant and the partner(s) (See Annex-6). The project implementation capacity and technical expertise of the partner(s) involved in the project, together with the applicant, will be considered in the evaluation.

As the Applicant (referred to as **Coordinator** in case of award) is the sole counterpart of UNDP in all financial transactions. Therefore, partners cannot make financial transactions by themselves. All expenditure should be made by the applicant. The applicant shall bear any financial cost of partners' involvement in any activity.

Eligibility of Partners

Institutions that are eligible applicants are eligible as partners.

However, as long as they are not-for-profit and have legal personalities and are legally established in Türkiye and have its legal personality registered in Türkiye and have its headquarters in Türkiye, the following institutions are considered **eligible partners exceptionally**:

Institutions supporting SMEs/enterprises and that could facilitate BHR approaches, business environment etc. such as:

- Chambers including chambers of commerce / chambers of industry / chambers of commerce and industry, commodity exchanges,



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- Organized industrial zones, technology development zones established under law no 4691⁸,
- Development Agencies/Regional Development Administrations,
- Universities through their relevant units/centers/departments,
- Exporters' unions, umbrella organizations of these institutions,
- Municipalities/Local Administrative Unions.

These should either have their own (eligible) legal entity or be affiliated with an eligible legal entity as shown in official organigramme, status, regulations etc. Relevant documents should be signed by the authorized representative of the legal entity and submitted with the application. Applicants should explain the status and role of their partners in the applications.

IMPORTANT NOTE – 4 PARTNERSHIP STRUCTURE

- For applicants applying **under Lot 1** partnership is **mandatory**.

The partnership should cover different types of institutional cooperations such as:

- between CSOs such as rights-based CSOs and Business CSOs⁹ or,
- between CSOs such as rights-based CSOs and exceptionally eligible partners as described above or,
- between business CSOs and employee unions or umbrella organizations of employee unions.

The proposed partnership structure is expected to **enhance dialogue** between business community and rights-holders to foster BHR. Therefore, at least one partner **must be** selected accordingly to demonstrate that the partnership structure reflects relationship between representatives of rights-holders and business community.

It is responsibility of the applicant to explain the nature of the partnership, dialogue and business-relevant character of its partnership structure and its added value in terms of enhancing the mentioned dialogue. This relevance to the mentioned dialogue concept should be clearly visible in and understandable from the contextual framework and problem analysis and activities covered by the proposals.

⁸ To be eligible, Organized Industrial Zones, Technology Development Zones and other (similar) organizations subject to relevant legal provisions, must demonstrate evidence that their operations are strictly not-profit making and supporting documents (e.g. through an audit report covering the last three years that its profit has not been distributed to the shareholders during the last three years and/or submission of declaration of the Board of Directors showing that profits not to be distributed to shareholders in coming 5 years including this year.) including their statute in which a provision prohibiting distribution of the profit to the shareholders exist must be submitted.

⁹ Please see Section 2.1. for definitions.



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- For applicants applying **under Lot 2 and 3** partnership is **not mandatory**.

- The applicant **may** submit **only 1 (one) application** under this Call for Proposals (**Maximum 1 (one)** application in total will be accepted).
- The applicant **may be** partner or an associate in another application at the same time.
- For each application, **maximum number of partners** that can be included in the project proposal is **2 (two)**.
- A partner may be the partner or associate in **more than 1 (one)** application(s) under this Call for Proposals.
- A partner **may not** be awarded **more than 2 (two)** grant(s) under this Call for Proposals.

IMPORTANT NOTE – 5

LIMITS ON APPLICATIONS, GRANTS and PARTNERSHIPS

- 1- If an applicant submits more than one application, all will be eliminated.
- 2- If an applicant sends more than one application with the same title, the last submitted version will be considered for evaluation.
- 3- If a partner is provisionally selected for more than 2 (two) applications, two (2) will be selected by the UNDP during the contracting stage, subject to eligibility constraints.
- 4- Associate(s) and partner(s) (and their affiliated for-profit organizations if any) cannot also be contractors in the project.
- 5- Within the scope of this Call for Proposals, branches/offices of international organizations and/or associations and/or foundations and other international not-for-profit organizations registered to operate in Türkiye are not eligible as applicants or partners.
- 6- Within the scope of this Call for Proposals, branches/offices of national associations are not eligible applicants/partners. Eligibility rules for headquarters of associations and foundations are noted. For applications of associations, application documents should be signed by authorized representatives and application should be in the name of headquarters. Please see Section 3.3. Content of Applications for further details.



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Violation of these requirements may result in elimination of applications. Therefore, applicants are strongly recommended to make sure that they, and their partner(s), comply with these requirements.

2.2 Associates and Contractors

- **Associate(s)** refer to other organizations or individuals in the action. Such associates play a real role in the action and could contribute to the project technically or support the implementation of the project. Their identity and role in the project must be indicated in the application form. A formal cooperation agreement between the associate(s) and applicant is not mandatory within the scope of the application, but an agreement, protocol etc. signed between the applicant and the associate(s) to formalize the cooperation is recommended.

Associates may not receive funding from the grant, except travel and accommodation costs.

- **Contractors:**
The grant beneficiaries are permitted to award contracts. Partners or associates cannot be also contractors in the project. Contractors are subject to the procurement rules to be shared with the beneficiaries following the award.
Please also see Annex 8 Guidance Note on Procurement.

