



Expression of Interest (Eoi)
to implement
**Degraded Land Rehabilitation through Multilayer
Agroforestry Plantation**
in Sarlahi District, Madhesh or Jhapa District, Koshi
Province

Submitted to:

United Nations Development Program (UNDP)
UN House, Pulchok, Lalitpur

Submitted by:

Name of the organization:

Logo of the organization

The EOI should be submitted in the prescribed format.

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Summary of the Expression of Interest (Eoi)

1. Name of the Organization:

2. Registration:

District:	
Date:	
DAO Registration Number:	
SWC (Affiliation Number):	
Local Government:	

3. Geographic location of the proposed project under this Eoi:

Province:	
District:	
Municipality/Rural Municipality:	

4. Estimated number of people/households (HHs) to be proposed for project:

No. of People (HHs):	
% of Women:	
% of Social Inclusion:	

5. Years of proven work experience in the district and municipalities:

No. of year working in the district:	
No. of year working in the proposed Municipality:	
Total Year of Experiences:	

6. Number of projects implemented by the organization:

No. of Projects:	
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7. Brief description of ongoing projects (add rows as required):

S.N.	Title of the Project	Donor/Organization	Contract Period (Months/Years)	Budget (In NPR)	Implementation Location (District/Municipality)
1.					
2.					
3.					

8. Projects implemented with support of UN agencies in the past:

S.N.	Title of the Project	Name of UN Agency	Contract Period (Months/Years)	Budget (In NPR)	Implementation Location (District/Municipality)
1.					
2.					
3.					

9. Does the organization currently implement UNDP supported projects? If yes, please list all the projects and contract period:

S.N.	Title of the Project	Contract Period (Months/Years)	Budget (In NPR)	Implementation Location (District/Municipality)
1.				
2.				

10. Does the organization have experience of working with Local Governments under co-financing/funding modality? If yes, please list all the projects and contract period:

S.N.	Title of the Project	Contract Period (Months/Years)	Budget (In NPR)		Implementation Location (District/Municipality)
			Donor contribution	Local Government contribution	
1.					
2.					

11. Annual Turnover of immediate past two years as per Audit Report:

S.N.	Fiscal Years (in B.S.)	Annual Turnover Budget (in NPR)
1.		
2.		

12. Name/contact of the Head of Organization and Focal Person:

Name	designation	Contact No.	Contact Email

13. Number of Board members/Executive Committee members:

Description of the Members	Number
Total number of Executive Committee Members	
Total number of Women	
Total number of Men	
Total number of LGBTIO+	
Total number of Dalit	
Total number of Janajati	
Total number of Madhesi	
Total number of Muslim	
Total number of People with Disability (PWDs)	

14. Total Number of General Members of the Organization:

Total number of General Members	
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15. Details of the existing Staff members

S.N.	Name of the Staff Member	Educational Qualification	Years of Experience	Position	Gender	Disability (Yes/No/Partial)	Remarks

1.							
2.							
3.							
4.							
5.							

16. Staff to be employed by the proposed Project (including technical staff):

S.N.	Position	Educational Qualification	Years of Experience	Gender	Remarks
1.					
2.					
3.					
4.					
5.					

17. Key organizational policies (Which of the following policies your organization has?)

Name of the Policies	Please tick as appropriate
Human Resource Management Policy	<input type="checkbox"/>
Financial Management Policy	<input type="checkbox"/>
Procurement Policy	<input type="checkbox"/>
Gender Equality and Social Inclusion Policy	<input type="checkbox"/>
Protection from Sexual Exploitation and Abuse	<input type="checkbox"/>
Anti-Corruption	<input type="checkbox"/>
Other (Please Specify):	<input type="checkbox"/>

Outline of the EoI

1. General Background and Context
<i>Describe the background and context in which the project will be implemented. (Max. one page)</i>
2. Rationale of submitting EoI
<i>Describe the purpose and rationale of submitting EoI (max. half page)</i>
3. Understanding of the ToR
<i>Outline key activities, anticipated results, methodologies/scope and organizational comparative advantage (Max. one page)</i>
4. Methodology and Comparative advantages for the proposed Project
<i>Brief Expression of Interest outlining the organizations comparative advantage, methodology (Max: one page)</i>
5. Partnership and Networking
<i>Describe key partners and collaborators (such as cooperatives, NGOs/CBOs, private sector, government, civil society actors and other development partners) with their roles and area of partnership. Attach if there is any preliminary agreement or MoU for partnership with local governments (Max. half page)</i>
6. Consideration of Gender Equality and Social Inclusion (GESI)
<i>Brief statement on how Gender Equality and Social Inclusion (GESI) will be addressed in overall assignment (max half page)</i>

7. Risk and Mitigation Measures

Describe the most significant risks foreseen to implement the project and associated mitigation measures (Max. half page)

8. Quality Assurance of the Project

Describe the quality assurance mechanism including monitoring mechanism of the project (Max. one page)

9. Annexes to be attached with EOI

Attach the following documents/list of documents

- Legally registered and having requisite registration documents (valid registration certificate, latest renewal at DAO and local government, latest tax clearance certificate, recent audit report, Latest SWC affiliation certificate.
- Submission of Organization Profile (it should include Infrastructure and assets, organization structure, board members/executive committee members with status of social inclusion (Name, Designation, Gender, Ethnicity, PwDs, LGBTIQ etc.).
- Provide detailed curriculum vitae of the key personnel including finance personnel to be engaged in the project.
- Evidence of working experience (such as: experience/recommendation letter, contract copy etc.) with development partners, including UN agencies and Governments (e.g., federal, provincial and the local governments)
- Submission of Organizational Policies (Human Resource, Finance, Procurement, Operational, Gender Equality and Social Inclusion, Protection from Sexual Exploitation and Abuse and Anti-Corruption etc.).

Declaration of the Statement:

We declare the data and information provided above are true and correct.

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 Signature
 Name
 Designation