



**Executive Board of the  
United Nations Development  
Programme, the United Nations  
Population Fund and the  
United Nations Office for  
Project Services**

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Item 1 of the provisional agenda

**Organizational matters**

**Provisional agenda, annotations, list of documents  
and workplan**

**Note by the Executive Board secretariat**

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## **Annotations and list of documents**

### **Item 1**

#### **Organizational matters**

In accordance with Executive Board decision 2006/14 and rule 7 of the rules of procedure of the Executive Board of UNDP, UNFPA and UNOPS, the Board will elect a new Bureau consisting of a President and four Vice-Presidents. The election will take place on 9 January 2012. According to the established pattern of rotation of posts among the various regional groups, the President of the Executive Board for 2012 should be elected from the Board members of the Western Europe and other States group.

Under this item, the Executive Board will adopt the agenda and agree on the workplan for the session as presented by the Secretary of the Board. The Board will also approve the report of its second regular session 2011. A draft report was distributed to Board members for their comments; the final report contains comments received by or before the deadline.

In accordance with decision 96/25, a workplan for 2012 was prepared by the secretariat in consultation with the Bureau of the Executive Board and is submitted to the Board for adoption.

#### *Documentation:*

Provisional agenda, annotations, list of documents and workplan (DP/2012/L.1)

Report of the second regular session 2011 (DP/2012/1)

Decisions adopted by the Executive Board during 2011 (DP/2012/2)

Annual workplan for 2012 (DP/2012/CRP.1)

## **UNDP segment**

### **Item 2**

#### **Programming arrangements**

The second review of the programming arrangements, 2008-2013, responds to decision 2010/3 and underscores the need to carefully and strategically consider the second review within the context of three concurrent initiatives that both inform and are integrally linked to the programming arrangements: the new strategic plan; the integrated budget; and the agenda for organizational change. The second review focuses on four broad areas of opportunity and related options and models: global strategic presence; TRAC 1 eligibility and allocation criteria; the TRAC system; and further rationalization of the programming arrangements framework. A phased approach leading to the approval of the next programming arrangements is recommended. Based on guidance provided by the Board on the second review, contained in document DP/2012/3, UNDP proposes to further develop and analyse the preferred option(s) and model(s) for more detailed consideration at the second regular session 2012. Thereafter the most viable option and model would be further refined and submitted for final consideration and approval at the second regular

session 2013, in conjunction with the approval of the new strategic plan and the integrated budget. The Board may wish to adopt a decision, elements of which are contained in the report.

*Documentation:*

Second review of the programming arrangements, 2008-2013 (DP/2012/3)

### **Item 3 Gender in UNDP**

As requested by the Executive Board in its decision 2006/3 and reiterated in subsequent decisions, including in decision 2011/2, an oral progress report on the implementation of the corporate gender equality strategy will be presented under this item. As in previous years, the Executive Board may wish to take a decision commenting on UNDP progress in addressing gender equality and women's empowerment in its work, including gender parity within the organization.

### **Item 4 Country programmes and related matters**

In accordance with decision 2011/40, the Executive Board will have before it for discussion and approval the draft country programme document for the Republic of South Sudan.

As requested by the Executive Board in its decisions 2001/11 and 2006/36, the following country programmes will be approved on a no-objection basis, without presentation or discussion, unless at least five members have informed the secretariat in writing before the meeting of their wish to bring a particular country programme before the Board:

*Africa region:* Cape Verde (common country programme), Central African Republic, Gambia, Malawi, Mozambique;

*Asia and the Pacific States region:* Islamic Republic of Iran, Lao People's Democratic Republic, Papua New Guinea (common country programme), Thailand, Viet Nam (common country programme);

*Arab States region:* Algeria, Yemen;

*Latin America and the Caribbean region:* Brazil, the Dominican Republic, Guyana, Panama, Peru and Suriname.

