

**United Nations Development Programme**

Bureau of External Relations and Advocacy



The United Nations Development Programme (UNDP) presents its compliments to the Permanent Mission of Japan to the United Nations and has the honour to refer to the latter's Note Verbale No. SC/23/050 dated 28 February 2023, concerning the Japanese contribution of Twenty Three Million Six Hundred Eighteen Thousand Three Hundred Thirty Three US dollars (US\$23,618,333) (hereinafter referred to as “the Grant”) to UNDP for the execution of its projects listed in the Attachment (hereinafter referred to as “the Projects”) and for the payment for the Coordination Levy (details attached).

UNDP wishes to thank the Government of Japan for its generous offer and confirms its acceptance.

UNDP will assure that:

- (1) UNDP will notify the Government of Japan in writing of the number and type of US dollar bank account of UNDP (and the name and address of the bank) in which the Government of Japan is to deposit the Grant.
- (2) The Grant (excluding the Coordination Levy) will be used immediately, appropriately and exclusively for the execution of the Projects.
- (3) Every effort will be made to publicize and increase the visibility of the Japanese contribution through, for example, issuing press releases, organizing launching ceremonies, as well as attaching the Japanese national flag, printing “From the People of JAPAN” on UNDP’s equipment procured with the Grant, or placing sign boards which identify the contribution of the Government of Japan in appropriate places. However, UNDP will immediately consult with the Government of Japan when UNDP determined that such actions may jeopardize the United Nations privileges and immunities provided under the 1946 Convention on the Privileges and Immunities of the United Nations and the safety and security of UN and UNDP staff. The Government of Japan understands that UNDP equipment and vehicles routinely carry the UNDP logo and other indications of ownership prominently displayed.
- (4) A detailed report on the use and the effect of the Grant will be submitted to the Permanent Mission of Japan, upon completion of the Projects and upon request. A copy of the report will be submitted to the Embassy of Japan in the country, or in charge of the country, where each project will take place.
- (5) The Grant (excluding the Coordination Levy) will be credited to UNDP accounts in the year received.
- (6) The Projects will be implemented in accordance with the project documents, and UNDP will carry out the activities in accordance with its regulations, rules, policies and procedures.

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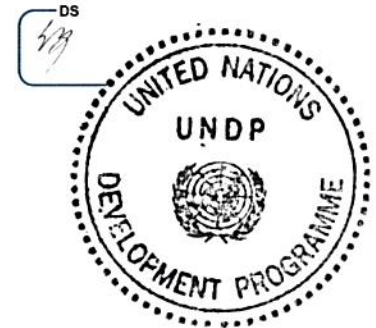
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- (7) With the understanding that the activities would be subject exclusively to the internal and external audit laid down in UNDP Financial Regulations and Rules, UNDP will make available relevant reports related to such audit expeditiously to the Permanent Mission of Japan upon its request.
- (8) The Government of Japan and UNDP will consult with each other in respect of any matter that may arise from or in connection with the Grant.
- (9) After the completion of the Projects, the unused balance of the Grant will be refunded to the Government of Japan as soon as possible.

UNDP avails itself of this opportunity to renew to the Permanent Mission of Japan to the United Nations the assurances of its highest consideration.

28 February 2023



The Permanent Mission of Japan  
to the United Nations  
New York

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(Attachment 1)

The Japan Supplementary Budget (Japan-UNDP Support for Transition Effort to Decarbonisation/JUSTED) is for the following projects:

List of projects: Support to Collectively Respond to the Climate Emergency and Establish Resilient Development Pathways for Sustaining Human Security and Green Transformation

Country (or Region)	Budget (USD)
<b>1. Support to Asia-Pacific (JUSTED-Asia): USD 13,182,128</b>	
Indonesia	Amount: 1,996,499 Project Cost: 1,976,732 Coordination Levy: 19,767
Thailand	Amount: 1,380,998 Project Cost: 1,367,325 Coordination Levy: 13,673
Vietnam	Amount: 1,128,978 Project Cost: 1,117,800 Coordination Levy: 11,178
India	Amount: 5,174,839 Project Cost: 5,123,603 Coordination Levy: 51,236
Bhutan	Amount: 1,504,650 Project Cost: 1,489,752 Coordination Levy: 14,898
Nepal	Amount: 999,173 Project Cost: 989,280 Coordination Levy: 9,893
Sri Lanka	Amount: 996,991 Project Cost: 987,119 Coordination Levy: 9,872

