

## WHY

2 min

What problem is the Project trying to solve and why?

Write in 3 to 5 bullet points the rational of the Project.

- xxx
- xxx
- xxx

What were the main considerations, questions and interests that led to this project?

How does the project relate to the challenges of your industry/country and the mission of the organization?

Why is the organization doing this project instead of other actors?

## HOW

2 min

What solution is the project bringing to the problem, and how will this solve it?

Write in 3 to 4 bullet points on **how** the Project has addressed or solved the problem

- xxx
- xxx
- xxx

What other solutions were considered? Why this solution over the others?

How is this project designed in partnership/collaboration with other team/organization's projects?

## PROJECT NAME & ICON

START YEAR- END YEAR

**WHAT** are the main features of the Project?

2min

### Team/Relationships

Note here whom you are engaging in this project—i.e. government entities, institutions, development partners, NGOs, societal groups etc.

### Resources (focus on non-financial)

That this project has access to and uses actively for its execution. e.g. Funding, Relationships in local community (can be tangible & intangible, within or outside organization).

### Gender

How does this project design for gender inclusion?

### Constraints

Name here past & current constraints this project has run into. Differentiate between internal & external constraints, they can be tangible and intangible.

### Impact

What is the lasting or significant change this work is contributing towards? How are you/will you assess impact?

**Depending on how long the project has been in place-what** short-medium term signals of change point to whether a project or programme is on course or whether any desired changes are beginning to happen.

**Organization`s Role in project:**

### Budget

- Total Budget: \_\_\_\_ \$ USD

### Learnings

Note any learnings and insights you have gained through this project.

### Disruptions (pandemic, natural disasters)

How have various disruptions affected the project? How has it responded?

### Emerging Opportunities

What emerging opportunities (work, funding, etc.) and long-term partnerships are under discussion or actively being pursued? Any new opportunities surfaced due to pandemic?