Expression of Interest to implement
Degraded Land Rehabilitation through Multi-Layer Plantation in Madhesh Province
and Municipal Waste Management Program in Province-1

Submitted to:
United Nations Development Program (UNDP)
UN House, Pulchowk, Lalitpur

Submitted by:
Name of the organization:
Logo of the organization

The EOI should not exceed the prescribed number of pages for each section. The total number of pages, without annexes should be within 10 pages, maximum.
### Summary of the Expression of Interest

#### About the Organization

*(maximum 2 pages)*

1. Name of the Organization:
2. Registration:
   - District:
   - Date:
   - Registration number:
3. Geographic location of the proposed project under this EoI:
   - Province:
   - District:
   - Municipality/Rural municipality:
4. Estimated number of people/households to be served by this project:
5. Estimated total budget for the proposed project:
6. Number of years of proven work experience in the district applied for and in the municipalities applied for:
7. Number of projects currently being implemented by the organization:
8. Brief description of ongoing projects:
9. Number of projects implemented with support of UN agencies during last 3 years:
10. Does the organization currently implement UNDP supported projects? If yes, please list all the projects and contract period.
11. Average Annual Turnover of immediate past two years:
12. Name/contact of the head of Organization:
13. Number of Board members/Executive Committee members: (Male: ##; Female: ##; Dalit: ##)
14. Name of Staff members proposed for the project, their qualification and years of experience:
15. Number of technical staff for project (eg. Bsc Ag/JT/JTA):
16. Key organizational policies (Please tick as appropriate)
   - Financial Management Policy
   - Human Resource Management Policy
   - Procurement Policy
   - Gender Equality and Social Inclusion Policy
   - Other:
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1. **General Background and Context**

*Describe the background and context in which the project will be implemented. (Max. one page)*

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2. **Rationale of submitting EOl**

*Describe the purpose and rationale of submitting Eol (max. one page)*

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3. **Understanding of the ToR**

*Outline key activities, anticipated results, methodologies/scope and organizational comparative advantage (Max. two pages)*

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4. **Partnership and networking**

*Describe key partners and collaborators (such as cooperatives, NGOs/CBOs, private sector, government, civil society actors and other development partners) with their roles and area of partnership. Attach if there is any preliminary agreement or MoU for partnership with local governments (Max. one page)*

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5. **Risk and Mitigation measures**

*Describe the most significant risks foreseen to implement the project and associated mitigation measures (Max. one page)*

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6. **Annexes to be attached with EOI proposal**

*Attach the following documents/list of documents.*

- (i) Valid registration certificate.
- (ii) Recent tax clearance certificate;
- (iii) Recent past audit report;
- (iv) SWC affiliation certificate for NGOs
- (v) Organizational profile should also include organization structure, board members/executive committee members.
- (vi) CV of the key personnel to be involved in project implementation, including finance personnel and technical staff.
- (vii) Evidence of working experience (such as experience letter, appreciation letter etc., with development partners including UN agencies;
- (viii) List of development projects implemented (Name of the project, duration, donor, contractual amount)
(ix) List of key organizational policies

Note: - The proposal should be submitted separately for I) Degraded Land Rehabilitation Through Multi-Layer Plantation in Madhesh Province and II) Municipal Waste Management Program in Province-1