Country (or Region)	Budget (USD)
<b>2. Support to Middle East and Central Asia (JUSTED-MECA): USD 3,589,296</b>	
Jordan	Amount: 1,000,000 Project Cost: 990,099 Coordination Levy: 9,901
Armenia	Amount: 1,000,000 Project Cost: 990,099 Coordination Levy: 9,901
Georgia	Amount: 594,486



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	Project Cost: 588,600 Coordination Levy: 5,886
Kyrgyz	Amount: 994,810 Project Cost: 984,960 Coordination Levy: 9,850

Country (or Region)	Budget (USD)
<b>3. Support to Central and Eastern Europe (JUSTED-CEE): USD 1,000,000</b>	
Serbia	Amount: 1,000,000 Project Cost: 990,099 Coordination Levy: 9,901

Country (or Region)	Budget (USD)
<b>4. Support to Sub-Sahara Africa (JUSTED-SSA): USD 4,446,909</b>	
Kenya	Amount: 1,327,090 Project Cost: 1,313,950 Coordination Levy: 13,140
Namibia	Amount: 1,030,039 Project Cost: 1,019,841 Coordination Levy: 10,198
Malawi	Amount: 1,089,780 Project Cost: 1,078,990 Coordination Levy: 10,790
South Africa	Amount: 1,000,000 Project Cost: 990,099 Coordination Levy: 9,901

	Budget (USD)
<b>5. Technical and policy support from HQs to COs: USD 1,400,000</b>	
	Amount: 1,400,000 Project Cost: 1,386,139 Coordination Levy: 13,861

Grand Total	Program Cost (USD)	Coordination Levy (USD)	Total Amount (USD)
	23,384,487	233,846	23,618,333

\*General Management Support Service fee ("GMS") of 8% (to be charged by UNDP) is included in total amount of each project cost.

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(Attachment 2)

Coordination Levy

Pursuant to paragraph 10 (a) of United Nations General Assembly Resolution 72/279 dated May 31, 2018, the Government of Japan shares the recognition that one percent of the Project Cost referred in the Attachment 1 of the Japanese Note Verbal dated February 28, 2023, to UNDP, which amounts to two hundred thirty three thousand, eight hundred and forty-six US dollars [USD 233,846] (hereinafter referred to as “the Coordination Levy”), will be paid to fund the United Nations Resident Coordinator System. The Grant, which includes the Coordination Levy thereof, will be transferred to UNDP at the designated bank account in due course. The Coordination Levy will be held in trust by UNDP until transfer to the United Nations Secretariat for deposit into the United Nations Special Purpose Trust Fund for the reinvigorated Resident Coordinator System, which has been established to fund the UN Resident Coordinator System and is managed by the United Nations Secretariat.

The Government of Japan acknowledges that once the Coordination Levy has been transferred by UNDP to the United Nations Secretariat, UNDP is not responsible for the use of the Coordination Levy and does not assume any liability. The fiduciary responsibility lies with the United Nations Secretariat as the manager of the Resident Coordinator System.

The Coordination Levy does not form part of the cost recovery of UNDP and is additional to the costs of UNDP to implement the Projects covered by the Grant. Accordingly, there is no normal obligation for UNDP to refund the Coordination Levy, in part or in full, even where the Projects covered by the Grant are not carried out in full by UNDP. However, as deemed necessary by the Government of Japan and especially where the scale of the resources concerned or reputational risk justifies the refund transaction costs, the Government of Japan can submit a request for refund to the United Nations Secretariat directly or through UNDP. The responsibility to refund the Coordination Levy lies with the United Nations Secretariat, and not with UNDP.