

PRESIDENTIAL PLAN FOR THE RECONSTRUCTION AND DEVELOPMENT OF THE NORTH-WEST AND SOUTH-WEST REGIONS

Identification sheet 3- Support individuals for the issuance of lost documents

I. Personal Information		4 X 4 Photo	
Name <i>(As in official document)</i>			
Sex	<input type="checkbox"/> <i>Female</i> <input type="checkbox"/> <i>Male</i>		
Date of birth			
Tel			
Place of Residence	<i>Region:</i>		
	<i>Division:</i>		
	<i>Sub division</i>		
	<i>Village/Quarter</i>		
II. Lost document			
<i>(can tick more than one)</i>			
Citizenship	<input type="checkbox"/> Birth Certificate <input type="checkbox"/> National Identity Card		
	<input type="checkbox"/> Others (Please indicate).....		
Education	Primary school		
	Certificate	Name of school	Year obtained
	<input type="checkbox"/> FSLC		
	<input type="checkbox"/> CEPE		
	Secondary school		
	Certificate	Centre No	Year obtained
	<input type="checkbox"/> GCE O-Level		
	<input type="checkbox"/> GCE A-Level		
	<input type="checkbox"/> CAP		
	<input type="checkbox"/> BEPC		
	<input type="checkbox"/> Probatoire		
	<input type="checkbox"/> BACC		
	University		
	Certificate	Institution	Year obtained
	<input type="checkbox"/> 1st Degree		
	<input type="checkbox"/> Masters		
<input type="checkbox"/> PhD			
Others (Please indicate).....			
III. Endorsement			
Done in	On the		
By (Name & Signature)			

Criteria Eligibility

- people who have lost personal documents (birth certificates, national identity cards, etc.) and academic/professional certificates as a result of the socio-political crisis
- people who have not yet engaged any procedure for the issuance of the above documents

File Composition

- Identification sheet containing personal and administrative information
- Photocopies of lost personal documents (birth certificates, national identity cards, etc.) and academic/professional certificates, if applicable

Where and how to submit files: Various councils in the North-West and South-West Regions by the Chiefs/Quarter heads (**Individuals have to submit their files to Chiefs/Quarter heads**).

For refugees and internally displaced persons who are outside the two regions, they can forward their files through representatives of their communities in their new places of residence. The latter will be responsible for submitting the said files to any council office in the two regions.

Exceptionally, those who cannot get into contact neither with their village heads or with their community representatives can directly deposit at any council of the two regions.

P.S: If erroneous, falsified or unsubstantiated information is discovered during the data cross-checking phase, the culprits will not receive this support.