2.3 Ineligible Applications

The Application and the Activities offered must be undertaken in a manner consistent with the regulations, rules, policies and procedures of UNDP. The applicant further represents and warrants that:

- it has not and shall not offer any direct or indirect benefit arising from or related to the performance of the Grant Agreement or the award thereof to any representative, official, employee or other agent of UNDP,
- neither it, its parent entities (if any), nor any of the applicant's subsidiary or affiliated entities (if any) is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, *inter alia*, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral, or social development,
- neither it, its parent entities (if any), nor any of the applicant's subsidiaries or affiliated entities (if any) are engaged in the sale or manufacture of anti-personnel mines or components utilized in the manufacture of anti-personnel mines,
- it shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by its employees or any other persons engaged and controlled by the applicant to perform any services



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under the Agreement. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the applicant shall refrain from and shall take all reasonable and appropriate measures to prohibit its employees or other persons engaged and controlled by it from exchanging any money, goods, services, or other things of value, for sexual favours or activities, or from engaging any sexual activities that are exploitive or degrading to any person. UNDP shall not apply the foregoing standard relating to age in any case in which the applicant's personnel or any other person who may be engaged by the applicant to perform any services under the Agreement is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such personnel or such other person who may be engaged by the applicant to perform any services under the Agreement.

- neither it, its parent entities (if any), nor any of the applicant's subsidiary, affiliated entities (if any), suppliers and subcontractors is engaged in any transactions with and/or the provision of resources and support to, individuals and organizations associated with, receiving any type of training for, or engaged in, any act or offense described in Article 2, Sections 1, 3, 4 or 5 of the International Convention for the Suppression of the Financing of Terrorism, adopted by the General Assembly of the United Nations in Resolution 54/109 of 9 December 1999.

The applicants in the above stated situations will not be considered and cannot be included in this Call.

2.4 Eligibility of the Project

2.4.1 Duration

The planned implementation period of the proposed projects should be **6-12 months**.

2.4.2 Location

Actions must take place in Türkiye¹⁰

2.4.3 Eligible Project Applications

A project is a set of activities aimed at achieving clearly defined objectives, target groups and planned results within a defined time frame and with a defined budget. Proposals should not focus only on one single activity.

2.4.3.1 Eligible Types of Themes and Actions

¹⁰ Please see list of eligible activities.



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Projects should reflect the objectives defined in Section 1.2 and requirements related to indicators and theory of change requirements described in Section 2.5.

Non-Exhaustive list of eligible activities and thematic focuses for this call for proposals are:

- Access to remedy, grievance mechanisms,
- Capacity building for business community for compliance with human rights,
- Environmental & Climate Rights, Justice, monitoring related to corporate environmental impact, supporting affected communities,
- Equality at work,
- Human rights due diligence in the supply chain,
- Impact of business activities on communities,
- Policy and law-making monitoring and analysis on business regulation and business impact on human rights,
- Responsible purchasing by companies,
- Specific companies' policy commitments, BHR practices and sectoral commitments,
- Women's rights and women empowerment in workplace and market.

The scope of eligible Actions may include, *inter alia*, the following non-exclusive and indicative Action categories and activities that are expected to be framed using, at minimum, UNGPs, relevant international human rights standards, CSDDD and relevant EU regulations.

All the activities, including the capacity building oriented such as trainings, should be aligned with the specific objectives of the Call and the alignment should be explained in the application:

Actions involving evidence generation & research, monitoring & accountability

- Sectoral human rights assessments,
- Baseline studies on rights-holder groups requiring specific policies (women, migrants, persons with disabilities) in supply chains,
- Policy gap analyses against the UNGPs and relevant international human rights standards, CSDDD and relevant EU regulations,
- Applying women's rights and women empowerment lens in sector-wide impact assessments, HRDD / HREDD research etc.,
- Monitoring impact of business on human rights, communities, workers etc.
- Monitoring and analysis of policy and law-making on business regulation and business impact on human rights,
- Assessment of challenges and opportunities of businesses in implementing UNGPs and relevant international human rights standards, CSDDD and relevant EU regulations
- Identification and analysis of sector challenges and opportunities in aligning with UNGPs and EU frameworks.

Actions involving capacity development



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- Capacity building for civil society, social partners, business associations and other relevant stakeholders on HRDD / HREDD, UNGPs and relevant international human rights standards, CSDDD and relevant EU regulations,
- Toolkits for rights-holders on remedy and grievance access,
- Awareness, empowerment and assessment activities to improve access to remedy in business-related cases,
- Capacity building and targeted sectoral support for SMEs on human rights compliance,
- Activities providing training, follow-up and mentoring services for business and civil society actors,
- Preparation and dissemination of informative written, audio and visual communication materials on BHR,
- Enhancing institutional capacities of CSOs to engage in HRDD / HREDD processes and sector-wide assessments.

Actions involving advocacy

- Legal and regulatory reform proposals (human rights due diligence laws etc.).
- Development of policy notes,
- Strengthening capacities of CSOs and social partners to participate in development and evaluation of public policies, legislation and budgets related to BHR.

Actions involving multi-stakeholder dialogue between business and civil society

Human Rights Due Diligence Support

- Supply chain human rights risk mappings and company-level BHR practice reviews
- Joint development of sector-specific HRDD / HREDD, human rights impact assessment guidelines,
- Supplier risk-mapping and impact assessments,
- SME-friendly (sector specific) due diligence toolkits,
- Women's rights and disability-inclusive HRDD / HREDD pilots,
- Integration of environmental dimensions into HRDD processes,
- Support to companies in developing company-wide human rights policies and commitments.

