Title: Accelerator Lab Intern for Barbados & the Eastern Caribbean  
Work Area: UNDP Barbados and Eastern Caribbean  
Duty Station: Barbados  
Duration: Four months from May / June 2020  
Start date: Mid May / Early June

Background Information

The Accelerator Lab for Barbados and the Eastern Caribbean is seeking an intern to help support the UNDP Accelerator Lab network in an effort to identify and grow local grassroots solutions to development challenges in the blue economy.

Objectives and Terms of Reference for this Position

General Objective:
- The intern will have the opportunity to learn about the United Nations and its systems, including the Accelerator Lab network, which is applying a new approach to learning and working in development in the 21st century.

The objective of this internship is to act in a:
- Facilitator role between the Accelerator Lab for Barbados and the Eastern Caribbean and the Global Accelerator Lab network: Assisting in following the Accelerator Lab programme via information sharing, monitoring of Accelerator Lab activities and supporting the Lab in the Eastern Caribbean to meet Accelerator Lab requirements.

Communications:
- Emphasis on creating content, visualizing information, drafting and writing blogs, press releases, articles, recaps, social media posts and web-based information.
- Writing, editing, data/information visualization, potential to articulate complex ideas and concepts with a wide audience.

Data & Analysis:
- Supporting the Accelerator Lab for Barbados and the Eastern Caribbean in data collection, analysis and identification of trends, insights and patterns in the blue economy.

General Responsibilities
- Supporting the Accelerator Lab team
Requirements

Eligibility

• To qualify for the internship, applicants must currently be enrolled in a relevant academic programme or possess a degree in one of the following areas: natural resource management, environmental science, communications, statistics, development, international relations, science, political science, technology and innovation or a related field

Professional Requirements or required Experience

• Experience with skills in graphic design or statistical analysis a plus

Duration of internship

The duration of the internship is over a period of 4 months and the programme is flexible. The intern can work full time or part-time for 3 days a week. Working hours are 8:30 am to 5:30 pm. from Monday to Thursday, 9:00 am to 1:00 pm. on Friday.

Other Specifications

Remuneration:
According to UNDPs guidelines, the Intern will receive a stipend set at 45% of the UNDP Service Contract scale at the SC1/1 level at each duty station.

Application process:

Interested candidates should submit:
1. CV /resume
2. Brief statement of interest
3. At least 2 samples of work related to the TORs

All information should be submitted to hrapply.bb@undp.org. Shortlisted candidates may be invited for an interview and requested to provided letters of recommendations from professors/advisors.