ANNEX III: GRANT APPLICATION FORM

Call for Low-value Grant Proposals

"Supporting the Development and Strengthening of Cooperatives in the Wheat Value Chain"
Provision of Grants and technical support to local cooperatives for production, operation, and Business Sustainability
Ref.: 4–2025-GRANTS-UNDP-LBN

To: **UN Development Program - Lebanon Country Office**
Dear Sir/Madam,

After reviewing the specifications and relevant documents related to this call, I, the undersigned, hereby commit to utilizing the grant provided under the project to support the continuity and sustainability of the cooperative I represent. The grant will be used to upgrade and improve production and operations, safeguard jobs, and contribute to local economic stability.
I confirm my understanding of the grant conditions and agree to adhere to all stipulations outlined in the agreement. If my application is approved, I undertake to implement the activities specified in the proposal and complete them within the agreed-upon timeframe.
We affirm our commitment to this proposal for the specified duration starting from the date of proposal submission, during which it shall remain binding and may be accepted at any time prior to its expiration.

By the present application, the cooperative _____on behalf of the director _____ confirms that the information provided is accurate and participates in the call for grant. The cooperative I represent is aware that the committee will be grading according to the details submitted in the application. Any misleading and accurate details in the application might lead to disqualification or loss of points.

1. **General Information**
   - 1.1. Cooperative Legal name: _____
   - 1.2. Cooperative Brand Name: _____
   - 1.3. Legal Status: Limited liability partnership, Unlimited liability partnership, Other (Specify): _____
   - 1.4. Registration Number in the Directorate General of Cooperatives; _____
   - 1.5. Year of Operation (if different from registration date): _____
   - 1.6. MoF registration number (if any): _____
   - 1.7. Legal address of the Cooperative: _____
   - 1.8. Date of registration: _____
   - 1.9. Sector:
   - 1.10. Subsector: ----------
   - 1.11. Main products produced:

1.12. Short description of the Cooperative activities:

_____

2. Cooperative Focal Point

2.1. Head of Cooperative Board full name_____

2.2. Email Address_____

2.3. Phone number_____

2.4. Alternative phone number_____

3. Bank Information (Bank account should be in the official registration name of the Cooperative. If awarded the grant, the Cooperative should provide UNDP with proof of bank account signed and stamped from the issuing bank. In case there is no bank account in the name of the Cooperative, the awarded Cooperative should create bank account as soon as they are informed of being awarded the grant. UNDP is not responsible to compensate bank transfers Fees

3.1. Bank account holder name_____

3.2. Name of the Bank_____

3.3. Branch_____

3.4. Account Number/IBAN_____

3.5. Country_____

4. Financial Performance

4.1. Please fill the table below as a summary of financial performance

Indicator	Last completed: 2022	Previous year: 2021
Turnover from sales (USD)		
Revenues from Grants and Awards (USD)		
Total Expenses (USD)		
Export volume (USD) if any		

5. Personnel/Members Breakdown

Cooperative Members (please use separate sheets if necessary)

Full Name	Year of birth	Nationality	Gender	Type of agriculture/production

6. Management Breakdown Summary Table

Board members full name	Gender	Nationality	Title

7. List of Required Documents

- **Grant Application Form**: Complete the grant application form (Annex III).
- **Grant Proposal**: Include a high-level proposal outlining the proposed activities, work plan, performance targets, risk analysis, budget, and impact (Annex IV).
- **All required documents mentioned in Annex II**.

By the present application, the director _____on behalf of the cooperative _____confirms that the information provided is accurate and participates in the call for a grant.

Full name of Director	
Director Signature	
Organization Stamp	
Date	