

**PRESIDENTIAL PLAN FOR THE RECONSTRUCTION AND DEVELOPMENT OF THE NORTH-WEST AND SOUTH-WEST REGIONS**

**Identification sheet 4 - Drawing up a directory of local actors**

I. General Information		4 X 4 Photo
<b>Name of the structure:</b>		
<b>Address</b>	Region	
	Division	
	Sub division	
	Village/Quarter	
	Phone number, P.O. Box, Email	
<b>Name of the representative:</b>		
<b>Address of the representative (Region, Division, Subdivision, Village/Quarter)</b>	..... .....	
<b>Phone number of the representative</b>		
<b>Email of the representative</b>		
<b>Composition of the bureau</b>	1. Function ..... Name..... 3. P number .....	
	1. Function ..... Name..... 3. P number .....	
	1. Function ..... Name..... 3. P number .....	
	1. Function ..... Name..... 3. P number .....	
	1. Function ..... Name..... 3. P number .....	
II. Presentation of the structure		
<b>What is the purpose of the structure</b>	1. <input type="checkbox"/> Humanitarian      Please, give more precision: ..... 2. <input type="checkbox"/> Social              Please give more precision: ..... 3. <input type="checkbox"/> Environmental      Please give more precision: .....	
<b>What are the targets</b>	1. <input type="checkbox"/> Women      2. <input type="checkbox"/> Youth      3. <input type="checkbox"/> Elderly people      4. <input type="checkbox"/> People with disabilities      5. <input type="checkbox"/> Ethnic minorities      6. <input type="checkbox"/> Others	
<b>What are the flagship activities of the structure?</b>	1. <input type="checkbox"/> Training      2. <input type="checkbox"/> Awareness Raising      3. <input type="checkbox"/> Mediation	
<b>Where is the location of targets or members?</b>	.....	
<b>What is the number of members (For associations)?</b>	.....	
III. Endorsement		
Done in		On the
By (Name & Signature)		

### **Eligibility Criteria**

- Be legalized
- Must be an apolitical organization and not affiliated with a political party
- Be committed to the promotion of citizens' rights (women, young people, the elderly, people with disabilities, minorities, vulnerable people, etc.) and/or the protection of humanitarian, social, societal and environmental causes
- Have its headquarter or representation in an administrative unit of the North-West and South-West Regions
- Have carried out activities in an administrative unit in the North-West and South-West Regions over the last three years
- Have a minimum of 25 members (residing in the North-West and South-West Regions) for associations

### **Composition of the file**

- An identification sheet containing required personal and administrative information
- A copy of the administrative act of creation
- A location plan of the headquarter or representation located in an administrative unit of the North-West and South-West Regions
- An activity report for the year 2019, if applicable
- A list of members for associations
- Photocopy of the applicant's national identity card
- Two 4 x 4 photos of the applicant

**Where and how to submit files:** SDO's office where the headquarters or representation is located (North-West and South-West) by the applicants.

**P.S:** If erroneous, falsified or unsubstantiated information is discovered during the data cross-checking phase, the culprits will not receive this support.