*Documentation:*

Draft country programme document for the Republic of South Sudan (DP/DCP/SSD/1)

## **UNFPA segment**

### **Item 5**

#### **Financial, budgetary and administrative matters**

Under this item, the Executive Board will have before it the UNFPA institutional budget proposal for 2012-2013 in the results-based format. The budget estimates total \$292.2 million (gross) and \$245.0 million (net). UNFPA has provided the strategic context of the budget in the midterm review of its strategic plan, 2008-2013 (DP/FPA/2011/11). It linked the management results framework in the revised strategic plan with the resources contained in the institutional budget, based on the harmonized results-based budgeting methodology approved by the Executive Board in decision 2011/10. The financial context of the budget is based on income estimates of \$1,718.8 million for 2012-2013. This target is based on current 2010-2011 income estimates of \$1,609.2 million, which are \$209.2 million higher than the amount envisaged at the time UNFPA prepared its 2010-2011 budget proposal.

UNFPA formulated the budget estimates using the harmonized cost classification approved by the Executive Board in decision 2010/32. The proposed gross budget represents a decrease of \$2.9 million or 1 per cent over the restated 2010-2011 budget estimates. The overall ratio of gross institutional budget to total use of resources decreased from 19.9 per cent in 2010-2011 to 16.7 per cent in 2012-2013, thereby continuing the trend of an increased share of resources available for programme implementation. The total resources available for programme implementation will increase from \$1,187.6 million in 2010-2011 to \$1,459.6 million in 2012-2013, an increase of 271.9 million or 22.9 per cent.

The Executive Board may wish to approve an appropriation of \$292.2 million for the 2012-2013 institutional budget. Elements for a draft decision are included in the document.

The Executive Board will also have before it the report of the Advisory Committee on Administrative and Budgetary Questions on the UNFPA institutional budget estimates for 2012-2013. The Board may wish to take note of this report.

In addition, the Executive Board will have before it the report on the revision of the UNFPA Financial Regulations and Rules.

The Executive Board may wish to take note of the report and approve the revisions to the UNFPA Financial Regulations and take note of the changes to the Financial Rules.

The Executive Board will also have before it the report of the Advisory Committee on Administrative and Budgetary Questions on the revision of the UNFPA Financial Regulations and Rules. The Board may wish to take note of this report.

#### *Documentation:*

Institutional budget estimates for 2012-2013 (DP/FPA/2012/1)

Report of the ACABQ on the institutional budget estimates for 2012-2013 (DP/FPA/2012/2)

Revision of the UNFPA Financial Regulations and Rules (DP/FPA/2012/3)

Report of the ACABQ on the revision of the UNFPA Financial Regulations and Rules (DP/FPA/2012/4)

## **Item 6**

### **Internal audit and oversight**

As requested by the Executive Board in its decision 2011/22, UNFPA will present an outline of the plan of action to address the 15 recommendations in the report on UNFPA internal audit and oversight activities in 2010.

## **Item 7**

### **Country programmes and related matters**

In accordance with decision 2006/36 of the Executive Board, the following 17 country programmes, which were discussed earlier at the second regular session 2011, will be approved on a no-objection basis without presentation or discussion, unless at least five members have informed the secretariat in writing before the session of their wish to bring a particular country programme before the Executive Board:

Africa: Cape Verde, Central African Republic, Chad, Gambia, Malawi and Mozambique

Arab States: Algeria and Yemen

Asia and the Pacific: Iran (Islamic Republic of), Myanmar, Papua New Guinea, Thailand and Viet Nam

Latin America and the Caribbean: Brazil, Dominican Republic, Panama and Peru.

The Executive Board will also have before it for review and approval (on an exceptional basis) the draft country programme document for South Sudan, in accordance with decision 2011/40.

#### *Documentation:*

Draft country programme document for South Sudan (DP/FPA/DCP/SSD/1)

## **UNOPS segment**

### **Item 8**

#### **Financial, budgetary and administrative matters**

In its decision 2009/4, the Executive Board approved the comprehensive revision of the UNOPS financial regulations and rules to harness the self-financing business modality of UNOPS and to prepare for the implementation of IPSAS with effect from 1 January 2012. Consequently, UNOPS proposes that further minor revisions to the financial regulations and rules are required. They are presented in the current document.

*Documentation:*

Revision of UNOPS financial regulations and rules (DP/OPS/2012/1)

Report of the ACABQ on the revision of UNOPS financial regulations and rules (DP/OPS/2012/2)

## **Joint segment**

### **Item 9**

#### **Recommendations of the Board of Auditors**

Pursuant to decision 97/2, the UNDP, UNFPA and UNOPS reports on the implementation of the recommendations of the United Nations Board of Auditors for the biennium 2008-2009 are submitted to the Executive Board at the current session.

