Request for Quotation
RFQ No. ROCA/1675

Subject: Supply of IBM SPSS STATISTICS BASE + CUSTOM TABLES

1. The United Nations Office on Drugs and Crime Regional Office for Central Asia (UNODC) hereby requests your company's quotation for the item(s) specified in this Request for Quotation (RFQ).

2. We would appreciate receiving your quotation on or before July 9, 2014 18:00 Tashkent time (GMT +5) by e-mail or by post. Your quotation must be valid for at least 30 days. All quotations will be reviewed by the UNODC in accordance with its financial rules and regulations as well as the Considerations contained herein.

3. Prices can be quoted in Uzbek Soums or US Dollars. Local contractors will be paid in Uzbek Soums (using Government exchange rate if the quotation is in US Dollars) - 15% pre-payment will be made and the remaining 85% payment will be made after acceptance. International contractors will be paid as per Net 30 payment terms. The offeror must therefore clearly specify in the quotation if our payment terms are acceptable.

4. Please note that the United Nations has tax and duty exemption status and can provide documentation for the same. Hence, your pricing should take this status into account and must not include VAT or other tax/duties.

5. It has been officially established that the United Nations is eligible under the Foreign Assistance Act of 1961 to receive full benefits under GSA contract. Your quotation must state if the items which you are supplying are currently subject to GSA Federal Supply pricing and indicate the GSA Contract Number and expiration date, where applicable (USA vendors only).

6. UNODC reserves the right to terminate the tender process without explanation the reason to the offerors. UNODC reserves the right to accept or reject any quotation and to annul the solicitation process and reject all quotations at any time prior to award of contract without thereby incurring any liability to the affected offeror or any obligation to inform the affected offeror or offerors of the grounds for the Purchaser’s action. UNODC also reserves the right to increase or decrease quantity of the requested goods up to 25% without alteration price for per unit.

7. All quotations duly signed and stamped shall be submitted by electronic mail (in PDF format) to the following address: bids.uz@unodc.org or in sealed envelopes via mail/express mail or by hand to the address below not later than July 9, 2014 18:00 Tashkent time (GMT +5). Late bids may be rejected.

United Nations Office on Drugs and Crime
Regional Office for Central Asia
Tashkent, 100100, 30/A, Abdulla Kahhor Street
Phone: (+99871) 1208050

ATTENTION: Please indicate on the envelope or on e-mail subject the RFQ reference i.e. “RFQ ROCA/1675 (IBM SPSS)”. UNODC will not be responsible for postal delays, if any, in the delivery of the bid documents or non-receipt of the same.
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The Afghan Opiate Trade Monitoring Project (AOTP) of the United Nations Office on Drugs and Crime Regional Office for Central Asia (UNODC) is planning to support in research and analytical capacity of counter-narcotics agencies in Central Asia, South Asia and Southern Caucasus regions. Licenses for IBM SPSS STATISTICS BASE + CUSTOM TABLES will be provided to the law enforcement agencies of the named regions.

UNODC hereby requests your company’s quotation for the item(s) specified in this Request for Quotation (RFQ).

The supplier shall deliver (at the cost of supplier) the items listed below to Tashkent (Uzbekistan).

<table>
<thead>
<tr>
<th>#</th>
<th>Description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>License IBM SPSS STATISTICS BASE + CUSTOM TABLES</td>
<td>10</td>
</tr>
</tbody>
</table>

**GENERAL CONDITIONS/REQUIREMENTS**

1. YOUR QUOTATION in English or Russian language, should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information (in English language) for each item quoted, including names and addresses of firms providing service facilities in Tashkent city, Uzbekistan.

2. DOCUMENTATION. The supplier should provide a full set of documentation (manuals, packing lists, etc.) needed to operate and maintain provided equipment in English/Russian/Uzbek/ language.

3. LICENSE shall be properly provided to the end-users as per applicable licensing policy.

**OTHER CONDITIONS**

**Delivery Point**
UNODC Regional Office for Central Asia
30/A, A. Kahhor Street, Tashkent 100100 Uzbekistan
Phone: (+99871) 1208050

**Type of contract**

**Terms of Delivery**
CIP Tashkent, Uzbekistan (INCOTERMS 2000)

**Payment Terms**
International Vendors: 100% of the total contract price will be paid by bank transfer to the Supplier’s account after delivery and acceptance of goods for payments in US Dollars; Uzbekistan-based vendors: 15% prepayment and 85% after acceptance for payments in Uzbek soums.

**Validity of Quotation**
30 DAYS

**PLEASE STATE**

- Quantity discount and early payment discount
- Separate quote for estimated transportation & insurance charges
- Availability of local service in country of final destination
- Details on any warranty/guarantee conditions.
- Delivery period.
Appendix A
INFORMATION TO UNITED NATIONS VENDORS
THE GLOBAL COMPACT

The United Nations encourages all vendors to participate in the Global Compact by:

1. Issuing a clear statement of support for the Global Compact and its nine principles, and publicly advocating the Global Compact. The nine principles of the Global Compact are contained in page 2 of this Appendix. Businesses wishing to participate in the Global Compact should visit the UN web site at www.unglobalcompact.org/gc/UNWeb.nsf/content/participate.htm. For more general information on the Global Compact, visit www.unglobalcompact.org.

The other means by which businesses can support the Global Compact include the following:

- Informing employees, shareholders, customers and suppliers;
- Integrating the Global Compact and ten principles into the corporate development and training programme;
- Incorporating the Global Compact principles in the company's mission statement;
- Including the Global Compact commitment in the company's Annual Report and other public documents;
- Issuing press releases to make the commitment public.

2. Providing, once a year, a concrete example of progress made or a lesson learned in implementing the principles, for posting on the Global Compact web site.

This letter should be sent to:
Mr. Ban Ki-moon
Secretary-General
United Nations
New York, NY 10017

In addition, within the framework of the Global Compact, a company may wish to:

- actively support the principles and broad United Nations goals by initiating and participating in projects in partnership with the United Nations;
- participate in result-oriented issue dialogues related to the critical problems facing the world, e.g. The Role of Business in Zones of Conflict (March 2001).
The Ten Principles of the Global Compact

At the World Economic Forum, Davos, on 31 January 1999, the UN Secretary-General challenged world business leaders to "embrace and enact" the Global Compact, both in their individual corporate practices and by supporting appropriate public policies. The Global Compact's operational phase was launched at UN Headquarters in New York on 26 July 2000. During the first Global Compact Leaders Summit, held on 24 June 2004 at UN Headquarters in New York, the Secretary-General announced the addition of a tenth principle against corruption.

**Human Rights**

- Principle 1: The support and respect of the protection of international human rights;
- Principle 2: The refusal to participate or condone human rights abuses.

**Labour**

- Principle 3: The support of freedom of association and the recognition of the right to collective bargaining;
- Principle 4: The abolition of compulsory labour;
- Principle 5: The abolition of child labour;
- Principle 6: The elimination of discrimination in employment and occupation.

**Environment**

- Principle 7: The implementation of a precautionary and effective program to environmental issues;
- Principle 8: Initiatives that demonstrate environmental responsibility;

**Anti-Corruption**

- Principle 10: The promotion and adoption of initiatives to counter all forms of corruption, including extortion and bribery.

Vendors interested in participating in the Global Compact are encouraged to visit the Global Compact website at www.unglobalcompact.org for further information.