

ANNEX V: LOW VALUE GRANT PROPOSAL

LOW VALUE GRANT PROPOSAL

TO BE PREPARED BY THE RECIPIENT INSTITUTION. THIS PROPOSAL WILL BE SUBMITTED TO THE STEERING COMMITTEE/PROJECT BOARD FOR APPROVAL

Project Number:

Date: \_\_\_\_\_

Project Title: Supporting the Access to Finance to MSMEs working in the Wheat Value Chain\_\_\_\_\_

Name of the RECIPIENT INSTITUTION: \_\_\_\_\_

Total Amount of the Grant (in USD): \_\_\_\_\_

**1- PURPOSE OF THE GRANT**

- Indicate the purpose of the grant detailing the activities selected.

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- Indicate the business value the grant will create for the company? (How will the grant help you grow/expand/or sustain your business).

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**2- PROPOSED ACTIVITIES AND WORK PLAN**

- Describe the activities that will be completed to achieve the objectives

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**WORK PLAN**

PLANNED ACTIVITIES <sup>3</sup>	Timeline <sup>4</sup>		Planned Budget for the Activity (in grant currency) <sup>5</sup>
	T1	T2	
Purchase of Equipment or Machinery			
Rehabilitation of Equipment or Machinery			
Infrastructure Enhancement:			
Purchase of Energy-efficient Equipment			
E-commerce and Digital Solutions			
Access to Local Markets & in-store promotional Activities			
<b>Total</b>			

<sup>3</sup> State what activities will be completed with the grant funds.

<sup>4</sup> Define the time periods relevant for the grant and indicate when specific activities are expected to be completed. Use as many time periods as necessary.

<sup>5</sup> Indicate the budget amounts in the grant currency

*Note: If you are planning to co-share the financing please make sure to mention it clearly.*

**3- PERFORMANCE TARGETS**

State the indicators for measuring results that will be achieved using the grant. At least one indicator is required. More can be used if useful to more fully measure the results that are expected to be achieved.

INDICATOR(S)	DATA SOURCE	BASELINE	MILESTONES		
			Period 1	Period 2	FINAL TARGET
Number of jobs sustained as a result of the grants					
Increase in MSME sales					
Number of new markets reached as a result of the grants					

**4- RISK ANALYSIS**

Indicate relevant risks to achieving the grant objectives and mitigation measures that will be taken. Risks include security, financial, operational, social and environmental or other risks.

Risk	Risk rating* (High/Medium/Low)	Mitigation measures

\*The risk rating is based on a reflection of the likelihood of the risk materializing and the consequence it will have if it does occur.

**5- GRANT BUDGET OF RECIPIENT INSTITUTION** (state currency)

PERIOD COVERING FROM \_\_\_\_\_ TO \_\_\_\_\_

General Category of Expenditures	Tranche 1	Tranche 2	Total

General Category of Expenditures	Tranche 1	Tranche 2	Total
	50% of grant value upon contract signature	50% of grant value within 8 to 10 months of contract signature(conditional to attending the required trainings (environment, gender, financial literacy training), submission of final narrative and financial reports and the certification of those reports.	
Total			

*Please note that all budget lines are for costs related only to grant Activities. You need to include the expenditure based on the Activities you selected  
The total should be equal or less than 12,000 USD. If you are co-sharing please mention it.*