CALL FOR CONSULTANCY

National Workshop on the Nomination Development for the World Heritage List

Terms of Reference

Type of contract: Contract for an individual consultant

Organizational Unit: Culture Unit, UNESCO Cairo Office

Duration: 20 March – 20 April 2020

Closing date: 10 March 2020

Background:

Within the framework of the World Heritage Programme, UNESCO Cairo Office has been providing its assistance in the capacity building of heritage managers on the World Heritage Convention. In the last biennium, the workshops on the following topics were held; Retrospective Statement of Outstanding Universal Value and the Delineation of Site Boundaries, Heritage Impact Assessment, and the Periodic Reporting process. Building on this, and at the request of the Egyptian authorities, UNESCO Cairo Office will organize a National Workshop on the Nomination Development for the World Heritage List in Cairo from 5 to 10 April 2020.

Work Assignment:

Under the overall authority of the Director of UNESCO Cairo Office and the direct supervision of the Programme Specialist at the Culture Unit, the Individual Consultant will undertake the following tasks;

1. Develop a workshop programme and list of resource persons and learning materials on Archaeological Site Tell El-Amarna, in close consultation with UNESCO Cairo Office;
   - Develop a workshop programme that meets the needs and the profiles of the workshop participants,
   - Prepare a list of resource persons and learning materials in Arabic and English for the workshop.

2. Facilitate the workshop in Arabic and English, introducing the key topics related to the implementation of the World Heritage Convention, which includes the following;
   - The Tentative List update,
   - The nomination development process,
   - The site management plan and sustainable tourism strategy,
• Monitoring of conservation status and reporting.

In line with UNESCO’s overall gender mainstreaming strategy, the Individual Consultant is expected to integrate a gender perspective in all activities and apply gender mainstreaming concepts whenever feasible.

**Deliverables and Timeline:**

The following are documents in Arabic and English to be submitted within the articulated timeline;

<table>
<thead>
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<th>Deliverables</th>
<th>Timeline</th>
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<tr>
<td>1 Workshop programme and list of resource persons and learning materials</td>
<td>27 March 2020</td>
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<tr>
<td>2 Final Workshop report</td>
<td>20 April 2020</td>
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**Required Qualifications and Specialised Knowledge/Experience:**

- M.A. in the fields related to heritage management.
- Minimum of 6 years of relevant work experience in the related field of heritage management.
- Previous experience in conducting capacity building activities and projects related to the World Heritage Convention.
- Familiarity with the World Heritage sites and the sites on the Tentative List in Egypt.
- Excellent communication (oral and written) skills in Arabic and English.

**Application:**

Interested individuals are invited to submit their updated CVs and cover letter, indicating approach and fee, to UNESCO Cairo Office at the email address to cairo@unesco.org with copy to c.park@unesco.org and a.takahashi@unesco.org by **10 March 2020**.