

UNTIL Thematic Lead in Education for special-needs students**Grade: SB3- PEG3****Duration: 1 year****Deadline of application: 5th August 2019****Organizational Setting and background:**

In adapting to the growing complexity of the 21st century, the United Nations need to respond dynamically to ensure it remains instrumental in supporting the achievement of the Sustainable Development Goals and targets for the 2030 agenda. Technological innovation and the role of partnerships across sectors have become increasingly important to accelerate progress in addressing the problems that humanity face.

In close partnership with the Government of Egypt, the UN is establishing and operationalizing the United Nations Technology Innovation Lab (UNTIL) located in Smart Village, Cairo - Egypt.

The priority focus of the UNTIL Egypt Lab will be establishing partnerships with UN Funds and Programmes as well as Governments, Academia, NGOs and private sector leveraging technology to address SDGs challenges in the areas of Education for special-needs students, health, industry and agriculture.

The incumbent in this position will provide leadership and vision to the UNTIL programme in Egypt in the area of Education for Special Needs Students in order to establish long term partnerships with local and global technology innovation actors.

This position is located in UNTIL Egypt and administrated by TIEC Egypt and will report to the Lab Manager.

Responsibilities:

Within delegated authority, and in close cooperation with the global UNTIL team and under guidance of the Lab Manager, the thematic lead in Education for special-needs students will be responsible for the following duties:

- Conceptualizes, develops strategy for and oversees the design and implementation of the Education programmes and technological solutions of the UNTIL Egypt; manages/oversees multiple, concurrent and often disparate tasks for projects that involve cutting-edge innovative applications.
- Reviews project plans, schedules, and budgets on the Education programmes. Identifies appropriate human and technical resources to complete the project. Evaluates project risk factors, escalating project issues, and develops solutions to projects issues.
- Establishes and oversees the implementation of a partnerships, communication and outreach strategy in the area of Education.
- Submits regular reports to the Education Thematic Advisory Group and UNTIL Egypt Advisory Panel. Liaises with board members on the strategy of Education-related programmes of the lab. Takes

the lead regarding advice and strategic direction received from the Thematic Advisory Group and UNTIL Country Panel.

- Contributes management support to the lab manager of UNTIL Egypt; oversees activities for the team; participates in recruitment and selection of new staff and in the development of training programs limited to the Education thematic area.
- Prepare, on the basis of official UN documentation and other sources, initial drafts of articles or chapters for inclusion in UN newsletters, periodicals, reports and books.
- Participate in the planning and preparation of the budget, work programme and spending plan for the Education programmes of the UNTIL Egypt lab.

Competencies:

- **Professionalism:** Thorough knowledge of and practical experience in the full range of communications approaches, tools, and methodologies essential to planning and executing effective media strategies; strong media research and analytical skills. Ability to rapidly analyse and integrate diverse information from varied sources. Ability to identify public affairs issues, opportunities and risks in an international environment. Ability to produce a variety of written media products in a clear, concise, journalistic style. Ability to deliver oral presentations to various audiences. Is motivated by professional rather than personal concerns. Ability to apply judgment in the context of assignments given, plan own work and manage conflicting priorities, and remains calm in stressful situations. Shows persistence when faced with difficult problems or challenges.
- **Teamwork:** Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
- **Client Orientation:** Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients' needs and matches them to appropriate solutions; monitors ongoing developments inside and outside the clients' environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.

Qualifications:

Education: Advanced university degree (Master's degree or equivalent degree) in Education, Education Management, international business administration, political or international affairs, law, computer science, information systems, innovation management, partnership management, or any other related field. A first-level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree.

Experience: A minimum of five years of progressively responsible experience in programme management in technology innovation and or related area is required. Experience in establishing and implementing projects in the areas of Education, Special Needs, or Accessible Technologies. A minimum of two years of experience in implementing programmes with local and global scope within an international organization is an advantage. Proven experience in design thinking, innovation management and ideation methodology is desirable.

Language: English and French are the working languages of the United Nations Secretariat. For this position, fluency in English is required; Knowledge of Arabic language is an advantage.

To apply please send your updated CV/ P11 on: innovation.eg@undp.org with “UNTIL Thematic Lead in Education for special-needs students” as a subject