Data privacy statement

Your privacy while applying for a job is of utmost importance to the United Nations Development Programme (UNDP). This privacy statement describes UNDP's policy concerning the gathering and sharing of applicants' information through the UNDP Quantum Recruit system. By entering your information in the Quantum Recruit system, you are accepting the practices described in this statement. This statement complies with the UNDP Privacy Policy.

What information does UNDP collect?

Normal website usage

In general, you can browse the UNDP site without telling us who you are or revealing any personal information about yourself. The only information we gather during general browsing is from standard server logs. These include your IP (Internet Protocol) address, domain name, browser type, operating system, and information such as the web site that referred you to us, the files you downloaded, the pages you visit, and the dates/times of those visits.

Collection of personally identifiable information

If you apply for a job, you will be asked to provide personal information such as your name, education and experience history and e-mail address. This information is collected only with your knowledge and permission and is kept in various UNDP databases.

Use of cookies

A cookie is a piece of data stored on the user's hard drive containing information about the user. Usage of a cookie is in no way linked to any personally identifiable information while on the site.

By setting a cookie, UNDP will remember you the next time you visit the site and therefore UNDP will not have to ask questions that you have already answered (like address information).

You are always free to decline our cookies if your browser permits, although in that case you may not be able to use certain features on

the site and may be required to re-enter information more frequently to use certain services on the site.

What does UNDP do with the information it collects?

Personally identifiable information

UNDP may use the personal information you provide to:

- Manage and process your job application;
- “Remember” your online profile;
- Undertake statistical analysis.

Opting out and changing your information

You have the right to access, correct, delete, object to and restrict the processing of your personal data, and to object to automated decision-making provided that you provide sufficient evidence of being the relevant data subject. To make such a request, please use privacy@undp.org**.**

Data we collect from third parties

We may receive information from public databases, such as social media platforms (sample of applying to UNDP job using LinkedIn profile), whether they may be outside the country in which the data subject is located. However, we are not responsible for the safety of any information that you share with third parties.

Data limit retention and deletion

Personal data will be retained in the UNDP filing or storage system for the time required to achieve the purposes for which the personal data were collected, according to UNDP’s policies and procedures or legal requirements. When we no longer need Personal Data, we will remove it from our systems and/or take steps to anonymize it.

Security

We only share personally identifiable information volunteered in the Quantum Recruit system to a limited number of third parties in order to achieve the purposes for which the personal data were collected. UNDP employs a range of techniques and security

measures based on the best practices of ISO 277001 and ISO 27701 to protect the information maintained on our system from loss, misuse, unauthorised access or disclosure, alteration, or destruction. However, UNDP assumes no responsibility for the security of information. In the event of a potential data compromise affecting your personal data, UNDP will notify you of the potential compromise in a timely manner.

Links to other sites – Disclaimer

The site contains hypertext links to other sites external to the UNDP domain. UNDP assumes no responsibility for those sites including the privacy practices or the content of such web sites.

Notification of Changes

If UNDP decides to change its privacy policy, UNDP will post those changes to this page so that you are always aware of what information we collect and how we use it.

Contact Us

If you have any questions or concerns about the United Nations Development Programme privacy policy, please use the information at the following URL to contact us use privacy@undp.org.