Capacity building for business and human rights

- UNGPs and relevant international human rights standards, CSDDD and relevant EU regulations,
- Peer-learning platforms, moderated discussions for companies,
- Training-of-trainers with business associations and organizations.

Responsible supply chain pilots

- Model supplier codes of conduct,



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- Inclusive employment programmes (women, refugees, persons with disabilities),
- Supply chain traceability and transparency pilots,
- Responsible purchasing by companies and improved transparency on pricing and sourcing arrangements,
- Promotion of equality at work and women's economic empowerment in workplace and market,
- Activities to visit companies, observe working practices and provide recommendations.

Grievance and remedy mechanisms

- Designing or strengthening operational-level grievance mechanisms,
- Worker feedback systems,
- Inclusive complaint channels,
- Supporting effectiveness reviews of grievance mechanisms and sector-wide agreements.

Actions involving alliance & collective action

Worker & community empowerment

- Rights awareness programmes for workers and communities,
- Support to trade unions on supply chain advocacy.

Collective advocacy & coalition building

- National BHR civil society coalitions,
- Strengthening social dialogue processes and institutional capacities in using BHR frameworks,
- Creating cooperation platforms and networks to strengthen the role of CSOs in promoting BHR in business operations and public policies,
- Supporting CSO dialogue with companies, investors and state institutions.

Participatory research & social dialogue

- Facilitating multi-stakeholder forums, roundtables and exchanges to promote uptake of human rights due diligence,
- Organizing consultative sessions to identify priority sectors and cross-cutting risk areas,
- Preparing participatory gap assessments and BHR strategy/roadmap documents,
- Co-creating monitoring and evaluation frameworks for BHR strategies and HRDD/ HREDD roadmaps,
- Co-designing operating procedures and coordination guidelines for inclusive BHR implementation.

Project activities shall take place in Türkiye, except for activities that may be planned abroad such as study visits, networking events etc.



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- All projects are expected to ensure:
 - mainstreaming women’s rights and empowerment,
 - human rights-based approach including do no harm and leave no one behind principle,
 - added-value elements and cross-cutting issues (such as innovation, best practices and sustainable results) in the project activities. These aspects will be subject to evaluation in the relevant sections of the evaluation grid.

IMPORTANT NOTE-6

HUMAN RIGHTS-BASED APPROACH

Human rights-based approach (HRBA): For United Nations, the human rights-based approach (HRBA) is a conceptual framework for the process of human development that is normatively based on international human rights standards and operationally directed to promoting and protecting human rights. It seeks to analyze inequalities which lie at the heart of development problems and redress discriminatory practices and unjust distributions of power that impede development progress and often result in groups of people being left behind.

For further information please see: <https://www.undp.org/publications/human-rights-based-approach-development-programming-hrba-toolkit>

Do no harm principle: In line with this HRBA approach, applicants as a minimum, should not do harm nor cause any unintentional harm or negative human rights impact. In accordance with the mandate and limits of their intervention, applicants should take measures to protect right holders they engage with from reprisals. To this end, applicants are expected to realistically assess the risks on human rights and potential impact of their activities. Therein, applicants should take measures to address or mitigate these risks. In order to start conducting the risk assessment, applicants can ask themselves a series of questions. Examples to these questions can include – but not limited to:

- Is there a likelihood that the Project would have discriminatory adverse impacts on rights holders through direct and indirect interaction?
- Could the Project potentially restrict availability, quality of and access to resources or basic services, in particular to groups requiring specific policies or groups with existing inequalities?
- Is there a likelihood that the Project would exclude any potentially affected stakeholders, in particular groups, from fully participating in decisions that may affect them?
- Is there a risk that the Project would exacerbate conflicts among and/or the risk of violence to project-affected communities and individuals?

Leave no one behind (LNOB) principle: Guiding principle of the 2030 Agenda represents Member States’ commitment to “*eradicate poverty in all its forms, end discrimination and*



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exclusion and reduce the inequalities and vulnerabilities that leave people behind and undermine the potential of individuals and of humanity as a whole". In the center of the LNOB promise lies a focus on discrimination and inequalities that may present as an obstacle before the realization of human rights. Accordingly, the applicants are expected to apply human rights-based approach as a whole and be informed of the existing inequalities and discrimination and advocate for and remind Member States' commitment to LNOB principle.

(For further information please see: <https://unsdg.un.org/2030-agenda/universal-values/leave-no-one-behind>)

2.5 Programme Level Common Indicators and Theory of Change Requirements of Projects

In line with the **selected Lot and corresponding Specific Objective**, applicants are required to design their proposed actions using a **clear and coherent Theory of Change (ToC)** that demonstrates how project activities and outputs will contribute to results at Specific Objective and Impact levels of the Call for Proposals.

Projects must clearly articulate the causal logic linking:

- identified BHR challenges,
- proposed activities and outputs,
- expected changes at outcome and impact level,

with particular attention to the application of the **BHR approach**, including implementation of UNGPs, **human rights due diligence** and, where relevant, alignment with **EU regulatory developments such as the CSDDD**.

