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**Pre- Bid Meeting Question Answer Session  
Invitation to Bid (ITB)  
“Supply of Food and Non Food item Kits”  
Ref: UNDP-ITB-2019-056  
Held on: 30<sup>th</sup> January 2019  
Venue: UNDP Country Office Islamabad**

The Pre-bid Meeting was organized by UNDP for the ITB of Supply of Food and Non Food item Kits, the members present in the Pre-Bid Meeting are as follows:

1. Mr. Muhammad Tahir ul Islam Procurement Officer, UNDP-Pakistan.
2. Mr. Bilal Azeem, Program Officer, UNDP Country Office Pakistan.

The Pre-bid Meeting was initiated at 02:00 pm and Six (06) vendors participated in the Pre-Bid Meeting.

<b>Sr#</b>	<b>Company</b>
01	M/s Arian International
02	M/s Green Star Enterprises
03	Askari Enterprises (Pvt) Ltd
04	Pak Enterprises
05	M.M. MUSA GEE INTERNATIONAL
06	M/s SapperCon PVT. Limited

During Pre-Bid Meeting, it was highlighted by all vendors that some specifications are not available in the market and there must be some change in the specifications of the following items. Consequently, the BOQ specifications are updated as per detail given below:

<b>Item Description</b>	<b>Unit</b>	<b>Quantity</b>
<b>Package -1</b>		
Lux Beauty Bar Soap -or- EQUIVALENT	110 Grams	18
Safeguard Anti-Bacterial Bar Soap -or- EQUIVALENT	110 Grams	18
<b>Package -2</b>		
Hacksaw frame with single edge blade - or- EQUIVALENT	Number	1
Hammer with wooden handle -or- EQUIVALENT	1.5KG	1
Tool kit bag Made in IRON	Number	1

(2 storey) length 2 feet approx. -or- EQUIVALENT		
Hacksaw Frame With Single Edge Blade - or- EQUIVALENT	Number	6
Steel Wire (16 Guage) -or- EQUIVALENT	Bundle	10
Holdes- Hera -or- EQUIVALENT 12 each PIN Holder and Ring Holder	Number	24
Switch Buttons- Hera -or- EQUIVALENT	Number	30
Standard Electric wooden board 4 swtich buttons 2 sockets 1 power switch 1 bulb pin holder -or- EQUIVALENT	Number	12
Standard Electric Plastic board 4 swtich buttons 2 sockets 1 power switch 1 bulb pin holder-or- EQUIVALENT	Number	12
Extension boards having 3 standard and 1 power socket and 2 USB sockets -or- EQUIVALENT	Number	12
<b>Package -3</b>		
Cloth for bed sheets and pillows- cotton 14 Meter approx cloth in each roll and height of roll is 6 feet approx or- EQUIVALENT	Roll of Fabric	2
JUKI Standard Piko Machine or- EQUIVALENT	Machine	1
Kaaj Machine JUKI Model name LBH-780 Max. sewing speed 3,600sti/min Lift of the work clamp Max. 12mm Number of stitches 54~345 (by gear- change method) Buttonhole length 6.4~38.1mm Needle DP×5 #11J, 134 Nm75 or- EQUIVALENT	Machine	1
Silk Thread (2 Box having 6 colors in each box) Nylon Thread (2 Box having transparent color)	Box	4

Further, it has also been observed that for large equipment the submission of Sample is not feasible as it may not be assured that concerned supplier will be qualified or not hence, it has been decided that for large items you may submit the catalogue but in catalogue the specifications must be addressed clearly.

**In addition, following queries were also received and respective reply of each query has been incorporated by revising the BOQs.**

1. Can you Please guide us the "brand names" for Ghee, Oil, Sugar, Flour, Rice, Soaps, Detergents, Shampoos etc. that you have initially purchased and accepted? It is difficult to judge standard that you actually accept. For example there are many Banaspati Ghee and Oil companies in market and it is difficult to offer any other low price Ghee/Oil equivalent to DALDA.

ANS: Please follow the BOQ Narrations.

2. If possible please provide pictures / list of already approved food and non-food items.

ANS: Please follow the specifications. We have no Pictures.

3. Do you deduct 4%/4.5% income withholding tax from total invoice amount of supplier

ANS: UNDP is Tax Exempted.

4. We assume UNDP is VAT exempt, and therefore we will not charge GST/VAT to UNDP.

ANS: Yes UNDP is Tax Exempted.

5. Are **Samples** Mandatory along with the bid?

ANS: We agreed that bidders can share catalogues for the items which are heavier in weight and are also expensive. However for food items, we require samples

**In order to incorporate all above changes UNDP has extended the bid submission date through e-tendering till 18<sup>th</sup> February 2019 at 12:30 PM PST.**

#### **UNDP Representative**



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Mr. Muhammad Tahir ul Islam  
Procurement Officer UNDP