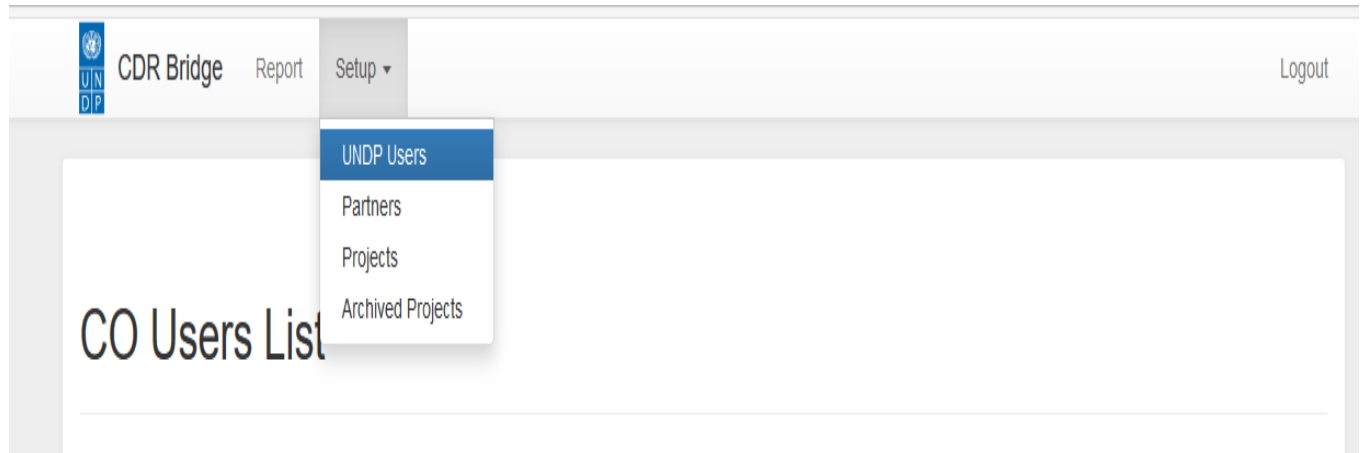


CDR Bridge Quick Navigation Steps

System Set-up

Initial set-up is required to: (a) give access to UNDP CO staff, (b) give access to Implementing Partners who will certify CDRs and (c) assign partner to their respective projects to enable CDR exchange. When linking Partners to Projects, system gives the option to archive projects, for which CDR certification is not required (i.e. management projects), which will then appear under the Archived Project menu.



Viewing CDRs

CO CDRs can be reviewed through the Reports Tab. CDR status can be verified through color-coded buttons.

The screenshot shows the 'Reports' tab in the CDR Bridge system. It features a navigation bar with 'CDR Bridge', 'Report', and 'Setup'. Below the navigation bar, there are filters for 'Previous', '2018', '2019' (selected), '2020', and 'Next'. A 'Filter by Status...' dropdown and a search box are also present. The main content is a table with columns for Country, Project, Title, Q1, Q2, Q3, and Q4. Each row represents a CDR with its respective status indicators for each quarter.

Country	Project	Title	Q1	Q2	Q3	Q4
Armenia	00011263	Support to National Disaster P			●	●
Armenia	00046258	Small Grants Programme			●	●
Armenia	00051238	EU Advisory Group for Armenia			●	●
Armenia	00060834	Global Compact Armenia Phase I			●	●

Clicking on the each button opens CDR for required project and quarter

CDR - 00051238 EU Advisory Group for Armenia

Country: Armenia	Status: Accepted (auto-accepted on 2020-04-17)	Period: Quarter 4, 2019			
By Funds	By Activities	Funds Utilization			
Account	Description	Government	UNDP	UN Agencies	Total
▼ Output: 00075469 - EU Advisory Group Ph...		\$0	\$1,643	\$0	\$1,643
▼ Fund full: 30079 - EUROPEAN COMMI...		\$0	-\$175,801	\$0	-\$175,801
74515	Claims and Adjustments	\$0	-\$164,300	\$0	-\$164,300
75105	Facilities & Admin - Implem...	\$0	-\$11,501	\$0	-\$11,501
▶ Fund full: 30084 - Prog Resources fro...		\$0	\$177,444	\$0	\$177,444
Grand Total:		\$0	\$1,643	\$0	\$1,643

Signed by

Submitting CDR to Partners

After reviewing CDR data, UNDP user can release CDR to respective partners. Automatic notification will be sent by the system inviting partner to review and certify CDR.

CDR - 00081906 Value Chain Development

Country: Armenia	Status: Pending Release	Period: Quarter 3, 2019			
By Funds	By Activities	Funds Utilization			
Account	Description	Government	UNDP	UN Agencies	Total
▶ Output: 00091028 - Value Chain Develop...		\$0	\$29,124	\$0	\$29,124
Grand Total:		\$0	\$29,124	\$0	\$29,124

The following partners will be notified to certify CDR:
Dmitri Katelevsky (dmitri.katelevsky@gmail.com)

UNDP confirms that all financial information is complete and correct, and is consistent with the annual work plan and project budget.

If partner certifies CDR, status will change instantly, and the process will be completed. If partner does not certify CDR for 15 days, system will generate a reminder. After another 15 days, if partner does not take action, CDR status will be changed to ACCEPTED, based on POPP regulations. Q4 CDRs must be certified by partners and will not be changed to ACCEPTED automatically. There are other options for

partners allowing them to reject CDR or certify manually using paper-based reports. In the latter case, UNDP will need to upload signed reports by clicking on <CDR Signed on Paper> button.

Upload Scanned CDR

Only for CDRs signed on paper: please complete the following fields and upload certified copy of the CDR.

Project ID: 00081906 - Value Chain Development

Prefix * **First Name *** **Last Name ***

Title *

Organization *

CDR Status * Approved Rejected Accepted (no signature) **Signed Date ***

Comments

Attach File * No file selected

[Back](#) [Submit](#)

Other System Capabilities

CDR can be <Printed to PDF> - find the respective button on screen

Projects/CDRs can be searched by selected criteria – number or title key words. They can also be sorted based on CDR status.

Previous 2018 **2019** 2020 Next

Filter by Status...

Country ▼	Project ▼	Title ▼	Q1	Q2	Q3	Q4
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