The reports provide updated information on further actions taken towards the implementation of the recommendations of the United Nations Board of Auditors for the biennium ended 31 December 2009 (for UNDP: A/65/5/Add.1; for UNFPA: A/65/5/Add.7; and for UNOPS: A/65/5/Add.10).

The UNDP report provides an implementation status update of the 89 audit recommendations made by the United Nations Board of Auditors for the biennium ended 31 December 2009.

In providing an update on the actions taken to implement the recommendations of the United Nations Board of Auditors, the UNFPA report indicates the priority accorded to each of the audit recommendations. A separate table, available on the UNFPA website, provides further details of the audit recommendations and the status of their implementation.

The UNOPS report provides an update on the current status of implementation of the recommendations of the Board of Auditors for the biennium ended 31 December 2009. The United Nations Board of Auditors awarded UNOPS an unqualified audit opinion for the biennium ended 31 December 2009. This represents a significant milestone. The current document highlights the status of and management plan for the few remaining audit recommendations yet to be implemented.

The Executive Board may wish to take note of the UNDP, UNFPA and UNOPS reports on the implementation of the recommendations of the United Nations Board of Auditors for the biennium 2008-2009.

*Documentation:*

UNDP: Report on the implementation of the recommendations of the Board of Auditors, 2008-2009 (DP/2012/4)

UNFPA: Follow-up to the report of the United Nations Board of Auditors for 2008-2009: Status of implementation of recommendations (DP/FPA/2012/5)

*(N.B. In addition, a separate table will be available on the UNFPA website.)*

UNOPS: Report on the implementation of the recommendations of the Board of Auditors, 2008-2009 (DP/OPS/2012/3)

## **Item 10**

### **Report to the Economic and Social Council**

The Executive Board will have before it the joint report of the Administrator of UNDP and the Executive Directors of UNFPA and UNOPS to the Economic and Social Council. The joint report has been prepared in compliance with General Assembly resolution 62/208 on the triennial comprehensive policy review of operational activities for development of the United Nations system. The report focuses, inter alia, on development results, reduction in transaction costs and gains in efficiency. The report also delineates the ongoing efforts of partner organizations to address challenges.

The Executive Board may wish to take note of the report and transmit it, with its comments, to the Economic and Social Council.

#### *Documentation:*

Report of the Administrator of UNDP and the Executive Directors of UNFPA and UNOPS to the Economic and Social Council (E/2012/5)

## **Item 11**

### **Other matters**

#### **Joint meeting of the Executive Boards of UNDP, UNFPA and UNOPS, UNICEF, UN-Women and WFP (30 and 31 January 2012)**

Themes:

- (a) Middle-income countries — The role and presence of the United Nations for the achievement of the internationally agreed development goals
- (b) Least developed countries — United Nations collaborative contribution to the implementation of the Istanbul Programme of Action
- (c) Making United Nations operational activity work for accelerated development: quadrennial comprehensive policy review (Delivering as one, results reporting)
- (d) Transition.

**TENTATIVE WORKPLAN  
EXECUTIVE BOARD OF UNDP, UNFPA and UNOPS  
FIRST REGULAR SESSION 2012  
(1 to 3 February 2012, New York)**

