**REQUEST FOR INFORMATION (RFI) FROM CSO/(I)NGO**

1. **OBJECTIVE**

This is a Request for Information (RFI) from international CSOs/NGOs for potential partnership with UNDP in delivering outputs for development projects requiring expertise and experience in the following areas**: “Developing Peacebuilding local development plans and Tension Monitoring Platform across nine municipalities in Libya”.**

1. **INFORMATION REQUESTED**

Interested CSOs/(I)NGOs are requested to fill out the below questionnaire, attaching all supporting documentation where specifically requested. If you are an international NGO, **please provide information and documentation relating to your permits and licenses for your local presence in this country.**

**Please note that attachments should be provided to support each answer to the questions**. All questions must be answered directly and clearly. Extraneous information that are not directly responding to the questions will only constrain the ability of UNDP to positively assess the CSO/NGO’s alignment with UNDP requirements.

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| **Topic** | **Areas of Inquiry/ Supporting documentation** | **Response** |
| 1. Proscribed organizations | *1. Is the CSO/NGO listed in the UN’s list of proscribed organizations, UNDP Vendor Sanctions List, or indicted by the International or National Criminal Court?*  *2. Is the CSO/NGO banned by any other institution/governments? If, yes, please provide information regarding the institution/Government and reasons.* |  |
| 1. Legal status and Bank Account | 1. *Does the CSO/NGO have a legal capacity to operate in the UNDP programme country, and does it comply with the legal requirements of the country to register and operate an NGO/CSO?* *Please provide copies of all relevant documents evidencing legality of operations.*   *2. Does the CSO/NGO have a bank account? (Please Submit proof indicating latest date)* |  |
| 1. Certification/ Accreditation | *Is the CSO/NGO certified in accordance with any international or local standards (e.g., ISO), such as in:*   * Leadership and Managerial Skills * Project Management * Financial Management * Organizational standards and procedures * Other |  |
| 1. Date of Establishment and Organizational Background | *1. When was the CSO/NGO established?*  *2. How has the CSO/NGO evolved since its establishment? (no more than 2 paragraphs)*  *3. Who are your main donor/ partners?*  *4. Please provide a list of all entities that the CSO/NGO may have an affiliation with.*  *5. In how many cities/provinces/regions/ countries do you have capacity to operate in? Please provide a complete list and indicate the size of the offices in each location.* |  |
| 1. Mandate and constituency | 1. *What is the CSO/NGO’s primary advocacy / purpose for existence?* 2. *What is the CSO/NGO’s mandate, vision, and purpose? (no more than 2 paragraphs)*   3. *Is the CSO/NGO officially designated to represent any specific constituency?* |  |
| 1. Areas of Expertise | 1. *Does the CSO/NGO have expertise in any of the key areas identified above in this RFI?* 2. *What other areas of expertise does the CSO/NGO have?* |  |
| 1. Financial Position and Sustainability | 1. *What was the CSO/NGO’s total financial delivery in the preceding 2 years? Please provide audited financial statements for the last 2 years. If audited financial statements are not available, please provide an explanation regarding why it is not possible to obtain them.* 2. *What is the CSO/NGO’s actual and projected inflow of financial resources for the current and the following year?* 3. *Please provide a list of projects with description, duration, location and budget over the past 2 years (arrange from biggest budget to the lowest).* |  |
| 1. Public Transparency | 1. *What documents are publicly available?*   *2. How can these documents be accessed? (Pls provide links if web-based)* |  |
| 1. Consortium | 1. *Do you have the capacity to manage a consortium?* 2. *Do you currently, or have you in the past, managed or been involved with a consortium? If yes, provide a list of all consortia, the list of partners in the consortia, the role in the consortia, and the total financial budgets involved.*   *3. Do you have a formal alliance with other CSOs/NGOs? If yes, pls. identify and provide details.* |  |
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1. **CLOSING DATE**

A completed RFI with requested attachments must be submitted to:

United Nations Development Programme

**Mahezabeen Khan:** [**mahezabeen.khan@undp.org**](mailto:mahezabeen.khan@undp.org)

They should be received no later than **18 March 2023, 24.00 midnight (Libya time).**