**Annex IV**

**Proposal Template**

**Strengthening livelihood opportunities for vulnerable population through support to women and youth (Manyoro (Kasena Nankane Municipality), Pido/Buffiama (Sissala East), Nsunia (Bole)**

# I. Basic Information

|  |  |
| --- | --- |
| Project Name |  |
| Organization Name |  |
| Contact Information (Lead) | (Name and Title)    (E-mail Address)    (Phone Number) |
| Expected Output(s) |  |
| Beneficiaries |  |
| Geographical location |  |
| Funding Requested |  |
| Execution period |  |

1. **Context and Problem analysis**:

*Describe the situation, highlighting needs and challenges on the relevant focused areas and provide brief description of emerging opportunities and key objectives. Focus on livelihoods challenges of the selected communities/municipalities*

1. **Target beneficiaries:**

*Describe**the populations targeted and**principles for identifying the beneficiaries, and specific groups.* *(direct and indirect beneficiaries) and how will potential beneficiaries be selected? (one paragraph)*

**IV: Project design:**

*Stipulate strategies, methodologies and approaches that your organization proposes to adopt or utilize in pursuit of the project’s objectives, including*

* + Programme objectives (an objective is a measurable, time specific result that the organization expects to accomplish as part of the grant).
  + Programme results (mention the results in terms of quantity and quality)
  + Business training
  + Conducting rapid livelihood opportunities
  + Engagement strategy to ensure adequate buy-in;
  + Risk strategy, including in the case of project failure and mitigation;
  + M&E mechanisms for collective impact assessment;

**V. Communication strategy**:

*Communication strategy and plan for dissemination of information about the project locally, including placement of information via online resources and social networks, or other methods*

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*for targeting.*

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# VIII. Result-Based Work Plan

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| Expected Outputs | Planned Activities |  |  | **Time Frame (Month)** | | | | | | | | | | | | **Responsible** | **Required Budget (Per Output)** |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |  |  | |  | |
| 10 |  | 11 |  | 12 |
| Output 1: | Activity 1-1: |  |  |  |  |  |  |  |  |  |  |  | |  | |  |  |
| Activity 1-2: |  |  |  |  |  |  |  |  |  |  |  | |  | |  |
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| Output 2 |  |  |  |  |  |  |  |  |  |  |  |  | |  | |  |  |
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| Project Management | (e.g., HR, M&E, reporting etc). |  |  |  |  |  |  |  |  |  |  |  | |  | |  |  |
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| TOTAL |  |  |  |  |  |  |  |  |  |  |  |  | |  | |  |  |

*\*Add Outputs as required.*

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# IX. Implementation Arrangement

1. Management structure:

*Describe how the project will be managed with key personnel/positions to engage implementation. Add the CVs in the section X.*

1. Monitoring & Evaluation (M&E) and Reporting:

*Describe how the organization will conduct M&E and ensure quality reporting to the UNDP.*

1. Partnerships**:**

*Describe the partners needed to successfully implement the project and their roles as well as partnerships with others*

1. Risk analysis:

*Indicate the possible risks in relation to project implementation and suggested countermeasures in the table below. Risks include security, financial, operational, social and environmental or other risks. The risk can be scaled High, Medium and Low*

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| --- | --- | --- | --- |
| Risk | Likelihood of risk occur-ring  (High,  Medium,  Low) | Effect on the achievement of expected results | Risk management strategy/Countermeasures |
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# X. Budget

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| --- | --- | --- | --- | --- | --- | --- |
| Output | Activity | Budget Item | Unit Price (USD) | Unit | Qty | Budget Amount (USD) |
| Output 1: |  |  |  |  |  |  |
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| Output 2: |  |  |  |  |  |  |
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| Output… |  |  |  |  |  |  |
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| Project  Management |  |  |  |  |  |  |
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*\*Add Outputs as per TOR.*

*\*Project Management include operational and overhead costs.*

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# X. CVs of Key Personnel and terms of reference should be attached

**XI. Information on the organization**

Explain why the grantee/ your organisation is uniquely suited to deliver on the objectives

Sustainability, scale up

Please describe sustainability of the project impact in a longer term, both environmentally and socio-economically. Outline possible steps to be taken before, during, and at project completion to ensure that the project impact will continue for many years after the project ends (i.e., who will manage the continuation of the activities/outcome, how will it be financed, etc).

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