# TECHNICAL COMMITTEE ON COMMERCIAL MATTERS

# YOUNG PROFESSIONALS INTERNSHIP PROGRAMME

#  INTERNSHIP APPLICATION FORM

**Name:**

**Surname:**

**Date of Birth:**

**Place of Birth:**

**Home Address:**

**Email:**

**Mobile Number:**

**Please Select Sectors/Interest Area(only one can be selected)**

**SECTORAL PREFERENCES AND ENVISAGED ROLE**

**For Greek Cypriot Applicants (Please indicate your preference here):………………………………………..**

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| **Name of the company** | **Location** | **Sector** | **Internship in which position** (marketing, accounting, data, sales) |
| Serhan Kombos Otomotiv Ltd. | Nicosia | Automotive, spare parts, maintenance and repair  | Graphic design, marketing, communication, photography |
| Şevket Hançerli Tic. Ltd. | Nicosia | Trade of food products and production machines | Trade/Commerce  |
| Armar Electronics Ltd. | Nicosia | White electrical goods, appliances, air conditioning, furniture. | Trade/Commerce & Marketing |

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| **LANGUAGE SKILLS** |
| What is your mother tongue? |
| OtherLanguage(s) | **READ** | **WRITE** | **SPEAK** |
| **Basic** | **Intermediate** | **Advanced** | **Basic** | **Intermediate** | **Advanced** | **Basic** | **Intermediate** | **Advanced** |
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| **EDUCATION & TRAINING** |
| University or equivalent |
| **NAME, PLACE** | **ATTENDED FROM/TO** | **DEGREE OBTAINED** | **MAIN COURSES OF STUDY** |
| **Month/Year** | **Month/Year** |
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| **WORK EXPERIENCE**Please include any work experience, if applicable. |
| **EMPLOYER/PLACEMENT DETAILS** | **Dates (Month/Year)** | **Paid employment** | **Funded Internship\*****\*Sponsor details:** |
| **From** | **To** |
| **Voluntary work** | **Unfunded internship** |
| **Summary of main duties** |
| **EMPLOYER/PLACEMENT DETAILS** | **Dates (Month/Year)** | **Paid employment** | **Funded Internship\*****\*Sponsor details** |
| **From** | **To** |
| **Voluntary work** | **Unfunded internship** |
| **Summary of main duties** |

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| **WORK EXPERIENCE**Please include any work experience, if applicable. |
| **EMPLOYER/PLACEMENT DETAILS** | **Dates (Month/Year)** | **Paid employment** | **Funded Internship\*****\*Sponsor details:** |
| **From** | **To** |
| **Voluntary work** | **Unfunded internship** |
| **Summary of main duties** |
| **EMPLOYER/PLACEMENT DETAILS** | **Dates (Month/Year)** | **Paid employment** | **Funded Internship\*****\*Sponsor details** |
| **From** | **To** |
| **Voluntary work** | **Unfunded internship** |
| Summary of main duties |

List of personal activities/interests.

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List any previous cooperation/involvement with joint GC and TC activities/initiatives, if applicable.

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Please indicate your preference for the internship period;

1. 3 months continuously after ……………………... date
2. 2 months one period between ……………………. The other period between …………………
3. 1 month between ………….., another between …………………. And last month between ………………
4. Other- Please Specify;

Note: Internships needs to be completed within 2024.

**Other Information**

1. Passport/ ID Number:…………………………………………………………………………………………….

(b) Have you ever been arrested, indicted, or summoned into court as a defendant in a criminal proceeding, or convicted, fined or imprisoned for the violation of any law (excluding minor traffic violations)?

 [ ]  YES [ ]  NO

If yes, please give full particulars of each case in an attached statement:………………………

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| **DECLARATION** |
| I declare that:I am readily available for the internship. If my application for an internship is approved, I will not seek employment elsewhere during the 3 months of Internship Programme.The statements made by me in this application form are true, complete and correct. I understand that any misrepresentation or material omission made on this form or other document requested by the Technical Committee may lead to immediate termination of the internship.I hereby confirm that I have read and accepted the *General Terms and Conditions* governing the Internship Programme.**UNDP, CCCI and/or KTTO retain their right to demand additional information or clarifications, as well as to investigate the data included in this application form.****I consent to the publication of my name in the media as an intern under the Internship Programme.** **Yes □ No □** |
| **SIGNATURE: DATE (dd/mm/yyyy): /** **/**  |

Documents to be sent in with the application form:

* ID/Passport
* Copies of university degrees and/or diplomas
* CV in English
* English Proficiency