

**UNITED NATIONS DEVELOPMENT PROGRAMME (UNDP)  
GLOBAL ENVIRONMENT FACILITY (GEF)  
GOVERNMENT OF LESOTHO**

**VACANCY ANNOUNCEMENT**

**Project:** Reducing vulnerability from climate change in Foothills, lower Lowlands and lower Senqu Basin

**Post Title:** Field Facilitators

**Type of appointment:** Service Contract, 1 year (with potential renewal)

**Duration of project :** March 2015-December 2020

**Reporting to:** Project Manager

**Duty station:** Lithipeng, Khoelenya and Thaba-Mokhele (Project sites)

**Background Information:**

The integral functioning of Lesotho's mountainous ecosystems is vital not only to the livelihoods and welfare of its people, but for the delivery of ecosystem services and global environmental benefits to a large part of Southern Africa. The mountainous Kingdom is the source of rivers that reach the Atlantic Ocean in the west and supply an increasing proportion of the water consumed in South Africa's industrial heartland. Therefore, sustainable use and management of ecosystems in Lesotho is a vital ingredient of broader environmental wellbeing.

The UNDP Lesotho Country Office and the Government of Lesotho will for the next five years (2015-2020) implement a GEF-financed project "**Reducing vulnerability from climate change in Foothills, lower Lowlands and Senqu River**". The objective of the project is to mainstream climate risk considerations into the Land Rehabilitation Programme of Lesotho for improved ecosystem resilience and reduced vulnerability of livelihoods to climate shocks. The project will support the integration of climate change adaptation into national and sub-national land use planning and decision-making. By doing so, the project will reduce the vulnerability of local communities in the Foothills, Lowlands and the Lower Senqu River Basin to climate change through the implementation of climate-smart ecosystem rehabilitation and management measures. Project outcomes are intended to achieve the following:

- i. Promoting the efficient use of land resources by integrating climate risk considerations into land use planning and decision making;
- ii. Empowering rural communities with skills to maintain a balance between agricultural production and demands for non-agricultural land uses;
- iii. Strengthening the community-based management of natural resources and;
- iv. Addressing institutional and technical limitations

The project will be nationally implemented by the Ministry of Forestry, Range and Soil Conservation (MFRSC) as the Implementing Partner (IP). The IP will be accountable to the Government of Lesotho and the UNDP for the quality of project outcomes and the appropriate

use of project resources, both when directly implementing project activities and when delegating others to do so.

**In light of this, UNDP and the Government of Lesotho require the services of Field Facilitators x3 to form part of the technical team responsible for the successful implementation of the above project.**

### **Specific duties and responsibilities of Field Facilitators (x3 Positions)**

Under the supervision of the Project Manager, field facilitators are required to coordinate and monitor implementation of activities at District and Community Council levels. The field facilitators will be responsible for the coordination of activities within the project intervention sites. The field facilitators will work closely with all project personnel to manage the project effectively at local level. Field facilitators will coordinate the activities in each of the Community Councils – Thaba-Mokhele, Lithipeng and Khoelenya Community Councils. It must be noted this is a field based position.

#### Specific Tasks and Responsibilities:

- Act as a liaison with district authorities, Community Councils and other institutions within and outside the project areas.
- Oversee and manage project implementation, monitor work progress, and ensure timely delivery of outputs in each of the Community Councils.
- Report to the Project Manager and relevant designated project personnel regarding project progress. Reports should contain assessments of the progress of implemented activities, including reasons for delays, if any, and recommendations on necessary improvements.
- Provide technical input to monitoring and evaluation (M&E) plan, budget and workplan of the project including data and information collection as it may be required.
- Support the designated project personnel in developing and facilitating implementation of a comprehensive monitoring and reporting system.
- Support in the preparation of detailed annual work plans and budgets for approval by designated project personnel and under the overall supervision of the Project Manager.
- Supervise, coordinate and facilitate the work of the technical staff in the Community Councils including consultants.
- Provide input to management and technical reports, and other documents as described in the Monitoring and Evaluation plan for the overall project.
- Participate in the District Project Implementation Committee meetings and the Inter-Community Council Committee meetings, as well as coordinate project site visits.
- Develop monthly work plan and provide monthly progress report to the Project Manager based on the monthly work plan.
- Oversee and assure effective and efficient use and management of project assets.
- Prepare and regularly update project assets inventory including inputs provided by project to different beneficiaries.

#### Qualifications and experience:

- Bachelor degree in environment, natural resources management, agriculture, community development and/or a closely related field.
- A minimum of 5 years relevant work experience.
- Demonstrated solid knowledge of the environment and ecological restoration.
- Experience in the public participation development process associated with environment and sustainable development including community mobilization.
- Experience in working and collaborating with local authorities will be an asset.

- Driver's licence will be an asset to have
- Fluent in English and Sesotho including writing and communication skills.

**Reporting:**

During the project implementation phase, the Field Facilitators will report to the Project Manager, and work very closely with Project officer and the officers of the Ministry of Forestry, Rangelands and Soil Conservation during the implementation of the project.

Applications with comprehensive CVs, UN P11 form and names and contact details of three referees should be submitted to:

The Human Resources Department  
 United Nations Development Programme (UNDP)  
 3<sup>rd</sup> Floor, UN House  
 P. O. Box 301  
 Maseru 100

**Or**


E-mail to: [registry.ls@undp.org](mailto:registry.ls@undp.org)

**Closing date for applications:** date to be determined as per UNDP procedures

Please note that this vacancy is open only to Lesotho nationals.

Only short listed candidates will be responded to. Salary is negotiable and commensurate with work experience and qualifications.

**Prepared by Project Manager:**

Name: Keneiloe Phomane Signature: 

Keneiloe Phomane (Ms)

Date: 23/09/2015

**Approved by PS- Ministry of Forestry, Rangelands and Soil Conservation (i.a)**

Name: SEETLA MABASO Signature: 

Seetla Mabaso (Mr)

Date: 25-09-15

**Authorised by UNDP Sustainable Development Advisor:**

Name: LIMOMANE PESHOANE Signature: 

Limomane Peshoane (Mr)

Date: 29/09/2015