# TECHNICAL COMMITTEE ON COMMERCIAL MATTERS

# YOUNG PROFESSIONALS INTERNSHIP PROGRAMME

# INTERNSHIP APPLICATION FORM

**Name:**

**Surname:**

**Date of Birth:**

**Place of Birth:**

**Home Address:**

**Email:**

**Mobile Number:**

**Please Select Sectors/Interest Area(only one can be selected)**

**SECTORAL PREFERENCES AND ENVISAGED ROLE**

**For Greek Cypriot Applicants (Please indicate your preference here):………………………………………..**

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| **Name of the company** | **Location** | **Sector** | **Internship in which position** (marketing, accounting, data, sales) |
| Serhan Kombos Otomotiv Ltd. | Nicosia | Automotive, spare parts, maintenance and repair | Graphic design, marketing, communication, photography |
| Şevket Hançerli Tic. Ltd. | Nicosia | Trade of food products and production machines | Trade/Commerce |
| Armar Electronics Ltd. | Nicosia | White electrical goods, appliances, air conditioning, furniture. | Trade/Commerce & Marketing |

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| **LANGUAGE SKILLS** | | | | | | | | | |
| What is your mother tongue? | | | | | | | | | |
| Other  Language(s) | **READ** | | | **WRITE** | | | **SPEAK** | | |
| **Basic** | **Intermediate** | **Advanced** | **Basic** | **Intermediate** | **Advanced** | **Basic** | **Intermediate** | **Advanced** |
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| **EDUCATION & TRAINING** | | | | |
| University or equivalent | | | | |
| **NAME, PLACE** | **ATTENDED FROM/TO** | | **DEGREE OBTAINED** | **MAIN COURSES OF STUDY** |
| **Month/Year** | **Month/Year** |
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| **WORK EXPERIENCE**  Please include any work experience, if applicable. | | | | |
| **EMPLOYER/PLACEMENT DETAILS** | **Dates (Month/Year)** | | **Paid employment** | **Funded Internship\***  **\*Sponsor details:** |
| **From** | **To** |
| **Voluntary work** | **Unfunded internship** |
| **Summary of main duties** | | | | |
| **EMPLOYER/PLACEMENT DETAILS** | **Dates (Month/Year)** | | **Paid employment** | **Funded Internship\***  **\*Sponsor details** |
| **From** | **To** |
| **Voluntary work** | **Unfunded internship** |
| **Summary of main duties** | | | | |

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| --- | --- | --- | --- | --- |
| **WORK EXPERIENCE**  Please include any work experience, if applicable. | | | | |
| **EMPLOYER/PLACEMENT DETAILS** | **Dates (Month/Year)** | | **Paid employment** | **Funded Internship\***  **\*Sponsor details:** |
| **From** | **To** |
| **Voluntary work** | **Unfunded internship** |
| **Summary of main duties** | | | | |
| **EMPLOYER/PLACEMENT DETAILS** | **Dates (Month/Year)** | | **Paid employment** | **Funded Internship\***  **\*Sponsor details** |
| **From** | **To** |
| **Voluntary work** | **Unfunded internship** |
| Summary of main duties | | | | |

List of personal activities/interests.

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|  |

List any previous cooperation/involvement with joint GC and TC activities/initiatives, if applicable.

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Please indicate your preference for the internship period;

1. 3 months continuously after ……………………... date
2. 2 months one period between ……………………. The other period between …………………
3. 1 month between ………….., another between …………………. And last month between ………………
4. Other- Please Specify;

Note: Internships needs to be completed within 2024.

**Other Information**

1. Passport/ ID Number:…………………………………………………………………………………………….

(b) Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)?

YES  NO

If yes, please give full particulars of each case in an attached statement:………………………

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| **DECLARATION** |
| I declare that:  I am readily available for the internship. If my application for an internship is approved, I will not seek employment elsewhere during the 3 months of Internship Programme.  The statements made by me in this application form are true, complete and correct. I understand that any misrepresentation or material omission made on this form or other document requested by the Technical Committee may lead to immediate termination of the internship.  I hereby confirm that I have read and accepted the *General Terms and Conditions* governing the Internship Programme.  **UNDP, CCCI and/or KTTO retain their right to demand additional information or clarifications, as well as to investigate the data included in this application form.**  **I consent to the publication of my name in the media as an intern under the Internship Programme.**  **Yes □ No □** |
| **SIGNATURE: DATE (dd/mm/yyyy): /** **/** |

Documents to be sent in with the application form:

* ID/Passport
* Copies of university degrees and/or diplomas
* CV in English
* English Proficiency