IMPORTANT NOTE – 7 ORIGINALITY

Applications should be unique to the target group's needs and problems and designed with proper solutions and implementation methodology. Therefore, when the project proposals present the same:

- problem analysis or scope of activity with the same wording or the sentences differentiated only by rephrasing,
- budget,
- implementation modalities with only few differences such as the implementation place, name of applicant/partners and the number of target group

they may be eliminated.



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2.5.1 Mandatory Indicator Selection Requirement

All applicants **must** select indicators from the **Common Indicator Framework** as an integral part of their project design and results framework.

For each proposed action, the selection of indicators is **mandatory** as follows (selection should be made according to the corresponding Lot being applied and be consistent with the Logical Framework):

- **Impact Level:**
Applicants must select the indicator from the Impact Level indicators (IMP).
- **Outcome Level:**
Applicants must select **at least one (1)** indicator from the Outcome Level indicators (OC)
- **Output Level:**
Applicants must select **at least three (3)** indicators from the Output Level indicators (OUT).

The selected indicators must be fully consistent with the project’s intervention logic and clearly integrated into the proposed Theory of Change, activities and monitoring arrangements. Internal coherency shall be evaluated. Therefore, mere selection of indicators does not mean, by itself, requirements are achieved.

Applicants are expected to demonstrate, through their indicator selection and ToC narrative, a strong alignment between the chosen Lot, the relevant Specific Objective and the anticipated results of their proposed action.

COMMON INDICATOR FRAMEWORK

The common indicator framework is provided below. Applicants are supposed to show, in their application, how indicators at different levels align with each other. Sources of verification and data collection & evidence are indicative in nature. However, applicants are recommended not to deviate from the information provided.

Code	Impact Indicator	Sources of Validation	Data Collection & Evidence
IMP-01	Number of CSOs that mainstream the advancement of the BHR approach in their workplans/programmes, practices	Organizational charts, job descriptions, programme strategy documents, governance decisions	Institutional capacity assessments, document verification, staff assignment records

Code	Outcome Indicator	Sources of Validation	Data Collection & Evidence
OC-01	Number of businesses adopting or strengthening HRDD / HREDD policies or procedures with project support	Corporate HRDD / HREDD policies, supplier codes of conduct, ESG or sustainability reports	Policy adoption verification, company confirmation letters, CSO monitoring visits



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OC-02	Number of functional CSO–business or multi-stakeholder partnerships implementing joint BHR actions	Signed partnership agreements, joint workplans, cooperation platform records	Partnership performance monitoring reports, verification of joint outputs implemented
OC-03	Number of grievance, referral, or accountability mechanisms strengthened or operationalized	Grievance mechanism manuals, referral system documentation, monitoring committee reports	Case management system data, functionality verification reviews
OC-04	Number of businesses adopting workplace or market practices promoting women’s rights and empowerment aligned with international and EU standards on BHR	Gender equality workplace policies, corporate gender action plans, HR procedures addressing gender risks	Policy adoption verification, workplace compliance monitoring, CSO monitoring reports

Code	Output Indicator	Sources of Validation	Data Collection & Evidence
OUT-01	Number of trainings, workshops, or structured capacity-building events delivered on BHR, HRDD / HREDD and CSDDD	Training agendas, signed attendance sheets, training contracts	Training completion reports, verified participant lists, photographic documentation
OUT-02	Number of CSO staff or members demonstrating strengthened knowledge and skills on BHR and due diligence	Training evaluation forms, competency assessment tools	Pre/post training assessments, structured participant evaluation surveys
OUT-03	Number of BHR, HRDD / HREDD, or CSDDD-related knowledge products finalized and disseminated	Published manuals, policy briefs, research reports etc.	Final publication copies, dissemination records, editorial approval records
OUT-04	Number of technical tools, guidelines, or operational frameworks developed and piloted to support BHR/HRDD / HREDD implementation	Toolkits, operational manuals, pilot implementation reports, guidelines	Tool usage tracking records, implementation verification reports, user feedback documentation
OUT-05	Number of structured dialogue or multi-stakeholder engagement events conducted	Meeting invitations, official event minutes, participation records	Dialogue event reports, verified participant lists
OUT-06	Number of advocacy actions or policy engagement initiatives implemented on business-	Advocacy strategies, campaign materials, policy submissions, media outputs	Campaign monitoring reports, media tracking



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	related human rights and due diligence		reports, stakeholder feedback
OUT-07	Number of businesses participating in BHR or due diligence-related project activities	Company participation records, engagement agreements	Participation tracking logs, engagement monitoring databases
OUT-08	Number of formal cooperation arrangements or partnerships established or strengthened	Signed MoUs, cooperation agreements, partnership charters	Partnership monitoring reports, collaboration documentation
OUT-09	Number of monitoring, research, or assessment exercises completed on business-related human rights and environmental impacts	Research reports, monitoring frameworks, assessment methodologies	Final research outputs, datasets, field monitoring records
OUT-10	Number of rights-holders or vulnerable individuals directly participating in structured project activities (excluding general awareness campaigns)	Beneficiary registries, participation records	Disaggregated beneficiary tracking systems, verified attendance records
OUT-11	Number of individuals trained on BHR/ HRDD / HREDD standards (sex-disaggregated)	Participant registration systems, training databases	Attendance verification systems, demographic participation analysis
OUT-12	Number of awareness-raising or public information campaigns conducted, and individuals reached (with documented methodology)	Campaign implementation plans, outreach materials, website/social media analytics	Campaign performance tracking systems, audience reach methodology documentation
OUT-13	Number of stakeholder coordination or networking platforms established or operationalized	Platform governance documents, membership lists	Platform activity reports, coordination meeting documentation
OUT-14	Number of sectoral or company-level action plans, roadmaps, or compliance improvement plans developed with project support	Approved action plans, roadmap documents, company adoption confirmations	Formal adoption records, implementation tracking systems
OUT-15	Number of policy reform proposals, legal analyses, or regulatory recommendations formally submitted to relevant authorities	Submission letters, official registry receipts, policy briefs	Submission tracking logs, acknowledgment letters from authorities