<i>Day/Date</i>	<i>Time</i>	<i>Item</i>	<i>Subject</i>
<b>Monday, 9 January</b>	11:30 to 12:30 p.m.		Election of the Bureau of the Executive Board for 2012
<b>Monday, 30 January</b>	10 a.m. to 1 p.m. 3 to 6 p.m.		JOINT MEETING OF THE EXECUTIVE BOARDS OF UNDP, UNFPA and UNOPS, UNICEF, UN-WOMEN AND WFP
	1:15 to 2:45 p.m.		<i>Informal consultations on draft decisions (UNDP, UNFPA and UNOPS Executive Board)</i>
<b>Tuesday, 31 January</b>	10 a.m. to 1 p.m. 3 to 6 p.m.		JOINT MEETING OF THE EXECUTIVE BOARDS OF UNDP, UNFPA and UNOPS, UNICEF, UN-WOMEN AND WFP
<b>Wednesday, 1 February</b>	10 a.m.- 1 p.m.	1	ORGANIZATIONAL MATTERS <ul style="list-style-type: none"> <li>Adoption of the agenda and workplan for the session</li> <li>Adoption of the report of the second regular session 2011</li> <li>Adoption of the annual workplan 2012 of the Executive Board</li> </ul> <p style="text-align: center;"><b>UNFPA SEGMENT</b></p> <p style="text-align: center;">STATEMENT BY THE EXECUTIVE DIRECTOR</p>
		5	FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS <ul style="list-style-type: none"> <li>Institutional budget estimates for 2012-2013</li> <li>Report of the ACABQ on the institutional budget estimates for 2012-2013</li> <li>Revision of the UNFPA financial regulations and rules</li> <li>Report of the ACABQ on the revision of the UNFPA financial regulations and rules</li> </ul>
	3-5 p.m.	5	FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS (cont'd)
		6	INTERNAL AUDIT AND OVERSIGHT <ul style="list-style-type: none"> <li>Outline of the plan of action to address the recommendations in the report on internal audit and oversight activities in 2010 (decision 2011/22)</li> </ul>
		7	COUNTRY PROGRAMMES AND RELATED MATTERS <ul style="list-style-type: none"> <li>Draft country programme document for South Sudan (decision 2011/40)</li> <li>Approval of country programme documents</li> </ul>
	5:30-6 p.m.		<i>Informal consultations on draft decisions</i>
<b>Thursday, 2 February</b>	10 a.m.- 1 p.m.		<b>UNDP SEGMENT</b>
		2	STATEMENT BY THE ADMINISTRATOR PROGRAMMING ARRANGEMENTS <ul style="list-style-type: none"> <li>Review of programming arrangements, 2008-2013</li> </ul>
	1:15-2:45 p.m.		<i>UNDP informal consultation on a plan for achieving full transparency with regard to disclosure of internal audit reports</i>
	3-5 p.m.	3	GENDER IN UNDP <ul style="list-style-type: none"> <li>Oral report of the Administrator on the implementation of the UNDP gender equality strategy and action plan (decisions 2009/6 and 2010/4)</li> </ul>



<i>Day/Date</i>	<i>Time</i>	<i>Item</i>	<i>Subject</i>
		4	COUNTRY PROGRAMMES AND RELATED MATTERS <ul style="list-style-type: none"> <li>Draft country programme document for the Republic of South Sudan (decision 2011/40)</li> </ul> Approval of country programme documents
	5:30 - 6 p.m.		<i>Informal consultations on draft decisions</i>
<b>Friday, 3 February</b>	10 a.m. - 12 p.m.	8	<b>UNOPS SEGMENT</b>  STATEMENT BY THE EXECUTIVE DIRECTOR  FINANCIAL, BUDGETARY AND ADMINISTRATIVE MATTERS <ul style="list-style-type: none"> <li>Revision of the UNOPS Financial Regulations and Rules</li> <li>Report of the ACABQ on the revision of the UNOPS Financial Regulations and Rules</li> </ul>
	12-1 p.m.		<i>Joint UNDP, UNFPA and UNICEF informal presentation on the timetable for the review and analysis of harmonized cost recovery rates (decision 2011/32)</i>
	1:15-2:45 p.m.		<i>Informal consultation on the implementation of the International Public Sector Accounting Standards (IPSAS) in UNDP (decision 2011/33)</i>
	3-6 p.m.	9	<b>JOINT SEGMENT</b>  RECOMMENDATIONS OF THE BOARD OF AUDITORS <ul style="list-style-type: none"> <li>Reports of UNDP, UNFPA and UNOPS on the status of implementation of the recommendations of the Board of Auditors for the biennium 2008-2009</li> </ul>
		10	REPORT TO THE ECONOMIC AND SOCIAL COUNCIL <ul style="list-style-type: none"> <li>Report of the Administrator of UNDP and of the Executive Directors of UNFPA and UNOPS to the Economic and Social Council</li> </ul>
	11	OTHER MATTERS <ul style="list-style-type: none"> <li>Adoption of pending decisions</li> </ul>	
		1	ORGANIZATIONAL MATTERS <ul style="list-style-type: none"> <li>Adoption of the tentative workplan for the annual session 2012</li> </ul>