**INTERNAL PARTY ORGANIZATION**

- Legal framework and governing documents are gender sensitive
- Measures taken to promote women's participation in governing boards and decision-making structures
- Women's wing or section established are strategically positioned within the party
- Targets set for women's participation in party conventions
- Gender equality perspective mainstreamed into policy development

**PRE-ELECTION PERIOD**

**CANDIDATE RECRUITMENT**
- Establish consensus among party leadership to promote women's electoral participation
- Consider adoption of voluntary party quotas for women candidates and formalise in recruitment rules
- Enforce candidate quota rules i.e. by the election bureau or leadership of the party in line with the electoral timetable
- Place women in winnable positions on party lists, or in winnable/safe constituencies
- Identify incentives to attract women and encourage them to join the party, such as capacity building or advocacy
- Ensure coordination with CSOs and organizations providing support to women candidates
- Form strategic partnerships and gain support from men

**FUNDING AND CAMPAIGNING**
- Provide women with skills to raise early money, campaign and build name recognition
- Establish or tap into fundraising networks for women candidates, such as Emily's List and Wish List
- Establish an internal party fund or provide subsidies to women candidates
- Consider setting a limit on nomination/primary contest expenditure
- Consider earmarking a portion of party finances (including from public sources if applicable) for women candidates and training
- Form partnerships and work with international organizations and CSOs

**ELECTION PERIOD**

**CAMPAIGN PERIOD**
- Build women's capacities to campaign and consider twinning or mentoring of first time candidates
- Ensure women's visibility in the electoral campaign and access to the media
- Ensure the party manifesto articulates policy on gender equality and disseminate it to voters
- Mobilize women to register and to vote; provide gender sensitive voter information to men and women
- Ensure women candidates' safety during campaigning and keep party supporters in line where there is potential for violence
- Ensure coordination among CSOs and organizations providing support to women candidates

**ELECTION DAY**
- Ensure women are trained and included as party agents in polling stations
- Ensure monitoring includes a gender perspective and ensures the safety of women
- Women trained and included as election monitors

**POST-ELECTION PERIOD**

**WOMEN ELECTED**
- Undertake gender equality assessment; develop gender action plan within party
- Provide capacity building and strengthen legislative skills of elected women
- Promote gender sensitive political reforms to institutions, particularly in parliament
- Promote the participation of women in policy making of the party; ensure gender mainstreaming in party policies
- Encourage formation of cross-party caucus and support its functioning
- Sensitize party members about gender equality and work with men

**ENTRY POINTS FOR PROMOTING WOMEN'S PARTICIPATION IN POLITICAL PARTIES**

- National Democratic Institute for International Affairs
- United Nations Development Programme

**GOOD PRACTICES GUIDE TO PROMOTE WOMEN'S POLITICAL PARTICIPATION**

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