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2.6 Ineligible Types of Actions and Activities

- Actions concerned only or mainly with individual sponsorships for participation in workshops, seminars, conferences and congresses,
- Actions concerned only or mainly with individual scholarships for studies or training courses,
- One-off actions such as conferences, round tables, seminars, research or similar events even if their preparatory and/or follow-up activities are included. These actions can only be funded if they form part of a wider Action project,
- Actions started before the signature of the contract,
- Actions consisting solely of academic research, feasibility studies (unless part of a broader project),
- Commercial activities,
- Actions which are ideologically biased or partisan in nature,
- Actions supporting political parties,
- Financial support activities (i.e. the use of the grant to make further grants (financial or in-kind) or loans to other organizations or individuals such as for those who are establishing their businesses),
- Construction or investments for the adoption of new/supplementary facilities,
- Infrastructure projects or projects essentially focused on the purchase of equipment,
- Social service actions such as provision of food, clothing, health and education fees,
- Legal fees and court fees and expenses.

2.7 Eligibility of Costs

2.7.1 Eligible Costs

Within the scope of the programme, only eligible costs indicated in project budget are supported. In order for a cost to be considered eligible, it must first meet the following conditions:

- Should reflect the real value in price in line with the sound financial management principle and,
- Be **directly** necessary for the execution of the project and,
- Must be realized within the implementation period, to be paid by the applicant and,
- Be budgeted, included in the beneficiary's accounts or accounting records, identifiable and verifiable via official documents where relevant.

The following items may be included in the grant budget:

- The cost of staff assigned to the action, corresponding to actual gross salaries including social security charges and other remuneration-related costs (excluding bonuses),



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- Costs for the purchase of new equipment and supplies¹¹, as well as the rental of supplies and services, provided that they are in line with market prices and are necessary for realization of the project,
- Consumable expenses directly related to the project activities, such as stationery, fuel, printer toners and cartridges required for the execution of the project,
- Travel daily subsistence allowances expenses specified for implementation of the project activities,
- Subcontracting costs, including activities to be subcontracted and invoiced in accordance with UNDP procurement procedures, such as subsistence and travel expenses, training and other services to be provided, provided that they are not higher than the market value,
- Direct contractual expenses (dissemination of information, project-specific assessments, audit, translation, cargo, printing, insurance, etc.),
- Visibility and outreach related costs, brochures, banners, flags, signage, social media etc.,
- Project-specific digital platforms or web-based tools that constitute a substantive project output under the BHR thematic scope may be eligible, provided that they are non-commercial and directly linked to the project's objectives and deliverables,
- Consultancy services, expertise and training expenses to be received within the project,
- Enrollment fees for credible international and national BHR-related courses.

The above-described expenses must be distributed in line with the project activities and must be disclosed under the relevant budget item for each activity. Cost-effectiveness and carbon footprint should be taken into consideration in organizing particularly international activities.

2.7.2 Ineligible Costs

The following expenditures are not considered eligible:

- Indirect costs (administrative costs), i.e. costs that are not directly related to activities though having role in the implementation,
- Expenses related to social security premiums and salaries, including the salary and employer's share of the staff currently employed by the applicant, if they are not relevant to project implementation,
- Unless otherwise stated in the Procurement Guideline, payments made in cash directly to the seller, other liabilities and provisions related to payables and losses,
- Salaries/fees to be paid to government officials,
- Costs related to project preparation activities,
- Expenses prior to the entering into force of the contract,
- Costs not related to the project implementation,
- Costs not related to objectives of the Call for Proposals,
- Interest debts/ gains,
- Expenditure already funded or contracted to be financed by another local or international grant/support scheme,

¹¹ In order to be eligible the equipment or goods should be necessary for the execution of the project activities the achievement of project objectives.



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- Land or building purchases,
- Currency exchange losses,
- Loans/Credits/Financial Supports to third parties,
- Taxes, including value added taxes,¹²
- Costs incurred by other parties other than the applicant (except the travel expenses and daily subsistence allowances),
- Decoration costs such as office renovation and/or restoration other than those directly related to the project activities,
- Cost for construction or expenditures aiming to build/renovate infrastructure,
- Costs for the purchase of new equipment and supplies, as well as the rental of supplies and services, which are not necessary for the realization of the project and are irrelevant to the “project scope,
- Used equipment and supplies,
- Costs that lead to double funding,
- Costs related to hiring board members (or persons with decisive powers) of the institutions as subcontractors or any parties to the procurement activity. This includes the award of contracts to their linked institutions, companies, relatives and any entities that have conflict of interest,
- Costs of the same person budgeted as expert and as staff. This shall be regarded as a threat to the procedural rules of HR and procurement management of these grant contracts,
- Costs of services and equipment from any entity that has a legal/financial/organic link with any person involved in the applicants/partners/associates,
- Costs that lead to rise of conflict of interest,
- Costs of project partners/affiliated entities proposed as subcontractors under the project.
- Costs related to legal procedures, court cases etc.,
- Pocket money that will be paid for meeting participation,
- Costs related to the development or maintenance of institutional, corporate or promotional websites. Exceptionally, project-specific digital platforms or web-based tools that constitute a substantive project output under the BHR thematic scope may be eligible, provided that they are non-commercial and directly linked to the project’s objectives and deliverables.

