

# Procurement Training Calendar 2010



| February   | Dates            | Location                    |
|--|------------------|-----------------------------|
| Procurement Strategy Development                                     | 16-18 February   | Dubai, United Arab Emirates |
| Introductory Certificate in Public Procurement - <i>CIPS Level 2</i> | 16-19 February   | Nairobi, Kenya              |
| Introductory Certificate in Public Procurement - <i>CIPS Level 2</i> | 23-26 February   | New York, USA               |
| March  |                  |                             |
| Introductory Certificate in Public Procurement - <i>CIPS Level 2</i> | 9-12 March       | Bangkok, Thailand           |
| Risk Management in Contracting for Construction Services             | 23-25 March      | Dubai, United Arab Emirates |
| April  |                  |                             |
| Procurement Strategy Development                                     | 20-22 April      | Copenhagen, Denmark         |
| Contract and Supplier Relations Management                           | 27-29 April      | Bangkok, Thailand           |
| May  |                  |                             |
| Certificado de Adquisiciones Públicas - <i>CIPS Nivel 2</i>          | 11-14 Mayo       | Ciudad de Panamá, Panamá    |
| Introductory Certificate in Public Procurement - <i>CIPS Level 2</i> | 18-21 May        | Rome, Italy                 |
| June   |                  |                             |
| Logistics and Incoterms  | 1-3 June         | Copenhagen, Denmark         |
| Contract and Supplier Relations Management                           | 9-11 June        | New York, USA               |
| Effective Negotiations in Projects and Procurement                   | 15-18 June       | Vienna, Austria             |
| September  |                  |                             |
| Introductory Certificate in Public Procurement - <i>CIPS Level 2</i> | 14-17 September  | Copenhagen, Denmark         |
| Logistics and Incoterms  | 21-23 September  | Nairobi, Kenya              |
| Certificado de Adquisiciones Públicas - <i>CIPS Nivel 2</i>          | 21-24 Septiembre | Ciudad de Panamá, Panamá    |
| October  |                  |                             |
| Risk Management in Contracting for Construction Services             | 5-7 October      | Copenhagen, Denmark         |
| Contract and Supplier Relations Management                           | 19-21 October    | Rome, Italy                 |
| November   |                  |                             |
| Effective Negotiations in Projects and Procurement                   | 2-5 November     | Bangkok, Thailand           |
| Logistics and Incoterms  | 23-25 November   | Dubai, United Arab Emirates |
| December   |                  |                             |
| Introductory Certificate in Public Procurement - <i>CIPS Level 2</i> | 29 Nov - 2 Dec   | Dubai, United Arab Emirates |
| Procurement Strategy Development                                     | 7-9 December     | New York, USA               |

**United Nations Development Programme**  
 Bureau of Management  
 Procurement Support Office  
 Quality Assurance & Professionalisation

**Course Descriptions & On-line Registration:**  
[www.undp.org/procurement/training.shtml](http://www.undp.org/procurement/training.shtml)  
 Email: [procurement.training@undp.org](mailto:procurement.training@undp.org)

**Course dates and locations are subject to change**  
 Please consult the website for the most  
 up-to-date calendar.





UNDP's Certification and Procurement Training Programme offers the opportunity for practitioners to improve their knowledge and skills in various aspects of public procurement. These training courses are intended for staff from UN organisations, International Finance Institutions and their borrowers, inter-governmental organisations, local and international NGOs and governments.

Part of UNDP's Procurement Training Programme is accredited by The Chartered Institute of Purchasing and Supply (CIPS) assuring high international standard as well as offering participants access to a world-wide community of procurement professionals.

#### **Scheduled Courses**

These courses focus on transactional, tactical and strategic aspects of procurement, offered on a recurring basis at the following locations: New York, Bangkok, Nairobi, Dubai, Vienna, Rome and Copenhagen.

The scheduled courses offered in 2010 are:

- Introductory Certificate in Public Procurement – CIPS Level 2
- Certificado de Adquisiciones Públicas – CIPS nivel 2
- Procurement Strategy Development
- Contract and Supplier Relations Management
- Risk Management in Contracting for Construction Services
- Effective Negotiations in Projects and Procurement
- Logistics and Incoterms

#### **Tailor-made Courses**

These courses are designed to meet the specific requirements of your staff and organisation. They are delivered at your location and are thus a very cost-effective solution if there is a large group of staff to be trained.

A tailor-made course can take several forms:

- A training course focusing on the specific situation, challenges and opportunities facing your organisation;
- Combining modules from our different standard course to meet your unique learning and development requirements;
- Develop a completely new course to precisely address your development requirements.
- Cross-cutting issues such as ethical procurement, environmental and social aspects, procurement planning, procurement strategies, etc., can be integrated into the course programme.

#### **Contact Details**

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For information and on-line registration: [www.undp.org/procurement/training.shtml](http://www.undp.org/procurement/training.shtml)