IMPORTANT NOTE – 8
CONTRACTING

UNDP reserves the right to correct the budgets of applications before contract award by removing arithmetic errors, ineligible expenditures (if any).

¹² Unless the following conditions are fulfilled as the project costs, in principle, is exempt from tax requirements (relevant documentation will be provided after the contract award):

- (i) the value added taxes are not recoverable by any means and,
- (ii) it is established that they are borne by the final beneficiary and,
- (iii) they are clearly identified in the project application.



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Following these corrections, each applicant may be interviewed by the grant selection committee. The applications may be requested to be amended to streamline according to the institutional strategy and priorities of the UNDP.

Kindly note that applicants or grant beneficiaries that are in outright contradiction with the UN values may be eliminated at any stage of the evaluation. Similarly, during the implementation, when projects lead to cases where applicants/partners/associates are found to be in outright contradiction with UN values, the contracts may be cancelled by UNDP.

Please note that during the implementation, UNDP reserves the right to top-up grant amounts of Projects that are considered successful, to be spent on additional activities.

2.7.3 Contingency Reserve

Contingency reserve may be included in the budget to cover currency fluctuations or changing conditions and/or situations that may jeopardize the quality and success of the expected results due to unforeseen reasons. The amount allocated for contingency reserve **cannot exceed 1%** (one per cent) of the sub-total of eligible costs and can only be used, upon the Coordinator's duly justified request, by UNDP with its prior authorization in a formal letter.

2.7.4 Indirect Costs

Indirect Costs are not allowed within the context of this Call for Proposals.

3. PROJECT INFORMATION, APPLICATION, EVALUATION AND SELECTION PROCESSES

3.1 Information Meetings and Clarifications from UNDP

There will be online and/or face-to-face information meetings about the Call for Proposals.

In addition to the information meetings, questions may be sent by e-mail no later than **24.07.2026 , 17.00** local times, clearly indicating the title of the call for proposals:

E-mail address: bhr.tr@undp.org

UNDP has no obligation to provide clarifications to questions received after this date. No individual replies will be given to questions. UNDP cannot give a prior opinion on the eligibility of applicants, partners, the project, specific activities or costs.



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IMPORTANT NOTE – 9

PUBLICATIONS

For the details of the information meeting(s), frequently asked questions, answers to these and all important announcements regarding the Call, please follow the website <https://www.undp.org/turkiye/bhr-grant-programme>

Award list will also be published to ensure transparency.

3.2 Application Process

The deadline for the submission of application package is 14.08.2026 at 17.00 hours (local time). The application must be submitted electronically via <https://undptur-cp.enquire.cloud/login>

No applications before or after the deadline will be accepted by email, post or hand delivery. UNDP will not assume any responsibility for late submissions.

3.3 Content of Applications

Full project application process will be submitted. Concept note applications will not be accepted within the scope of this Call. The applications will be submitted in **English**.

The applications should contain the files stated below:

- Application Form (To be filled in, Annex-1)
- Logical Framework (To be filled in, Annex-2)
- Budget for the Action (To be filled in, items and justifications) (Filled in Annex-3)
- Activity Plan (To be filled in, Annex-4)
- Applicant's Statement (To be filled in, Annex-5)
- Mandate for Partner(s) and Partnership Agreement (To be filled in, Annex-6)
- Application Annex-7 Additional Documents

Applicant's Statement and Mandate for Partner(s) should be signed by authorized representative(s) of legal entities.

Templates of all files (except "Application Annex-7 Additional Documents") are available on the website: <https://www.undp.org/turkiye/bhr-grant-programme>. This Annex should contain the documents that the applicant must provide and submit in order to verify their eligibility. The scanned versions of these documents (indicating stamp, signature and dates) should be included in the file. These documents are listed below:

1. The statutes or articles of association of the applicant and partners (signed by the legal representative(s) and stamped with official seal/stamp of the entity).
2. If the applicant or partner(s) is a not-for-profit cooperative or a technology development zone, their statute/charter in which a provision prohibits distribution of the profit to the shareholders or



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an audit report that proves that its profit has not been distributed to the shareholders during the last three years. In addition, the Board of Directors should declare that profit will not be distributed to the shareholders in coming 5 years.

3. For associations, the first general assembly result notification document.
4. A copy of the applicant's most recent account records (obtained by an independent auditing firm/freelance firm) approved by the accountant or authorized institution, dated to the last 3 financial years when the accounts were closed). Budget declaration submitted to Directorate General for Relations for Civil Society for associations; and to Directorate General for Foundations for foundations in addition to documents proving income approved by relevant Government authorities (Tax office, Trade Registry, Ministry of Trade etc.) for cooperatives will also be accepted.
5. For cooperatives, documents proving income (declaration etc.) will also be accepted.

Submitted documents and annexes must be filed in the above-mentioned order.

3.4 Project Evaluation and Selection Processes

3.4.1 Administrative Controls

Applications submitted after the deadline will be automatically rejected.

For all applications submitted in time, an administrative check specified in the table below will be carried out:

Table 2: Administrative Checklist

Criteria	Yes	No
The proposal is typed in English		
Submission is electronic. No hard-copy document has been sent.		
The budget is filled in and submitted as two separate pages (items, justification)		
The budget is in balance, presented in the format requested, and stated in USD		
Budget figures are consistent in budget and logical framework		
The thresholds for grant amount requested are respected 80,001- 140,000 USD for Lot 1 60,000-80,000 USD for Lot 2 and 3		
The additional information and documents specified in the Application Guidelines have been prepared and submitted.		
The applicant's statement is filled out and submitted		



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If any partners are involved, duly dated and signed “mandate(s) and partnership agreement” for partners is submitted		
The logical framework completed and uploaded		
The activity plan is completed and enclosed		
The application has partner (for Lot 1 only)		
The number of partners is maximum 2 (two) (if any)		
The applicant has submitted only one application		

Table 3: Initial Eligibility Check

Criteria	Yes	No
The applicant (and partners if any) meets the following eligibility criteria: <ul style="list-style-type: none"> • Have legal entity, • Is not-for-profit, • Is legally established in Türkiye, • Is registered in Türkiye, • Has headquarters in Türkiye. 		
Is applicant a CSO operating under relevant law(s) or a not-for-profit cooperative		
If the application has partner, is it a CSO or one of the following type of exceptionally eligible partner institutions: <ul style="list-style-type: none"> • Chambers including chambers of commerce / chambers of industry / chambers of commerce, commodity exchanges, • Organized industrial zones, technology development zones established under law no 4691, • Development Agencies/Regional Development Administrations, • Universities through their relevant units/centers/departments, • Exporters’ unions, umbrella organizations of these institutions, • Municipalities/Local Administrative Unions. And/or Eligibility criteria can be confirmed with the documents that have been submitted.		
If the applicant/partner is a not-for-profit cooperative, the statute/charter and management decision that holds a provision prohibiting profit distribution submitted		



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If the applicant/partner is an association, they have held their first general assembly and established their organs; the first assembly document is submitted		
Each partner has completed and signed the mandate and the mandate is included. If you don't have partner, please write 'Not applicable' (NA)		
The action implemented in Türkiye (except for activities that may be planned abroad such as study visits, networking events etc.)		

IMPORTANT NOTE – 10 FINAL CHECKS

Before submitting your project application, make sure that you control your project proposal in accordance with the checklist in the application system and the administrative control criteria above. If any of the requested information is missing or is incorrect, the application may be rejected on that sole basis.

Following applications will be considered ineligible and may be eliminated from further evaluation at any stage:

- o Applicant presents a proposal already financed by other organizations or programs (duplicate)
- o Application is submitted by an ineligible entity
- o Copy-paste applications

3.4.2 Initial Eligibility Check of the Applicant

After the administrative check of the applications, the applicants will be checked according to the eligibility criteria specified in Section 2.1. The statement of the applicant (filled-in Annex-5) will be cross-checked with the additional documents (Application Annex-7) provided by the applicant.

UNDP reserves the right to repeat the eligibility check at any stage it deems necessary.

3.4.3 Project Selection and Ranking

Applications that pass administrative and first eligibility check steps will be evaluated using the evaluation criteria in the evaluation grid below.

Scoring:

The evaluation grid is divided into sections and subsections. Each subsection will be given a score in the specific ranges, higher score indicating projects that are found to be more successful.



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Table 4: Evaluation grid

Section	Maximum Score
1. Financial and operational capacity of applicant and partners	15
1.1 Do the applicant and the partner(s) (if any) have sufficient in-house experience of project management?	5
1.2 Do the applicant and the partner(s) (if any) have sufficient in-house technical expertise related to the thematic field of application?	5
1.3 Does the applicant have stable management capacity including stable finance and ability to manage the budget?	5
2. Relevance of the action	22
2.1 How relevant is the proposal to the objectives of the Call for Proposals and to the specific thematic approaches of BHR and RBC identified in the Guidelines for Applicants? <ul style="list-style-type: none"> • Are the expected results of the action aligned with the objectives defined in the Guidelines for Applicants? • Are the mandatory indicators adequately integrated into the project's Theory of Change (ToC)? • Are the problem analysis and activity structure coherent, evidence-based and logically linked to the expected results? 	5*2
2.2 How relevant is the proposal to the particular needs and constraints of the target region(s) and/or relevant sectors (including synergy with other development initiatives and avoidance of duplication)?	5
2.3 How clearly defined and strategically chosen are those involved (final beneficiaries, target groups)? Have their specific needs and constraints been clearly defined?	5
2.4 Does the proposal contain particular added-value elements and cross-cutting issues (e.g. innovation, best practices etc.)?	2
3. Design of the action	25
3.1 Does the design reflect a robust analysis of the problems involved and the capacities of the relevant stakeholders? Does it explain <u>specific</u> challenges of them, including a risk analysis? Are the activities, indicators, results and outputs consistent with the needs explained and are needed for the specific sector and the target group? Does the proposal indicate the causality between activities and expected results to be achieved by the action?	5*2
3.2 How coherent is the design of theory of change of the Action? Are the assumptions and pre-conditions consistent with theory of change? Does the	5*2



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Section	Maximum Score
intervention logic explain the rationale to achieve the expected results? Are the activities proposed appropriate, practical and consistent with the envisaged expected results, outputs and outcome(s)?	
3.3 Does the proposal/Logical Framework include credible baseline, targets and sources of verification? If not, is a baseline study foreseen (and is the study budgeted appropriately in the proposal)? Are these baseline, targets and sources of verification coherent with the application form?	5
4. Implementation approach of the action	10
4.1 Is the action plan for implementing the action clear and feasible? Does the timeline take into account seasonality, procurement needs, hiring processes?	5
4.2 Are management, data collection and monitoring modalities, including level of involvement/participation of partner(s) (and associate(s) (if available)), clearly defined? Are specific activities attributed to applicant and partner(s) as per their expertise?	5
5. Sustainability and impact of the action	8
5.1 Is the action likely to have a tangible transformative change potential on its target groups in respect of specific BHR challenges?	5
5.2 Are the expected results of the proposed action sustainable and replicable? <ul style="list-style-type: none"> - Financially (<i>e.g. financing of follow-up activities, sources of revenue for covering all future operating and maintenance costs</i>) - Institutionally (<i>will structures allow the results of the action to be sustained at the end of the action? Will there be local 'ownership' of the results of the action?</i>) - At policy level (where applicable) (<i>what will be the structural impact of the action — e.g. improved legislation, codes of conduct, methods</i>) - Does the project serve a larger policy framework such as previous actions or policy documents. - Does the project offer a perspective for scaling-up or replication in other settings? 	3
6. Budget and cost-effectiveness of the action	20
6.1 Are all the activities appropriately reflected in the budget including project teams? Are there arithmetic errors in the budget? Are there inconsistencies between budget, logical framework (including KPIs, target indicators) and application form?	5*2



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Section	Maximum Score
6.2 Is the ratio between the estimated costs and the results satisfactory and realistic in terms of value for money including targets to be achieved? Do cost justifications reflect the problem analysis? Are the amounts justified properly?	5*2
Maximum total score	100

- If total score is less than 8 for Section 1, the application will be rejected.
- If one of the sub-questions of Section 1 is scored 1 (one), the application will be eliminated.
- If total score is less than 10 for Section 2, the application will be eliminated.
- Only applications with a total score of 65 points or more shall be taken into consideration for contracting. Applications below this threshold will be rejected as they do not meet the required standards.
- After the evaluation, a table will be drawn up for each lot listing the applications ranked according to their score (in case of equality, higher relevance score will be decisive). The highest scored applications will be provisionally selected until the available budget for the Call for Proposals is reached.
- When the financial envelope for each specific lot is depleted, all applications meeting the above criteria, regardless of their respective lots, will be combined to establish a reserve list. The ranking in reserve list will be score-based and in case of equality, higher relevance score will be decisive. This list will be used if more funds become available and remain valid for an effective validity period to be decided by UNDP.

3.4.4 Notification of Selected Applicants and Final Eligibility Check

Applicants selected or placed in the reserve list will be informed in writing (e-mail) by the UNDP.

In cases where the applicant has been awarded or has received any prior funding, of any form (including grants from other programs, partnership agreements, procurement contracts etc.) from UNDP and the total amount of funding to the entity exceeds USD 300,000 cumulatively for 2026-2030 period; the UNDP may, in its own discretion and on a case-by-case basis in the best interest of the service, decide to:

- Apply a reduction to the grant amount requested and request to add the amount that exceeds 300,000 as co-financing,
- Initiate a detailed financial and operational capacity assessment for the entity to assess its capacity to manage high level of funds
- Not awarding the contract.



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Additional documents may be requested at this stage as final eligibility check.

Final list of awardees will be published on the project website <https://www.undp.org/turkiye/bhr-grant-programme>.

4.CONTRACT SIGNATURE

Following the decision to award the grant, the applicant who will become the Grant Beneficiary UNDP's standard Grant Contract and its annexes are going to be transmitted to the Coordinator for signature (see Annex-7 to this Guidelines).

The project implementation period will start immediately after the signing of the Grant Agreement by both parties. Guidelines and rules for project implementation, monitoring, procurement and visibility will be shared before contract award¹³.

5.INDICATIVE TIMETABLE

Steps	Date
Online Application System Access Opening	08.05.2026
Information Meetings	15.05.2026-15.07.2026
Deadline for requesting clarifications from the UNDP	24.07.2026
Last date on which clarifications are issued by the UNDP	3.08.2026
Deadline for submission of applications	14.08.2026, 17.00 local time
Notification of selected applicants	11.02.2027
Signing the contract with the selected applicants	11.03.2027

This indicative timetable refers to provisional dates and may be updated by the UNDP during the procedure. In such cases, the updated timetable will be published on the web site <https://www.undp.org/turkiye/bhr-grant-programme>

¹³ During the application process, applicants may not use the UNDP and EU names and logos for promotional or informational purposes.



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ANNEXES TO THE GUIDELINES FOR APPLICANTS

- Annex-1 Application Form
- Annex 2-Logical Framework
- Annex-3 Budget for Action
- Annex-4 Activity Plan
- Annex-5 Applicant's Statement (with authorized signature)
- Annex-6 Mandate for partner(s) and Partnership Agreement
- Annex-7 UNDP's Low Value Grant Agreement Template
- Annex 8: Guidance Note on Procurement